



**State of Wisconsin**  
**Veterinary Examining Board**

Governor Tony Evers  
Dr. Hunter Lang, DVM, Chair

**VETERINARY EXAMINING BOARD**

**AGENDA**

**April 21, 2021**

The Veterinary Examining Board will hold its quarterly meeting at 9:00 a.m. via Zoom. To attend the meeting join by telephone at 1 (669) 254-5252 with meeting ID: 161 526 1874 and participant code: 258558, or via internet at: <https://www.zoomgov.com/j/1615261874?pwd=WGs1SXg5MDN2bWJMTEFWN1BlaxhZZz09>

**Contact: Melissa Mace 608-279-3861**

If you would like to appear during the public appearances portion, please send contact information to Melissa Mace at [Melissa.Mace@wisconsin.gov](mailto:Melissa.Mace@wisconsin.gov) or (608) 279-3861 by 4:30 p.m. Tuesday, April 20, 2021

*The following agenda describes the issues that the Board plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a record of the actions of the Board.*

**I. 9:00 A.M. OPEN SESSION – CALL TO ORDER – ROLL CALL**

**II. Introductions**

**III. Approval of the Agenda**

**IV. Approval of Board Meeting Minutes**

- A. January 20, 2021 Full Board Meeting
- B. February 4, 2021 Credentialing Meeting
- C. April 1, 2021 Credentialing Meeting
- D. February 16, 2021 Admin Rules Meeting

**V. Public Comments**

*Each speaker is limited to five minutes or less, depending on the number of speakers. Each speaker must fill out and submit an appearance card to the Board clerk.*

**VI. Licensing/Exam Inquiries**

- A. Credentialing Committee Delegation of Authority

**VII. American Association of Veterinary State Boards (AAVSB) Matters**

- A. 2021 Board Basics and Beyond: April 23-24, Virtual
- B. 2021 AAVSB Annual Meeting: September 30 –October 2, Denver Colorado
- C. Comments on Draft Cannabidiol Guidelines (May 5, 2021)
- D. Call for resolutions (May 5, 2021)
- E. Call for Topics (May 7, 2021)

F. Call for AAVSB leadership nominations (June 3, 2021)

**VIII. Administrative Items**

- A. VPAP Update
- B. Strategic Plan Approval
- C. I-Pad use
- D. PREP Act COVID 19 Vaccinators

**IX. Administrative Code Updates**

- A. VE 1-11 Status and Telehealth

**X. Legislative Update**

- A. Legislative update

**XI. Future Meeting Dates and Times**

- A. Next Full Board July 21, 2021

**XII. CONVENE TO CLOSED SESSION**

*CONVENE TO CLOSED SESSION to deliberate on cases following hearing (§ 19.85 (1) (a), Stats.); to consider licensure or certification of individuals (§ 19.85 (1) (b), Stats.); to consider closing disciplinary investigations with administrative warnings (§ 19.85 (1) (b), Stats.); to consider individual histories or disciplinary data (§ 19.85 (1) (f), Stats.); and to confer with legal counsel (§ 19.85 (1) (g), Stats.).*

**XIII. Deliberation on Licenses and Certificates**

**XIV. Deliberation on Proposed Stipulations, Final Decisions and Orders**

- A. 18 VET 058
- B. 19 VET 046
- C. 19 VET 075
- D. 19 VET 084
- E. 20 TECH 003
- F. 20 VET 016
- G. 20 VET 028
- H. 20 VET 032
- I. 20 VET 039
- J. 20 VET 048
- K. 20 VET 061
- L. 20 VET 064
- M. 20 VET 077
- N. 21 VET 005
- O. 21 VET 009
- P. 21 VET 010

**XV. Review of Veterinary Examining Board Pending Cases Status Report**

**XVI. RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION**

**XVII. Open Session Items Noticed Above not Completed in the Initial Open Session**

**XVIII. Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate**

**XIX. Ratification of Licenses and Certificates**

*To delegate ratification of examination results to DATCP staff and to ratify all licenses and certificates as issued.*

**XX. ADJOURNMENT**

*The Board may break for lunch sometime during the meeting and reconvene shortly thereafter.*

**Veterinary Examining Board  
Agenda Request Form**

<b>1) Meeting Date</b>	4/21/21
<b>2) Requestor Name</b>	Angela Fisher
<b>3) Item Title for the Agenda</b>	Approval of Board Meeting Minutes – January 20, 2021 Full Board Meeting February 4, 2021 Credentialing Committee Meeting April 1, 2021 Credentialing Committee Meeting February 16, 2021 Administrative Rules Committee Meeting
<b>4) Should the Item be in Open or Closed Session?</b>	Open
<b>5) Are there Attachments?</b> (If yes, include file names)	Credentialing Committee Minutes 2.04.21 Credentialing Committee Minutes 4.01.21 ARC Minutes 2.16.21
<b>6) Is a Public Appearance Anticipated?</b>	No
<b>7) Description of the Agenda Item</b>	Approval of minutes from Board meeting occurring since the previous Full Board



## VETERINARY EXAMINING BOARD

### MEETING MINUTES

Wednesday, January 20, 2021

**MEMBERS PRESENT:** Amanda Reese; Diane Dommer Martin, DVM; Robert Forbes, DVM; Alan Holter, DVM; Hunter Lang, DVM; Lyn Schuh; Arden Sherpe; Lisa Weisensel Nesson, DVM.

**STAFF PRESENT,** Department of Agriculture, Trade and Consumer Protection (DATCP): Melissa Mace, VEB Executive Director; Cheryl Daniels and Liz Kennebeck, DATCP Attorneys; Robert Van Lanen, Regulatory Specialist; Angela Fisher, Program and Policy Analyst; Dustin Boyd, Compliance Supervisor; Brittany Medina; Introductions and Discussion.

Robert Forbes, Chair, called the meeting to order at 9:03AM. A quorum of eight (8) members was confirmed.

### AGENDA

#### I. 9:00 A.M. OPEN SESSION – CALL TO ORDER – ROLL CALL

#### II. Introductions

Alan Holter introduced himself as the new veterinarian member on the Board, the rest of the Board members introduced themselves, and DATCP staff introduced themselves.

#### III. Approval of the Agenda

**MOTION:** Diane Dommer Martin moved, seconded by Hunter Lang, to approve the agenda. Motion carried unanimously.

#### IV. Approval of Board Meeting Minutes

##### A. October 21, 2020 Full Board Meeting

**MOTION:** Amanda Reese moved, seconded by Hunter Lang, to approve the minutes from the October 21, 2020 meeting. Motion carried unanimously.

##### B. November 19, 2020 Credentialing Meeting

**MOTION:** Arden Sherpe moved, seconded by Diane Dommer Martin, to approve the minutes from the November 19, 2020 Credentialing Committee meeting. Motion carried unanimously.

##### A. December 8, 2020 Admin Rules Meeting

**MOTION:** Hunter Lang moved, seconded by Amanda Reese, to approve the minutes from the December 8, 2020 Admin Rules meeting. Motion carried unanimously.

**V. Public Comments**

*Each speaker is limited to five minutes or less, depending on the number of speakers. Each speaker must fill out and submit an appearance card to the Board clerk.*

Jo-Ell Carson, representing the Wisconsin Veterinary Medical Association (WVMA): Carson introduced herself to the Board as the new Executive Director of the WVMA.

Tina Bothum, representing herself: Bothum spoke on a complaint she submitted to the Board that the Board will be discussing in closed session. Bothum asks that the Board take disciplinary action.

**VI. Licensing/Exam Inquiries**

A. WVDL Pathologists – Exam and/or Veterinary licensing requirement –

Dr. Keith Poulsen presented a request to the Board. Poulsen explained that pathologists are hard to find and that it is hard to compete with private industry. Poulsen asked the Board whether pathologists with adjunct professorship could practice under academic licensure, with limitations.

Cheryl Daniels and Board members discussed statute and administrative code provisions related to faculty licensure. Wis. Stat. ch. 89 refers to employees of the school. The examples Poulsen gave are ones where those veterinarians should be able to apply for faculty licensure, to practice within the scope of their employment by the school. The faculty licensure process includes the exam on state laws so each applicant would be required to take that exam. The Wisconsin Veterinary Diagnostic Laboratory (WVDL) reports to the School of Veterinary Medicine (SVM).

**VII. American Association of Veterinary State Boards (AAVSB) Matters**

A. 2021 Board Basics and Beyond: April 23-24

This training is especially useful for new board members. It will be held virtually this year.

B. 2021 AAVSB Annual Meeting: September 30-October 2, Denver Colorado

The Board can usually send two board members and the executive director. This will be discussed more at future Board meetings.

**VIII. Administrative Items**

A. Election of Officers, Appointment of Liaisons, & Appointment of Committees

2021 Election Results		
Office	Description of Role	Member Name
Board Chair	Highest ranking officer.	Hunter Lang

	Manages meetings. Delegated authority to sign documents on behalf of the Board. In order to carry out duties of the Board, the Chair has the ability to delegate this signature authority to the Board's Executive Director for purposes of facilitating the completion of assignments during or between meetings.	
Vice Chair	Serves as backup for the Board Chair.	Diane Dommer Martin
Secretary	Serves as secondary backup for the Board Chair.	Amanda Reese

**NOMINATION:** Diane Dommer Martin nominated Hunter Lang for the Office of Board Chair.

Melissa Mace called for nominations three (3) times.

**MOTION:** Diane Dommer Martin moved, seconded by Robert Forbes, to close nominations for Board Chair. Motion carried unanimously.

Hunter Lang was elected as Board Chair by unanimous consent.

