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| Medium Capacity Scale – Example Test Report | | | | | |
| BUSINESS NAME | | BUSINESS EMAIL | | | BUSINESS PHONE:  (     )     - |
| ADDRESS STREET | CITY | | STATE | ZIP | |
| SERVICE COMPANY NAME | | SERVICE COMPANY EMAIL | | | SERVICE COMPANY PHONE:  (     )     - |

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| Scale | Make: | | Model: | | Serial: | | | | | | NTEP CC#: | | | | |
| Indicator | Make: | | Model: | | Serial: | | | | | | NTEP CC#: | | | | |
| Scale Capacity: | | 500 d = | | | Mechanical/Electronic | | | | | | Acceptance/Maintenance | | | | |
| Scale Division Value (d): | | 2000 d = | | Marked  Unmarked | | | Was the Meter Rejected by a Regulator?  Yes  No | | | | | | | | |
| **Number of Scale Divisions:** | | 4000 d = | | \*Date Rejected (MM/DD/YYYY): | | | | | | | | | | | |
| Multi Interval Division Value(s): | | | | | | | | | | | | | | | |
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| Test Load Description | | | | | | As Found | | | | As Left | | | | | |
| Increasing-Load Test | | | | | | Test Load | | Error | | Test Load | | Error | | Pass | Fail |
| Mechanical Scales | | | Electronic Scales | | |  | |  | |  | |  | |  |  |
| * 20 d * Test at ½ and full beam capacity for beam scales * Test at ¼, ½, ¾, and full capacity. Include tests at 500 d, 2000 d, and 4000 d  (see table 4) * Include substitution and/or strain load tests (see table 4)) | | | * 20 d * Test at Intervals to capacity. Include tests to 500 d, 2000 d, 4000 d * Include substitutions and/or strain load tests (see table 4) | | |  | |  | |  | |  | |  |  |
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|  | | | | | | As Found | | | | As Left | | | | | |
| Shift Test | | | | | | Test Load | | | Error | Test Load | | | Error | Pass | Fail |
| 30-35% of scale capacity centered in quadrants if capacity is ≤ 1000lbs  Or 25% of scale capacity over corners if capacity is > 1000lbs | | | | | |  | | |  |  | | |  |  |  |
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| Range of results must be within absolute value of maintenance tolerance (applies to marked scales only) | | | | | |  | | |  |  | | |  |  |  |

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| Decreasing Load Test | | | | | | | | | |
| Test Load Description | | | As Found | | | As Left | |  |  |
| * Marked scales with ≥1000 scale divisions - at 4000 d, 2000 d, 500 d * Unmarked scales and marked scales with <1000 scale divisions at ½ maximum test load applied | | | Test Load | | Error | Test Load | Error | Pass | Fail |
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| Zero-load Balance Change | | |  | |  |  |  |  |  |
| Audit trail Information: | | Device is Sealed?  Yes  No | | Device is Correct?  Yes  No | | | | | |
| Comments: | | | | | | | | | |
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|  |  | /    / |
| TECH NAME | TECH SIGNATURE | DATE (MM/DD/YYYY) |

TR-WM-164.docx 02/2022