**NOMINATION:** Hunter Lang nominated Diane Dommer Martin for the Office of Vice Chair.

Robert Forbes called for nominations three (3) times.

**MOTION:** Amanda Reese moved, seconded by Arden Sherpe, to close nominations for Vice Chair. Motion carried unanimously.

Diane Dommer Martin was elected as Vice Chair by unanimous consent.

**NOMINATION:** Diane Dommer Martin nominated Amanda Reese for the Office of Secretary.

Robert Forbes called for nominations three (3) times.

**MOTION:** Alan Holter moved, seconded by Diane Dommer Martin, to close nominations for Secretary. Motion carried unanimously.

Amanda Reese was elected as Secretary by unanimous consent.

2021 Liaison Appointments		
Liaison	Description of Role	Member Name
Continuing	Consultation on CE questions (type of	Primary: Hunter Lang

Education and Exams Liaison	CE, acceptable as CE, etc.) Review and consult on questions regarding adequacy of Exams and Exam questions as appropriate.	Alternate: Lyn Schuh
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**MOTION:** Arden Sherpe moved, seconded by Diane Dommer Martin, to affirm the Chair’s appointment of liaisons for 2021. Motion carried unanimously.

<b>2021 Committee Appointments</b>		
<b>Committee</b>	<b>Description of Role</b>	<b>Member Name</b>
Screening Committee	Delegated authority to open cases for investigation or closes cases inappropriate for further action. Delegated authority to consider questions related to scope of practice of veterinary medicine and veterinary technicians. The Committee may choose to approve or reject a particular practice, or bring the matter to the full Board. Chair manages Committee meetings.	Chair: Diane Dommer Martin
		Member: Alan Holter
		Member: Lyn Schuh
		Member: Arden Sherpe
		Member: Lisa Weisensel Nesson
Credentialing Committee	Delegated authority to address all issues related to credentialing matters, except potential denial decisions should be referred to the full Board for final determination. Delegated authority to employ a “passive review” process for background checks, whereby if no Committee member requests a meeting on the materials within five business days after receiving them, the application would be considered cleared to proceed through the process. Chair manages Committee meetings.	Chair: Hunter Lang
		Member: Lyn Schuh
		Member: Lisa Weisensel Nesson
Administrative Rules Committee	Meet in between quarterly meetings to discuss administrative rules and guidance documents. The Committee’s role is to expedite the process of drafting documents. Final drafts will go to the full Board for approval.	Chair: Robert Forbes
		Member: Amanda Reese
		Member: Diane Dommer Martin



	Chair manages committee meetings and is the primary contact for simpler administrative rule questions.	
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**MOTION:** Amanda Reese moved, seconded by Lisa Weisensel Nesson, to affirm the Chair’s appointment of the Screening Committee for 2021. Motion carried unanimously.

**MOTION:** Diane Dommer Martin moved, seconded by Amanda Reese, to affirm the Chair’s appointment of the Credentialing Committee for 2021. Motion carried unanimously.

**MOTION:** Hunter Lang moved, seconded by Alan Holter, to affirm the Chair’s appointment of the Administrative Rules Committee for 2021. Motion carried unanimously.

B. Delegation of Authority

**MOTION:** Robert Forbes moved, seconded by Hunter Lang, to adopt the “Roles and Authorities Delegated to the Monitoring Liaison and Department Monitor” document. Motion carried unanimously.

**MOTION:** Hunter Lang moved, seconded by Robert Forbes, that in order to facilitate the completion of assignments between meetings, the Board delegates authority by order of succession to the Chair, highest ranking officer, or longest serving member of the Board, to appoint liaisons to the Department to act in urgent matters, to fill vacant appointment positions, where knowledge or experience in the profession is required to carry out the duties of the Board in accordance with the law. Motion carried unanimously.

**MOTION:** Diane Dommer Martin moved, seconded by Hunter Lang, that the Board delegates authority to the Screening Panel to open cases for investigation or close cases inappropriate for further action. Motion carried unanimously.

**MOTION:** Robert Forbes moved, seconded by Lisa Weisensel Nesson, that the Board delegates authority to the Screening Panel to consider questions related to scope of practice of veterinary medicine and veterinary technicians. The Screening Committee may choose to approve or reject a particular practice, or bring the matter to the full Board. Motion carried unanimously.

**MOTION:** Hunter Lang moved, seconded by Robert Forbes, that the Board delegates authority to the Credentialing Committee to address all issues related to credentialing matters, except potential denial decisions should be referred to the full Board for final determination. Motion carried unanimously.

**MOTION:** Amanda Reese moved, seconded by Robert Forbes, that the Board delegates authority to the Credentialing Committee to employ a “passive review” process for background checks, whereby if no Committee member requests a Committee meeting on the materials within five (5) business days after receiving them, the application would be considered cleared to proceed through the process. Motion carried unanimously.

**MOTION:** Hunter Lang moved, seconded by Amanda Reese, that the Board delegates authority to the Chair to sign documents on behalf of the Board. In order to carry out duties of the Board, the Chair has the ability to delegate this signature authority to the Board's Executive Director for purposes of facilitating the completion of assignments during or between meetings. Motion carried unanimously.

C. VPAP Update and Selection of Webinar(s)

Melissa Mace presented summary of Veterinary Professional Assistance Program (VPAP) use in November and December.

The Board recommended the following topics for the selection of webinars: mental health awareness, suicide awareness, opioid misuse prevention, and optimism. Melissa Mace will review webinar options and will present options to the Board.

D. Strategic Plan – Setting Goals

Board members will submit preferences for top three goals to Melissa Mace. The Board will ratify the goals at the April Board meeting.

E. Items of Interest

1. Administration of COVID 19 Vaccine to humans, VEB credential holder assistance  
Melissa Mace and Cheryl Daniels have received questions from the DHS, and School of Veterinary Medicine and WEM about whether veterinarians could administer COVID-19 vaccinations to humans. There is a statute (257) that may allow veterinarians to register to administer vaccines in certain emergencies. Additional information is forthcoming. The Board also cannot speak on behalf of the Medical Examining Board.

Melissa Mace has requested information on prioritization of veterinarians for vaccine, no response.

2. Use of Acupuncture for the treatment of Animals

The Board received a position statement from an acupuncture group.

3. Requiring specific types of CE

The Board received a position statement asking for a one hour of Continuing Education (CE) to be required to be related to diversity, equity, and inclusion. This would require a scope statement and a rule change. Board members expressed support of diversity, equity, and inclusion training and also expressed concerns about requiring specific CE topics.

## IX. Administrative Code Items

A. VE 1-11 Telehealth Committee Members

The VEB Administrative Rules Committee met to review applications for the Telehealth Advisory Committee and selected 13 applicants to recommend. Recommendations from the VEB Administrative Rules Committee:

1. Stacy M Adams Sherman (Vet, large and small animal, WVMA representative)
2. Randall Lee Bond (Vet, large animal, recommended by Sexing Technologies)

3. Bob Nagel (Vet, large animal, recommended by Dairy Business Association)
4. Wilfred Schuler (Vet, large animal)
5. Scott Spaulding (Vet, equine and small animal)
6. Susan B Krebsbach (Vet, small animal)
7. Melanie Goble (Vet, small animal)
8. Shawn Hook (Vet, small animal)
9. Karen Hershberger-Braker (Vet, small animal)
10. Rebecca A Krull (Vet, small animal)
11. Chanda Holschbach (CVT)
12. Erika Froeming (CVT)
13. Teri Kleist (CVT)

**MOTION:** Hunter Lang moved, seconded by Amanda Reese, to approve the members of the Telehealth Advisory Committee as listed above. Motion carried unanimously.

The next steps are: Department staff will notify applicants and will submit a notice to the Joint Committee for Review of Administrative Rules (JCRAR), organize a meeting of the Administrative Rules Committee, and organize a meeting of the Telehealth Advisory Committee.

**X. Legislative Update**

No updates for this meeting.

**XI. Future Meeting Dates and Times**

- A. Next Full Board April 21, 2021

**XII. CONVENE TO CLOSED SESSION**

**MOTION:** Amanda Reese moved, seconded by Alan Holter, to convene to closed session to discuss the Wis. Admin. Code Ch. VE 11 update on the request for proposals where bargaining reasons require a closed session (§ 19.85 (1) (e), Stats.); to deliberate on cases following hearing (§ 19.85 (1) (a), Stats.); to consider licensure or certification of individuals (§ 19.85 (1) (b), Stats.); to consider closing disciplinary investigations with administrative warnings (§ 19.85 (1) (b), Stats.); to consider individual histories or disciplinary data (§ 19.85 (1) (f), Stats.); and to confer with legal counsel (§ 19.85 (1) (g), Stats.). Robert Forbes read the language of the motion. The vote of each member by was ascertained by voice vote. Roll Call Vote: Amanda Reese – yes; Diane Dommer Martin – yes; Robert Forbes – yes; Hunter Lang – yes; Alan Holter – yes; Lyn Schuh – yes; Arden Sherpe – yes; Lisa Weisensel Nesson – yes; Motion carried unanimously.

**XIII. Deliberation on Licenses and Certificates**

**XIV. Deliberation on Proposed Stipulations, Final Decisions and Orders**

- A. 15 VET 001 JP
- B. 18 VET 027 and 19 VET 036 EP
- C. 19 VET 029 AD
- D. 19 VET 035 KM

- E. 19 VET 045 AD
- F. 19 VET 051 JT
- G. 19 VET 074 KD
- H. 19 VET 079 ZR
- I. 19 VET 084 AT
- J. 20 VET 016 AE

**XV. Review of Veterinary Examining Board Pending Cases Status Report**

**XVI. RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION**

**MOTION:** Hunter Lang moved, seconded by Amanda Reese, to reconvene to open session. Motion carried unanimously. The Board reconvened at 12:35PM.

**XVII. Open Session Items Noticed Above not Completed in the Initial Open Session**

**XVIII. Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate**

**MOTION:** Hunter Lang moved, seconded by Lisa Weisensel Nesson, to grant full licensure for cases 18 VET 027, 19 VET 035, 19 VET 036, and 19 VET 074. Motion carried unanimously.

**MOTION:** Diane Dommer Martin moved, seconded by Hunter Lang, to accept the findings, stipulations, and final decision orders for the following cases: 18 VET 037, 19 VET 026, 19 VET 038, 19 VET 084, 20 VET 003, 20 VET 016, and 20 VET 100. Motion carried unanimously.

**MOTION:** Hunter Lang moved, seconded by Amanda Reese, to issue an administrative warning for cases 19 VET 045 and 19 VET 051. Motion carried unanimously.

**MOTION:** Lisa Weisensel Nesson moved, seconded by Hunter Lang, to close 19 VET 079. Motion carried unanimously.

**XIX. Ratification of Licenses and Certificates**

**MOTION:** Hunter Lang moved, seconded by Alan Holter, to delegate ratification of examination results to DATCP staff and to ratify all licenses and certificates as issued. Motion carried unanimously.

**XX. ADJOURNMENT**

**MOTION:** Amanda Reese moved, seconded by Lisa Weisensel Nesson, to adjourn. Motion carried unanimously.

The meeting adjourned at 12:41PM.



**VETERINARY EXAMINING BOARD  
Credentialing Committee**

**MEETING MINUTES**

**Thursday, February 4, 2021**

**MEMBERS PRESENT:** Hunter Lang, DVM; Lisa Weisensel Nesson, DVM; Lyn Schuh, CVT

**STAFF PRESENT,** Department of Agriculture, Trade and Consumer Protection (DATCP): Melissa Mace, VEB Executive Director; Cheryl Daniels, DATCP Attorney; Angela Fisher, Program and Policy Analyst; Carrie Saynisch, License/Permit Program Associate; Introductions and Discussion.

Hunter Lang, DVM, Chair, called the meeting to order at 10:09am. A quorum of three (3) members was confirmed.

**AGENDA**

- I. OPEN SESSION – CALL TO ORDER -- ROLL CALL**
- II. PUBLIC COMMENTS --** (5 min./speaker is allocated, committee may further limit speaker time if necessary to allow for all Public comments to be heard)  
*No public comments.*
- III. QUALIFICATIONS:** WVDL Pathologist Faculty License criteria, ‘substantially equivalent qualifications’. (s. 89.06(2m) Wis. Stat.)

*The committee discussed accepting faculty veterinary medicine applications from those seeking employment at the Wisconsin Veterinary Diagnostic Lab without having graduated from an AVMA/AAVSB-accredited professional school. If they are not hired into their position with a degree from an AVMA/AAVSB-accredited school, per our statutes, the Board decides on what is a substantially equivalent qualification. The Board feels that the process that the school goes through to hire these employees gives it that substantial equivalence to the accredited veterinary school.*

**MOTION:** Lisa Weisensel Nesson moved, seconded by Lyn Schuh, to accept that, for granting a faculty license, pursuant to Wis. Admin. Code § VE 5.02, where the applicant has not graduated from an already-approved veterinary college, the VEB will accept the Wisconsin Veterinary Diagnostic Laboratory’s (WVDL) decision in regards to qualifications for any pathologist hired at the WVDL, based upon the WVDL’s stated criteria, as evidence of substantially equivalent qualifications for that applicant. Motion carried unanimously.

**IV. CONVENE TO CLOSED SESSION** to consider licensure or certification of individuals (s. 19.85 (1) (b), Wis. Stats.); to consider individual histories or disciplinary data (s. 19.85 (1) (f), Wis. Stats.); and to confer with legal counsel (s. 19.85 (1) (g), Wis. Stats.)

**MOTION:** Lisa Weisensel Nesson moved, seconded by Lyn Schuh, to convene to closed session to consider licensure or certification of individuals (§ 19.85 (1) (b), Stats.); to consider individual histories or disciplinary data (§ 19.85 (1) (f), Stats.); and to confer with legal counsel (§ 19.85 (1) (g), Stats.). Hunter Lang read the language of the motion. The vote of each member by was ascertained by voice vote. Roll Call Vote: Lyn Schuh – yes; Lisa Weisensel Nesson – yes; Hunter Lang – yes; Motion carried unanimously.

**V. APPLICATION REVIEW:** CVT application with prior convictions, objection raised during passive review (s. VE 8.02(7), Wis. Adm. Code)

**VI. RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION**

**MOTION:** Lyn Schuh moved, seconded by Lisa Weisensel Nesson, to reconvene to open session. Motion carried unanimously. The Board reconvened at 10:28am.

**VII. Open Session Items Noticed Above not Completed in the Initial Open Session**

**VIII. Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate**

**MOTION:** Lisa Weisensel Nesson moved, seconded by Lyn Schuh, to continue to process NN's application for veterinary technician certification. Motion carried unanimously.

**IX. ADJOURNMENT**

**MOTION:** Lisa Weisensel Nesson moved, seconded by Lyn Schuh, to adjourn. Motion carried unanimously.

The meeting adjourned at 10:32am.



**VETERINARY EXAMINING BOARD  
Credentialing Committee**

**MEETING MINUTES**

**Thursday, April 1, 2021**

**MEMBERS PRESENT:** Hunter Lang, DVM; Lisa Weisensel Nesson, DVM; Lyn Schuh, CVT

**STAFF PRESENT,** Department of Agriculture, Trade and Consumer Protection (DATCP): Melissa Mace, VEB Executive Director; Cheryl Daniels, DATCP Attorney; Carrie Saynisch, License/Permit Program Associate; Introductions and Discussion.

Hunter Lang, Chair, called the meeting to order at 1:04pm. A quorum of three (3) members was confirmed.

**AGENDA**

**I. OPEN SESSION – CALL TO ORDER – ROLL CALL**

**MOTION:** Lisa Weisensel Nesson moved, seconded by Lyn Schuh, to call the meeting to order. Motion carried unanimously.

**II. PUBLIC COMMENTS – (5 min./speaker is allocated, committee may further limit speaker time if necessary to allow for all Public comments to be heard)**

**III. QUALIFICATIONS:**

**A. Certified Veterinary Technician after 10 years lapse**

Background – past determination was to have renewing Certified Veterinary Technicians, who have not been licensed longer than five years after expiration, complete half of the all of the continuing education they missed while not credentialed. Pre-pandemic, we required 60% of that missing continuing education to be completed in person. During the pandemic, the continuing education does not have to be completed in person.

**MOTION:** Lyn Schuh moved, seconded by Lisa Weisensel Nesson, to accept the re-credentialing of a Certified Veterinary Technician after a 10 years lapse with completion of 37.5 credits of make-up continuing education. Motion carried unanimously.

**B. Certified Veterinary Technician Educational Equivalency**

Discussion of Certified Veterinary Technician applicant with military experience having enough hours to equivocate to a two year accredited veterinary technician program. Lyn Schuh's experience working with these individuals has shown these applicants to have the education needed to qualify for licensure.

Must pass both exams which will confirm knowledge, too. Onus is on the hiring veterinarian employer to hire a technician who has training toward the position he/she is being hired into.

**MOTION:** Lisa Weisensel Nesson moved, seconded by Lyn Schuh, to accept the Certified Veterinary Technician equivalency for military Animal Care Specialist education. Motion carried unanimously.

#### **IV. CONVENE TO CLOSED SESSION**

**MOTION:** Lisa Weisensel Nesson moved, seconded by Lyn Schuh, to convene to closed session to consider licensure or certification of individuals (§ 19.85 (1) (b), Stats.); to consider individual histories or disciplinary data (§ 19.85 (1) (f), Stats.); and to confer with legal counsel (§ 19.85 (1) (g), Stats.). Hunter Lang read the language of the motion. The vote of each member by was ascertained by voice vote. Roll Call Vote: Hunter Lang – yes; Lyn Schuh – yes; Lisa Weisensel Nesson – yes; Motion carried unanimously.

#### **V. APPLICATION REVIEW:**

- A. MR Veterinarian - prior discipline
- B. BM Veterinarian – prior discipline

#### **VI. RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION**

**MOTION:** Lisa Weisensel Nesson moved, seconded by Lyn Schuh, to reconvene to open session. Motion carried unanimously. The Board reconvened at 1:29pm.

#### **VII. Open Session Items Noticed Above not Completed in the Initial Open Session**

#### **VIII. Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate**

**MOTION:** Lisa Weisensel Nesson moved, seconded by Lyn Schuh, to allow veterinarians MR and BM to proceed with the application process for licensure in Wisconsin. Motion carried unanimously.

#### **IX. ADJOURNMENT**

**MOTION:** Lisa Weisensel Nesson moved, seconded by Lyn Schuh, to adjourn. Motion carried unanimously.

The meeting adjourned at 1:31pm.





**VETERINARY EXAMINING BOARD  
ADMINISTRATIVE RULES COMMITTEE**

**MEETING MINUTES**

**Tuesday, February 16, 2021**

**MEMBERS PRESENT:** Amanda Reese; Diane Dommer Martin, DVM (joined at 4:35PM); Robert Forbes, DVM.

**STAFF PRESENT,** Department of Agriculture, Trade and Consumer Protection (DATCP): Melissa Mace, VEB Executive Director; Cheryl Daniels, DATCP Attorney; Angela Fisher, Program and Policy Analyst.

Robert Forbes, Chair, called the meeting to order at 4:00PM. A quorum of two (2) members was confirmed.

**I. 4:00 PM OPEN SESSION – ROLL CALL – CALL TO ORDER**

**II. Prepare for Telehealth Advisory Committee**

**A. Discuss scope of Telehealth Advisory Committee**

Discussed cover sheet describing the purpose of the committee, limitations of the committee, and open meetings law.

Discussed attachment showing relevant statutes.

Discussed attachment summarizing open meetings law.

**B. Discuss telehealth regulation resources**

Discussed common telehealth regulation considerations document.

**C. Discuss what to include in the structure of a telehealth regulation proposal**

Add to the list of questions and considerations: Include considerations about emergencies under questions 2, 6, or 7. Include considerations about potential differences in species-specific requirements, such as companion animals versus food and fiber livestock animals.

There is an additional AVMA small animal specific telehealth guidance document to add to the resources.

Add a statement to the cover sheet to make it clear that the committee is making recommendations to the Board, that the Board will determine what to include in the hearing draft, and explain the stages for additional input through the hearing and comment period.

**III. ADJOURNMENT**

**MOTION:** Diane Dommer Martin moved, seconded by Robert Forbes, to adjourn. Motion carried unanimously.

The meeting adjourned at 4:55PM.

**Veterinary Examining Board  
Agenda Request Form**

<b>1) Meeting Date</b>	April 21
<b>2) Requestor Name</b>	Melissa
<b>3) Item Title for the Agenda</b>	Credentialing Committee Delegation of Authority
<b>4) Should the Item be in Open or Closed Session?</b>	Open
<b>5) Are there Attachments?</b> (If yes, include file names)	Yes Credentialing Committee Delegation of Authority
<b>6) Is a Public Appearance Anticipated?</b>	no
<b>7) Description of the Agenda Item</b>	<i>Discussion /Action Item</i> The routine delegation of authority authorized at the January meeting only allows for the credentialing committee to review applications with convictions or pending cases utilizing the passive review process. The Committee is requesting to broaden the passive review authority to include other common application concerns such as educational equivalency and more than a five year lapse in credential renewal.

## Veterinary Examining Board Agenda Request Form

<b>1) Meeting Date</b>	April 21, 2021
<b>2) Requestor Name</b>	M. Mace
<b>3) Item Title for the Agenda</b>	American Association of Veterinary State Boards (AAVSB) Matters
<b>4) Should the Item be in Open or Closed Session?</b>	Open
<b>5) Are there Attachments?</b> (If yes, include file names)	Yes
<b>6) Is a Public Appearance Anticipated?</b>	No
<b>7) Description of the Agenda Item</b>	<p>Informational:</p> <p>2021 Board Basics and Beyond Virtually April 22-24: Attending: Dr. Holter, Dr. Lang, and Amanda Reese</p> <p>2021 AAVSB Annual Meeting: Denver Co Sept. 30 – Oct 2.</p> <p>Potential discussion and action:</p> <ul style="list-style-type: none"> <li>• Comments on Draft Cannabidiol Guidelines (May 5, 2021)</li> <li>• Call for resolutions (May 5, 2021)</li> <li>• Call for Topics (May 7, 2021)</li> <li>• Call for AAVSB leadership nominations (June 3, 2021)</li> </ul>



## AAVSB Member Board Topics for Discussion April – June 2021

### Save These Dates

April 22 – 23, 2021	AAVSB Board Basics & Beyond (virtual)
May 5, 2021	Deadline for comments on Draft Cannabidiol Guidelines
May 5, 2021	Deadline for proposed resolutions
May 7, 2021	Deadline for Call for Topics
Spring 2021	Registration opens for AAVSB Annual Meeting & Conference
June 3, 2021	Deadline for proposed AAVSB leadership nominations
September 30 - October 2, 2021	AAVSB Annual Meeting & Conference in Denver, Colorado

### Submit Comments on Cannabidiol Guidelines *(discussion/possible action)*

The AAVSB Regulatory Policy Task Force (RPTF) Cannabis Subgroup has drafted Recommended Guidelines for CBD Use on Companion Animals for the AAVSB Member Boards to provide guidance to veterinarians on the use of Cannabidiol (CBD) products in the practice of veterinary medicine. Throughout this process, the RPTF reviewed materials and data related to CBD products and drafted the attached guidance.

Your comment on the drafted guidance is the next critical step in the process.

The draft AAVSB Recommended Guidelines for CBD Use on Companion Animals can be found on pages 4 - 7. Submit your comments [here](#) or to [seaster@aavsb.org](mailto:seaster@aavsb.org) by **May 5, 2021**.

### Call for Resolutions is open *(discussion/possible action)*

The AAVSB Bylaws and Resolutions Committee invites your Board to review the “Call for Resolutions” document and submit by **May 5, 2021**. See pages 8 - 10 for the Call for Resolutions packet.



### Call for Topics is open *(discussion/possible action)*

The AAVSB Conference Committee invites you to submit topics for consideration for the Annual Meeting & Conference. Topics are due by **May 7, 2021**. See page 11 for the Call for Topics document.

### Nominations for the 2020-2021 Leadership Year are Now Open *(discussion/possible action)*

The AAVSB Nominating Committee asks that your Board review the updated “Call for Nominations” document and use the online form at [www.aavsb.org/nominations](http://www.aavsb.org/nominations) for submissions. Information was updated in March noting eight open positions. Nominations are due **June 3, 2021**. See pages 12 - 22 for the Call for Nominations packet.

### Annual Meeting & Conference *(discussion)*

Registration will open in late Spring for the 2021 AAVSB Annual Meeting & Conference in Denver, Colorado.

- **AAVSB Committee members *(fyi)***  
As in the past, the registration fee is waived for those people serving in a role with an AAVSB Committee, and reasonable expenses are covered (see AAVSB Travel Policy on pages 23 - 24).
- **Delegate Funding Program *(discussion)***
- Utilizing the AAVSB Funded Delegate Policy, your Board can send a Voting Delegate and an Alternate Delegate. The registration fee is waived, and reasonable expenses are covered (see Delegate Funding Program on pages 25 - 27). Delegates will elect officers, vote on Bylaws and Regulation changes, and provide valuable input into the direction of your association.
- **NEW – Legal Counsel Funding Program *(fyi)*** To encourage Member Board attorneys to attend the AAVSB Annual Meeting, the Board of Directors has approved a Legal Counsel Funding Program (see pages 28 - 30) whereby the registration fee is waived, and reasonable expenses are covered. Once registration is open, the Program will be limited to the first ten Member Boards that submit a written request. If more than ten Member Boards respond, others will be placed on the waiting list and contacted as room is available.



### CE Tracking & Auditing (fyi/action)

Let RACetrack do the work of CE Management:

- A new, free CE tracker with your needs in mind
- Allows veterinarians and veterinary technicians to record CE coursework in a centralized database
- Licensees can access their records anytime and efficiently send information directly to your Board or Council
- Quickly verify CE and license renewal information



Notify [racetrack@avsb.org](mailto:racetrack@avsb.org) to set up a time for a one-on-one demonstration of the RACetrack for the Member Boards suite. During this demo, AAVSB CE Services staff can show you the system with your licensees who have already set up RACetrack accounts.

AAVSB RACetrack staff can also supply you with wording and graphics to utilize for promotion in your newsletters or other licensee notifications. Remember, this is a FREE service for your licensees and, as with any AAVSB service, included in your member dues.

Email CE Services staff at [jznidarsic@avsb.org](mailto:jznidarsic@avsb.org) to begin utilizing the new AAVSB RACetrack program for your Board or Council.

### VTNE Scheduling Updates (fyi)

The AAVSB has provided updates to exam candidates, jurisdictions, and program directors on the VTNE administration and application changes due to the coronavirus pandemic. Check <https://www.avsb.org/news/article/81> for the latest updates.

### AAVSB Covid-19 Resources (fyi)

The AAVSB continues to assist you, your licensees, and the public in tracking the various changes boards have made during the pandemic. See <https://www.avsb.org/news/article/83> for the latest updates. Please submit updates from your Board office as they occur to [efranklin@avsb.org](mailto:efranklin@avsb.org).

### Invite the AAVSB to Attend One of Your Board Meetings (discussion/possible action)

We visited your board in the past but would be happy to return in-person or virtually to update your current board members on the new programs and services of the AAVSB. Email Lainie Franklin at [efranklin@avsb.org](mailto:efranklin@avsb.org) to schedule a visit.



## RECOMMENDED GUIDELINES FOR CBD USE ON COMPANION ANIMALS

### INTRODUCTION

The American Association of Veterinary State Boards (AAVSB) provides programs and services to its Member Boards through many vehicles. One such mechanism is through the development and continued review of Model documents and language, including model statutes and regulations/rules. With respect for the rights of the states to regulate the professions taking into consideration the needs of its constituents, the AAVSB promotes uniformity where appropriate and provides model language based upon the collective input and consensus achieved through AAVSB committee and task force efforts. The Regulatory Policy Task Force (RPTF) was charged with developing recommendations for Member Boards to help provide guidance to veterinarians on the use of Cannabidiol (CBD) products. In order to fulfill that charge, the RPTF reviewed materials and data related to CBD products and submits the following report.

In the U.S. Agriculture Improvement Act of 2018 (Farm Bill), hemp was removed as a Schedule 1 drug. This provided the opportunity for the development of two different types of CBD products: CBD derived from Cannabis and CBD derived from Hemp. What is consistent in both products is a low concentration of Tetrahydrocannabinol (THC). Products for animals that include therapeutic claims that have not been evaluated by the Federal Drug Administration (FDA) are unapproved animal drugs. The FDA has determined that CBD is an active ingredient in a drug product. Veterinary products are evaluated as a “drug” or “food” under the Federal Food, Drug, and Cosmetic Act (FDCA). As of this publication date, the FDA has not approved any form of CBD product for animals.

The rapidly changing information, research, and laws regarding CBD, in addition to Jurisdictions differing on how to regulate the use of CBD, further complicates the ability, at this time, to draft model language via statutes and/or regulations/rules. The AAVSB intends these Guidelines to be a fluid document that can change and be updated in a timely manner to address the ever-changing climate of this issue.

These Guidelines are not the standard of care for the use of CBD, but rather an outline of what must be considered on a case-by-case basis by the Member Board. The ultimate responsibility and liability of discussing the use of CBD lies with the licensee. As with any prescribed substances



or recommended product use, incorporating CBD products into a practice requires appropriate disclaimers and warnings, including risks/benefits information related to the treatment plan. And, of course, compliance with local, state, and federal laws related to the prescription and use of regulated products is mandated.

## DEFINITIONS

For the purpose of these Guidelines the following definitions are provided:

**CBD** means Cannabidiols with very low concentrations of no more than 0.3 percent on a dry weight basis of THC.

**THC** means Delta-9-tetrahydrocannabinol, the primary psychoactive ingredient in marijuana.

**Hemp** means the plant species *Cannabis sativa* L. and any part of that plant, including the seeds and all derivatives, extracts, cannabinoids, isomers, acids, salts, and salts of isomers, whether growing or not, with a delta-9-tetrahydrocannabinol concentration of not more than 0.3 percent on a dry weight basis.

**Marijuana** means *Cannabis* that has a THC concentration exceeding 0.3 percent so remains classified as a Schedule I controlled substance regulated by the DEA (as of the date of this publication).

**Cannabis** means a genus of flowering plants in the family Cannabaceae, of which *Cannabis sativa* is a species, and *Cannabis indica* and *Cannabis ruderalis* are subspecies. *Cannabis* refers to any form of the plant for which the THC concentration on a dry weight basis has not yet been determined prior to further categorization as hemp or

## GUIDELINES FOR CBD USE ON COMPANION ANIMALS

In the interest of fulfilling the statutory mandate of protecting health, safety and welfare of the public and its companion animals through the regulation of the practice of veterinary medicine, the \_\_\_\_\_ Board of Veterinary Medical Examiners (Board) has issued the following guidelines for the use of CBD products in the practice of veterinary medicine. ***Licensees, clients, patients and the public must understand that these Guidelines are not legally binding and compliance with them is not a safe-harbor and does not necessarily constitute safe practice within applicable standards. Licensees must at all times adhere to the applicable standards of***





***practice in their Jurisdiction. The intent of these Guidelines is to act as a resource for licensees and clients to refer to as a basis for the use of CBD products in a defined treatment plan.***

1. Veterinarian-client discussions regarding the use of CBD must be undertaken as part of a treatment plan and within the veterinarian-client-patient relationship.
2. As with the discussion of treatment of any disease, the medical records related to the use of CBD products must reflect the diagnosis, treatment plan, safe dosage, and follow-up of the treatment to document the need for continued treatment or a change of the treatment plan.
3. All relevant treatment options must be considered as part of any discussion contemplating the use of CBD.
4. If a Veterinarian is recommending a specific CBD product it is the responsibility of the Veterinarian to verify that the product has been tested for safety and efficacy by an independent third-party laboratory accredited by the state/province/federal government if available.
5. If the Veterinarian is not recommending a specific CBD product, the Client should be encouraged to verify that the product they are using has been tested for safety and efficacy by an independent third-party laboratory accredited by the state/province/federal government if available.
6. The Veterinarian should explain possible adverse effects, including the symptoms of an overdose or toxicity.
7. The Veterinarian should explain the importance of safe storage to reduce the risk of unintended access.
8. A Veterinarian should not prescribe, dispense, or administer any CBD products unless approved by the FDA.



### Instructions for Returning Commentary

Commentary must be received by the AAVSB no later than **Wednesday, May 5, 2021** to ensure its consideration in the finalization of the Guidelines.

To submit commentary, please utilize this online form: [Comment Submission – Draft AAVSB Recommended Guidelines for CBD Use on Companion Animals](#)

Or you may e-mail your commentary documentation to Sarah Easter, AAVSB Regulatory Policy Task Force (RPTF) Staff Liaison, at [seaster@aavsb.org](mailto:seaster@aavsb.org). All questions and/or requests for deadline extension should be directed to Sarah Easter at [seaster@aavsb.org](mailto:seaster@aavsb.org).

DRAFT

## MEMORANDUM

**To:** Executive Directors and Registrars of the AAVSB Member Boards for Distribution to Board Members

**From:** Darren Wright, DVM, AAVSB Bylaws and Resolution Committee Chair

**Date:** March 5, 2021

**Subject:** Call for Resolutions

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The AAVSB Bylaws and Resolution Committee would like to provide you with the important dates for 2021 as well as the Resolutions Policy for distribution to your Board Members. Per the policy, resolutions should be reserved for important or complex issues that require greater formality than a standard motion. Resolutions should be written to stand alone and they normally contain rationale supporting the subject of the resolution. A 2016 resolution related to expanding months for when the Annual Meeting & Conference could be scheduled is attached as an example.

Per the Resolutions Policy, there are certain guidelines that must be met for resolutions submitted for consideration by the AAVSB Delegate Assembly including the important dates below.

### Important dates for Resolutions:

- May 5, 2021** Deadline for proposed resolutions to be received in writing at the AAVSB office. This date is no less than 150 days prior to the Annual Meeting & Conference. Submitted resolutions will be forwarded to the Bylaws and Resolution Committee within seven days after receipt.
- June 24, 2021** Resolutions proposed by the Bylaws and Resolution Committee shall be received at the AAVSB office. This date is no less than 100 days prior to the Annual Meeting.
- July 19, 2021** Resolutions proposed by the AAVSB Board of Directors shall be received at the AAVSB office. This date is no less than 75 days prior to the Annual Meeting.
- August 3, 2021** The AAVSB Executive Director will forward the proposed resolutions to all Member Boards. This date is no less than 60 days prior to the Annual Meeting.

At the 2021 Annual Meeting, any submitted resolutions will be presented on Friday, October 1. Discussion and voting will occur on Saturday, October 2. Resolutions can be sent to the AAVSB office to the attention of the Bylaws Committee. Please email Chrissy Bagby ([cbagby@aavsb.org](mailto:cbagby@aavsb.org)) any proposed resolution or if you have any questions.

**Save the Date for the 2021 AAVSB Annual Meeting & Conference  
in Denver, Colorado on September 30 - October 2, 2021.**



## American Association of Veterinary State Boards **Policies & Procedures: Resolutions**

### **OVERVIEW/POLICY**

Resolutions should be reserved for important or complex issues that require greater formality than a standard motion, which is contained only in the minutes of Association meetings. AAVSB resolutions are written to stand alone, and typically contain rationale supporting the subject of the resolution. Because of their special nature, resolutions forwarded for consideration by the AAVSB Delegate Assembly will follow submission guidelines.

### **PROCEDURES**

1. No less than 210 days before the date of the Annual Meeting, the Association office will forward a request for proposed resolutions to the Member Boards (Call for Resolutions).
2. Resolutions proposed by a Delegate, Alternate Delegate, or a Committee of the AAVSB, other than the Bylaws and Resolution Committee, shall be in writing and received at the Association office not less than 150 days prior to the Annual Meeting. Such resolutions shall be forwarded to the Bylaws and Resolution Committee within seven days after receipt in the Association office.
3. Resolutions proposed by the Bylaws and Resolution Committee shall be in writing and received at the Association office not less than 100 days prior to the Annual Meeting.
4. Resolutions proposed by the AAVSB Board of Directors shall be in writing and received at the Association office not less than 75 days prior to the Annual Meeting. Such resolutions shall be forwarded to the Bylaws and Resolution Committee within seven days after receipt in the Association office.
5. All resolutions will in some way reflect the AAVSB Mission and Goals and must include a fiscal note if the implementation of the resolution would require an expenditure of Association funds.
6. The Executive Director shall forward proposed resolutions to all Member Boards not less than 60 days prior to the date of the Annual Meeting.
7. All resolutions submitted to the Delegate Assembly for consideration will be accompanied by a recommendation from the Bylaws and Resolution Committee. That Committee shall attach the following recommendations to a resolution: "pass," "not pass," or "no recommendation."
8. A resolution may be introduced after the above deadlines if it pertains to an event of immediate concern to the Association which occurred after the deadline. The resolution must be submitted to the Bylaws and Resolution Committee not less than 24 hours before the beginning of the business session of the Annual Meeting.

*Adopted by the AAVSB Executive Committee January 23, 2005; revisions approved by the AAVSB Board of Directors on January 5, 2018 and June 16, 2018.*

This resolution was submitted in 2016 and  
is provided as an example only.

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**RESOLUTION 2016-XX**

**Submitted by: AAVSB Conference Committee**

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WHEREAS, the AAVSB Members during the 2005 AAVSB Annual Meeting & Conference approved designating the second weekend following Labor Day each year for the AAVSB Annual Meeting & Conference; and

WHEREAS, the AAVSB Board of Directors expanded the AAVSB Annual Meeting & Conference dates selection to the second or third weekends following Labor Day if pricing at the hotel was significantly better on the third weekend and/or if a religious holiday occurred during the week of or on the second weekend; and

WHEREAS, the AAVSB competes with other national organization conferences to which AAVSB member boards support and attend; and

WHEREAS, important issues, including elections of AAVSB Board of Directors and Officers, are addressed at the AAVSB Annual Meeting; and

WHEREAS, AAVSB desires to provide flexibility on dates to the benefit and recognition of the time commitment of its own conference attendees;

NOW therefore be it RESOLVED, that the Board of Directors adopt a policy to permit the AAVSB to schedule its Annual Meeting & Conference during the month of October if desired September dates are reasonably unavailable.



## 2021 AAVSB Annual Meeting & Conference

# CALL FOR TOPICS

Last year the AAVSB hosted its first-ever virtual [Annual Meeting & Conference](#). Attendance at the Annual Meeting continues to increase each year and 2020 was no exception. This year, we hope you join us as we cast the vision for the AAVSB for the future and bring high-quality, relevant information to you and your board at the 2021 Annual Meeting & Conference from September 30 – October 2 in Denver, Colorado.

As we determine the best format for this year's event, the Conference Committee asks for input from you and your boards on topics and session ideas for this year's Annual Meeting. Please devote a few minutes at your next board meeting to discuss the regulatory topics or sessions you would like to see and send us your suggestions.

### **What would you like to see included in this year's program?**

Please send all ideas and other feedback to Lainie Franklin, Member Services Concierge at [efranklin@aavsb.org](mailto:efranklin@aavsb.org) by May 7.



Sincerely,

Tawney Carrier, JD  
Chair, AAVSB Conference Committee

## MEMORANDUM

**To:** AAVSB® Member Board Members, Executive Directors and Registrars

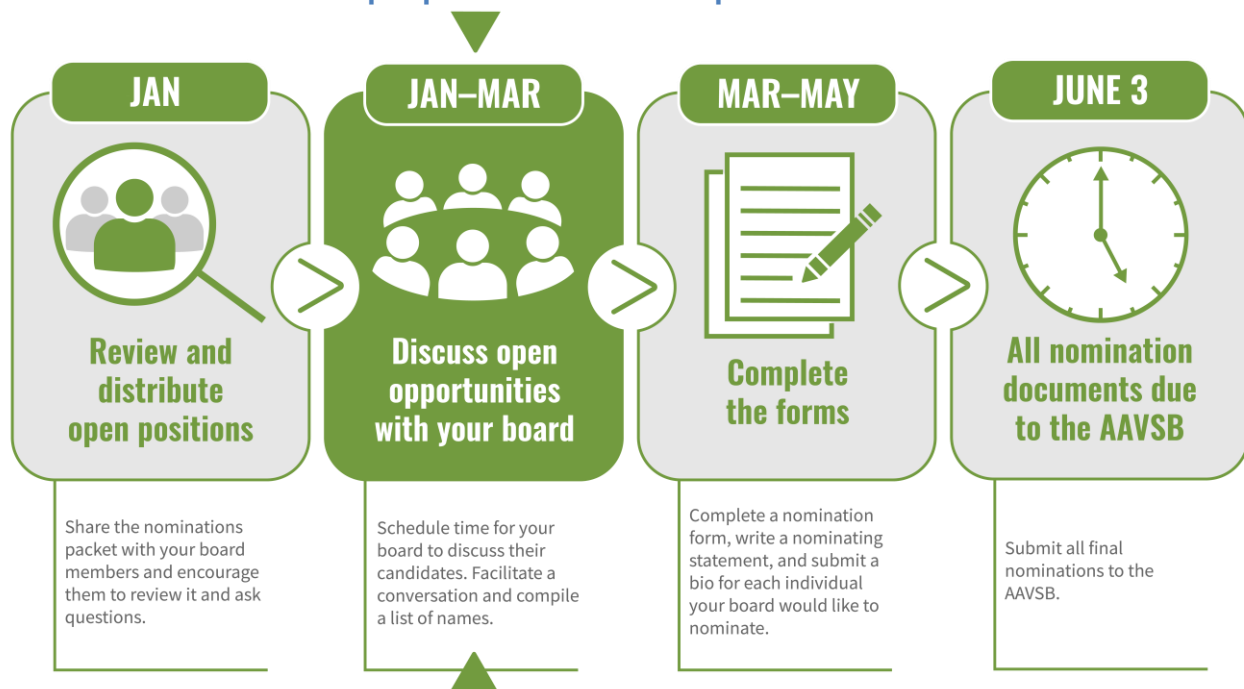
**From:** AAVSB Nominating Committee Dr. Mark Olson, Elected Member and Chair  
Dr. Matthew Verbsky, Appointed Member  
Dr. Steven Wills, Elected Member

**Date:** March 8, 2021

**Subject:** Updated Call for Nominations – **Nominations Due June 3, 2021**

Each year, the Nominating Committee of the AAVSB sends out a *Call for Nominations* to provide Member Boards information regarding the open elected positions and to request nominations. The Nominating Committee is charged with preparing a ballot of candidates for all elected positions to be filled. This process is vital to the AAVSB’s ability to carry out its mission. If your Board submitted a Nomination last year, please contact Daphne Tabbytite at [dtabbytite@aavsb.org](mailto:dtabbytite@aavsb.org) for specific information related to that nomination.

**Please note: There are now 3 open positions for AAVSB Representations to the ICVA.**



There are **4 easy steps** to complete the annual AAVSB nomination process. Prior to submitting a nomination packet, the Committee asks you to confirm that the candidate is willing to accept a nomination. Upload the packet online at [www.aavsb.org/nominations](http://www.aavsb.org/nominations) or by email, fax or mail to the AAVSB office.

**Packets must be received in the AAVSB office by June 3, 2020.**

The 2021 AAVSB Annual Meeting is being held September 30-October 2, 2021 in Denver, Colorado. The Delegates will vote on the candidates during the Annual Meeting.

*Should you have any questions or need additional information, please contact Ms. Daphne Tabbytite, staff contact for the Nominating Committee, at [dtabbytite@aavsb.org](mailto:dtabbytite@aavsb.org) or 1-877-698-8482 ext. 223.*



# American Association of Veterinary State Boards Updated Nomination Application for 2021-2022 Open Positions

For information on Nominations submitted in 2020, please contact Daphne Tabbytite at [dtabbytite@aavsb.org](mailto:dtabbytite@aavsb.org).

## 3 REQUIREMENTS FOR A COMPLETED NOMINATION PACKET

1. Nomination Application (one for each nominee)
2. Biographical Information (2-page limit)
3. Statement from sponsor on rationale for the nomination

*Please note: The bio and statement will be distributed to the AAVSB Member Boards.*

**SUBMIT BY JUNE 3, 2021**

ONLINE:

<https://app.smartsheet.com/b/form/f9d2e5251f4743db93c74a082bfcdec0>

EMAIL: [dtabbytite@aavsb.org](mailto:dtabbytite@aavsb.org)

FAX: (816) 931-1604

MAIL: AAVSB

Attn: Nominating Committee  
380 West 22nd Street, Suite 101  
Kansas City, MO 64108

## 2021-2022 OPEN POSITIONS - UPDATED

Indicate the desired position(s)

- President-Elect (1 position with a 3-year term)
- Director (3 positions with 2-year terms)
- Nominating Committee Member (1 position with a 2-year term)
- ICVA Representative – Licensed Veterinarian (2 positions, one with a 2-year or one with a 3-year term)
- ICVA Representative – Public Member position (1 position with a 3-year term)

## NOMINEE INFORMATION

Name: \_\_\_\_\_ State, Province or Territory: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

## CHECK ALL THAT APPLY:

- Board Member (complete the following)  
Term start date: \_\_\_\_\_ Term end date: \_\_\_\_\_ Eligible for re-appointment: Yes or No
- Board Administrator  Current AAVSB Board of Director
- AAVSB Associate Member  AAVSB Committee Chairperson
- Current ICVA Representative  Licensed Veterinarian in Public/Private Practice
- Delegate or Alternate Delegate (at the time of nomination)

List year(s) nominee has attended the AAVSB Annual Meeting: \_\_\_\_\_

## SPONSORED BY:

Name of Member Board: \_\_\_\_\_

Name of Contact at Member Board: \_\_\_\_\_

Phone and Email of Contact: \_\_\_\_\_

→ **Return or complete online by June 3, 2021** ←





### 3 REQUIREMENTS FOR A COMPLETED NOMINATION PACKET

1. Nominee Application (one for each nominee)
2. Biographical information (2-page limit)
3. Statement from sponsor on rationale for the nomination.

*Please note: The bio and statement will be distributed to the AAVSB Member Boards.*

The following biographical information should be provided for each nominee. The information should not exceed two pages.

- Name
- Elected Position of Interest
- Education
- Specialties, if any
- Jurisdictions Where Currently Licensed, if applicable
- Work History
- Type of Practice/Employment (public, private or other; concentration)
- Member Board Experience and Roles Served
- Experience with the AAVSB and Roles Served
- Leadership Positions Held
- Other Affiliations



American Association of Veterinary State Boards  
**Information on Board of Directors Elected Positions for 2021 - 2022**

**CURRENT 2019 - 2021 AAVSB® BOARD OF DIRECTORS**

Immediate Past President: Michael Gotchey, DVM from Colorado  
President: Roger Redman, DVM from Ohio  
President-Elect: Chris Runde, DVM from Maryland  
Treasurer: Kim Gemeinhardt, DVM from North Carolina  
Director: Vito DelVento, DVM from District of Columbia  
Director: Amy Haywood, LVT from District of Columbia  
Director: Timothy Kolb, DVM from Ohio  
Director: Mark Logan, VMD from New Jersey  
Director: Larry McTague, DVM from Oklahoma  
Director: Frank Richardson, DVM from Nova Scotia

**Upcoming 2021 - 2022 AAVSB Board of Directors**

Immediate Past President: Roger Redman, DVM  
President: Chris Runde, DVM

President-Elect: \_\_\_\_\_ OPEN \_\_\_\_\_ (3-year commitment)

Treasurer: Kim Gemeinhardt, DVM  
*(Dr. Gemeinhardt is currently serving the first year of a first 2-year term)*

Director: \_\_\_\_\_ OPEN \_\_\_\_\_ (2-year term)  
*(Dr. Vito DelVento is eligible to be nominated to an Officer position.)*

Director: \_\_\_\_\_ OPEN \_\_\_\_\_ (2-year term)  
*(Dr. Larry McTague is eligible to be nominated to an Officer position.)*

Director: \_\_\_\_\_ OPEN \_\_\_\_\_ (2-year term)  
*(Dr. Frank Richardson is currently serving the second year of a first 2-year term.)*

Director: Amy Haywood, LVT  
*(Ms. Haywood is currently serving the first year of a first 2-year term)*

Director: Timothy Kolb, DVM  
*(Dr. Kolb is currently serving the first year of a second 2-year term)*

Director: Mark Logan, VMD  
*(Dr. Logan is currently serving the first year of a first 2-year term)*

James T. Penrod, CAE, FASLA, as Executive Director serves as Secretary and as an ex-officio non-voting member of the Board of Directors.

## **OVERVIEW**

The AAVSB Board of Directors is a body of elected Directors which govern the Association and provide the strategic plan for the future of the Association.

## **RESPONSIBILITIES**

- Governs and sets the course for the AAVSB's future.
- Ensures the overall strength and health of the AAVSB.
- Develops, supports and maintains focus on the strategic objectives and priorities.
- Commits to the mission and goals of the AAVSB.
- Attends the Association's Annual Meeting, Board of Director meetings, planning meetings, and assigned committee and/or task force meetings.
- Prepares for all meetings and seeks opportunities to expand knowledge about the organization.
- Shares wisdom and insights to help the Board of Directors make good decisions and policy.
- Ensures Board effectiveness.
- Hires, supports and develops the chief executive to lead and manage the AAVSB into the future.
- Ensures the availability of adequate resources and the long-term financial stability of the AAVSB.
- Approves annual budgets, audit, and Form 990 as well as updates to financial policies.
- Stays informed and supportive of the governing documents of the organization, e.g. Articles of Incorporation, Bylaws, policies, strategic plan, and budget.
- Accepts the legal duties of loyalty and care while serving as a director and complies with applicable laws, regulations, Bylaws, policies and code of conduct.
- Understands that all power rests with the full Board of Directors, not individual directors.

## **EXPECTED TIME COMMITMENT – Approximately 150 hours per**

- Monthly conference calls (1 hour of preparation and 1.5 hours of participation per call)
- In-Person meeting in January each year (2-3 days of meetings with 2 hours of preparation time plus travel time).
- In-Person meeting in June each year (2-3 days of meetings with 2 hours of preparation time plus travel time).
- Annual Meeting in September (4 days of meetings with 3 hours of preparation time plus travel time).
- Frequent opportunities to attend AVMA meetings, ICVA Board meetings, or special assignments (approximately 2 days each).
- Additional time may be required if assigned as a liaison to a committee; the amount of additional time is dependent on the specific committee.
- Additional time is required of the Officers of the Board of Directors.

## **BYLAWS SPECIFICATIONS (Article VII)**

The AAVSB Bylaws prescribe the authority, composition, and election of the Board of Directors which are described below.

### **Authority**

*The Board of Directors shall manage the affairs of the Association, including the establishment of an annual budget for the Association and the transaction of all business for and on behalf of the Association as authorized under these Bylaws. The Board of Directors shall carry out the resolutions, actions, or policies as authorized by the Delegates, subject to the provisions of the Association Articles of Incorporation and Bylaws.*

### **Composition**

*There shall be ten (10) members of the Board of Directors including four (4) Officers and six (6) Directors at Large. The Officers shall be identified as President, President-Elect, Immediate Past President and Treasurer. The Officers and Directors at Large are collectively referred to as the Board of Directors. The Officers may, at times be collectively referred to as the Executive Committee. Notwithstanding any other provisions of these Bylaws, the Board of Directors shall be comprised of at least six Licensed Veterinarians and one Affiliate Member. The Executive Director shall serve as Secretary and as an ex-officio non-voting member of the Board of Directors.*

### **Qualifications**

#### *a. Officers*

*To be eligible to serve as an Officer, a candidate shall when nominated and elected be currently serving on the Board of Directors, be a Delegate, Alternate Delegate, or be a member of a Member Board.*

#### *b. Directors at Large*

*To be eligible to serve as a Director at Large, a candidate shall when nominated be a Delegate, Alternate Delegate, member of a Member Board or have served as a member of a Member Board as of June 1st of the year preceding the election year.*

*If a Director ceases to meet eligibility criteria stated above, such Board of Director member shall, after completion of the current term, be eligible to serve one additional term on the Board of Directors.*

### **Elections**

*The Board of Directors shall be elected at the Annual Delegate Assembly of the Association by the Delegates, either from nominations submitted by the Nominating Committee, or by nominations from the floor. Each Director shall assume office at the close of the Annual Delegate Assembly at which the member is elected and shall serve as specified in these Bylaws or until a successor is elected.*

## **Terms of Office**

For purposes of these Bylaws, the offices of Immediate Past President, President, and President-Elect shall be considered one (1) term. The terms of the Board of Directors shall be as follows:

- a. Immediate Past President. The Immediate Past President shall serve a one (1) year term automatically following the term as President. The Immediate Past President shall only vote on matters before the Board of Directors to break a tie.
- b. President. The President shall serve a one (1) year term automatically following the term as President-Elect. In the event of a vacancy, the President-Elect shall succeed to the Presidency to fill the unexpired term and may, thereafter, complete the President's term.
- c. President-Elect. A President-Elect shall be elected at the Annual Delegate Assembly to serve a one (1) year term and shall automatically succeed to the office of President and, thereafter, the office of Immediate Past President. Thus, the President-Elect office is a three (3) year commitment, one year as President-Elect, one year as President, and one year as Immediate Past President and is limited to one elected term. In the event of a vacancy, the President in consultation with the Board of Directors may appoint the office of President-Elect. In any event and under these circumstances, at the next Annual Delegate Assembly, there shall be an election for both President and President-Elect.
- d. Treasurer. A Treasurer shall be elected at the Annual Delegate Assembly to serve a term of two (2) years. In the event of a vacancy, the Treasurer position shall be appointed by the President in consultation with the Board of Directors until the next Annual Delegate Assembly at which time an election shall be held. The Treasurer shall serve no more than two (2) consecutive terms.
- e. Directors at Large. Directors at Large shall be elected at the Annual Delegate Assembly to serve two (2) year terms. In the event of a vacancy, the President in consultation with the Board of Directors shall appoint the Director at Large position until the next Annual Delegate Assembly at which time an election shall be held to fill the unexpired term. Directors at Large shall serve no more than two (2) consecutive terms.
- f. No member of the Board of Directors shall hold more than one seat on the Board of Directors at any time. Any person appointed or elected to fill an unexpired term of less than one year for Treasurer or Director at Large may be eligible for election to the same position for two additional consecutive terms after completion of the unexpired term. If the unexpired term is more than one year, the person may be eligible for one additional consecutive term.



## American Association of Veterinary State Boards Information on Nominating Committee Elected Position for 2021-2022

### **CURRENT 2019-2021 NOMINATING COMMITTEE**

Mark Olson, DVM, Chair, from Kansas (elected position)

Matthew Verbsky, DVM from Ohio (appointed position)

Steven Wills, DVM from Kentucky (elected position)

### **Upcoming 2021-2022 Nominating Committee**

**OPEN (2-year elected position)**

*(Dr. Steven Wills is not eligible for nomination as he is currently serving in the second year of an unexpired two-year term.)*

Elected position: Mark Olson, DVM

*(Dr. Olson is currently serving the first year of a two-year term.)*

Appointed position: Matthew Verbsky, DVM

*(Dr. Verbsky is currently serving in the one-year appointed position.)*

### **OVERVIEW**

The overall role of the Nominating Committee is to review nominations and confirm eligibility of nominees from AAVSB Member Boards for the open elected positions.

### **RESPONSIBILITIES**

- Prepares a Call for Nominations for the Member Boards which includes a nomination form and information on the open positions.
- Receives nominations from Member Boards for open positions 120 days prior to the upcoming Annual Delegate Assembly.
- Reviews nominations received and possibly distribute a questionnaire to nominees.
- Develops a ballot of candidates for mailing to Member Boards 30 days prior to Annual Delegate Assembly.

### **EXPECTED TIME COMMITMENT – Approximately 12 hours per year**

- Participates in 4 conference calls (1 hour for preparation time and 1 hour for participation per call).
- Meets in September at Annual Meeting (1 hour meeting plus travel time).
- Additional time is required of the Committee Chair.

## **BYLAWS SPECIFICATIONS (Article X, Section 1 and Article IX, Section 3)**

The AAVSB Bylaws prescribe the role, number of members, method of appointment, composition and terms of office of the Nominating Committee which are described below.

### **Role**

*The Nominating Committee shall review the qualifications of the applicants, verify sponsors and references on all applications submitted, and shall submit to the Member Boards at least thirty (30) days before the Annual Delegate Assembly, a ballot containing candidates for each position on the Board of Directors, the Nominating Committee and the International Council for Veterinary Assessment to be filled. The ballot shall contain the names of all candidates who have been found to be eligible and their applications verified as accurate by the Nominating Committee. In determining the slate of candidates for the Board of Directors, the Nominating Committee shall make every effort to ensure at least a majority of Members at Large are currently members of Member Boards. Persons serving on the Nominating Committee shall be ineligible to be on the ballot or elected to any position within the Association within their elected term.*

**Number of Members:** *Three members.*

### **Elections and Qualifications**

*Two of the three Committee members are elected at the Annual Delegate Assembly by a plurality of votes, either from nominations submitted by the Nominating Committee or by nominations from the floor. Prior to nomination, the elected members to the Committee must have attended at least one Delegate Assembly meeting. At the time of nomination and election, candidates for the Committee must be a Delegate or Alternate Delegate, a member of a Member Board, a current Associate Member, or a chairperson of an Association committee. The President shall appoint the third member of the Committee and name the chair of the Committee.*

### **Terms of Office**

*The terms of the elected members are two (2) years. The President shall appoint a third member of the Committee with the approval from the Board of Directors whose term will be one (1) year. Nominating Committee members may not serve consecutive terms, but are eligible for reelection consistent with this Article X, Section 1. The President shall name the chair of the Committee with approval from the Board of Directors. In the event of a vacancy, the President in consultation with the Board of Directors shall appoint the Nominating Committee member until the next Annual Delegate Assembly at which time an election shall be held to fulfill the unexpired term.*



American Association of Veterinary State Boards  
**Information on Representatives to the  
ICVA Elected Positions for 2021-2022 - Updated**

**CURRENT 2020-2021 AAVSB REPRESENTATIVES TO THE  
INTERNATIONAL COUNCIL FOR VETERINARY ASSESSMENT (ICVA)**

Jon Betts, DVM from Oregon (Licensed Veterinarian)  
Kathy Bowler from California (Public Member)  
Bruce Louderback, DVM from Colorado (Licensed Veterinarian)  
Helen Tuzio, DVM from New York (Licensed Veterinarian)

***Upcoming 2021-2022 AAVSB Representatives to the ICVA***

**OPEN** (Licensed Veterinarian position)

*(Dr. Helen Tuzio is eligible for nomination to serve the remainder of a second term.)*

**OPEN** (Public Member position)

*(Ms. Kathy Bowler is eligible for nomination to serve a third term.)*

**OPEN** (Licensed Veterinarian position)

*(Dr. Jon Betts is serving the last year of a third and final term.)*

Bruce Louderback, DVM

*(Dr. Louderback is currently serving the second year of third 3-year term)*

**BYLAWS SPECIFICATIONS (Article IX)**

The AAVSB Bylaws prescribe the composition, duties, election, qualifications and terms as described below.

***Composition***

*There shall be a minimum of four AAVSB representatives to the International Council for Veterinary Assessment (ICVA).*

***Duties***

*The Representatives shall attend all meetings of the ICVA and shall report to the AAVSB Board of Directors following each ICVA or subcommittee meeting. The Representatives shall present the consensus opinions of the Association at such meetings and shall not vote in conflict with the AAVSB Bylaws.*



### **Election**

*Delegates at the Annual Delegate Assembly shall elect the Representatives at the Annual Delegate Assembly of the Association either from nominations submitted by the Nominating Committee or by nomination from the floor. Each Representative shall assume his or her responsibilities at the close of the Annual Delegate Assembly at which elected and shall serve as specified in these Bylaws or until a successor is elected and qualified.*

### **Qualifications**

- *Three representatives must, when nominated and elected, be Licensed Veterinarians currently practicing in public or private practice and be either (i) a member of a Member Board, or (ii) have been a member of the AAVSB Board of Directors within the previous year, or (iii) have been a member of the ICVA within the previous year, or (iv) be a current Associate Member.*
- *One Representative must, when nominated and elected, be a Public Member and be either (i) a member of a Member Board, or (ii) have been a member of the AAVSB Board of Directors within the previous year, or (iii) have been a member of the ICVA within the previous year, or (iv) be a current Associate Member.*

### **Terms**

*Representatives can be eligible for three 3-year terms.*

### **EXPECTATIONS**

Please contact the AAVSB office for additional information on the AAVSB representatives to the ICVA.



## American Association of Veterinary State Boards Policies & Procedures: Travel

### OVERVIEW

The AAVSB is committed to providing for *reasonable* travel expenses incurred while conducting Association business. This includes attending Association meetings and representing the Association at other functions.

As a non-profit organization, the AAVSB must be fiscally prudent at all times. Every effort should be made by those representing the Association or participating in Association activities to find the most cost-effective travel arrangements. The AAVSB reserves the right to decline payment of any expenses it considers outside the parameters of prudent spending.

This travel policy shall apply to the AAVSB Board of Directors, members of Association committees, task forces, and Association staff.

### POLICY

1. Members of the Board of Directors, committees, task forces, and Association staff will be reimbursed for travel expenses while traveling on Association business.
2. Receipts must accompany requests for reimbursement for all expenditures over \$25.
3. When arranging for Association meetings, hotel accommodations shall be made using blocks of rooms for group rates. When travel is for other approved purposes, individual hotel accommodations must be made at the most reasonable rate. Additional persons sharing the traveler's room are the responsibility of the traveler.
4. Reimbursement will be made for guest room and taxes as well as other fees dictated by the contract with the hotel. Incidental expenses such as in-room movies, mini bar charges, laundry, or cleaning services will not be reimbursed.
5. Internet fees will be reimbursed, not to exceed \$15 per day.
6. In order to get the most economical rates, non-refundable airline tickets should be purchased at the earliest possible time, but in all cases no less than 14 days in advance of previously scheduled meetings. Travel insurance fees are the responsibility of the traveler. The AAVSB designated Travel Agent may be used to arrange air transportation. Checked bag fees will be reimbursed.
7. If air transportation will not be used, the AAVSB staff must be notified prior to travel. Alternate forms of transportation may be used instead of air transportation. For travel by personal vehicle, if the trip is less than 800 miles roundtrip, reimbursement will be at the current federal government rate for mileage. If a driving trip is more than 800 miles roundtrip, total reimbursement for driving will be capped at the amount equal to the lowest airfare available no less than 14 days prior to the travel date. Total reimbursable expenses subject to the cap for driving trips over 800 miles roundtrip may include mileage, tolls, parking, meals, and hotels in route. For forms of transportation used other than air or personal vehicle, the maximum amount reimbursed will be the cost of the alternative form of transportation or the lowest priced airfare available no less than 14 days prior to the travel date, whichever is less expensive.

8. If complimentary ground transportation is furnished through the hotel, it must be used for transportation to and from the airport and, if available, for any ground transportation in the area. If complimentary ground transportation is not available through the hotel, use of an airport shuttle service is encouraged. However, reasonable and necessary expenses for taxis, scheduled car pick-ups, and on-demand transportation including tips will also be reimbursed.
9. Automobile rental and fuel are reimbursable only if such expense is approximately equal to or less than public transportation charges for the entire travel period. This may be the least expensive alternative when the automobile is to be shared by a number of people. Rental cars should be returned with a full tank of gas. The purchase of the rental car agency's a Loss Damage Waiver (LDW) is required to protect the traveler and the Association financially from damage to the rental vehicle, loss of use, and diminished value.
10. Mileage at the federal government reimbursement rate will be paid to and from home and the airport or other mass transit point of departure. The cost of fuel will not be reimbursed as that is included in the mileage rate reimbursement.
11. Parking expenses for the days of the Association business trips will be reimbursed.
12. When not provided, reasonable costs for three meals per day will be reimbursed when accompanied by receipts. The cost of food should be kept comparable to what meal expenses would be if the costs were personal. Reasonable tips not exceeding 20% will be reimbursed for food service.
13. Reasonable tips for luggage service, transportation providers, etc., are reimbursable when itemized. Reimbursement is not provided for maid service tips.
14. The Association will not reimburse or directly pay participants for any special activities that may take place during a meeting, such as sightseeing tours.

## **PROCEDURES**

An AAVSB Expense Statement must accompany requests for reimbursement. Unless the AAVSB has pre-arranged certain accommodations, receipts for air travel, hotel, ground transportation, rental cars, parking, and meals must be provided or the expenses may not be reimbursed.

Requests for reimbursement should be made as soon as possible, but in all cases, within 60 days of the date that the expenses were incurred. Reimbursement for expenses not substantiated within 60 days of the date that the expenses were incurred are considered taxable income to the individual and will be included in year-end tax reporting on Form 1099 issued to the individual.

The Association will make reimbursement as soon as possible.

*Adopted by the AAVSB Board of Directors in July 2001; Revised & Approved March 2006, September 2007, January 2010, September 2010, January 2015, June 2015, January 2016, and February 28, 2018.*



## American Association of Veterinary State Boards Policies & Procedures: Delegate Funding Program

### OVERVIEW

The Board of Directors of the AAVSB is dedicated to the goal of full participation by the Member Boards in the Delegate Assembly at each Annual Meeting. Therefore, the Board of Directors commits to providing for *reasonable* travel expenses incurred to fund two participants who meet the qualifications of Delegate or Alternate Delegate from each Member Board to attend the AAVSB Annual Meeting and participate in the Delegate Assembly. Having two funded individuals from each Member Board could make it possible for a Board Member and the Executive Director to attend.

As a non-profit organization, the AAVSB must be fiscally prudent at all times. Those participating in the Delegate Funding Program are required to adhere to this policy, and the AAVSB reserves the right to decline payment of any expenses it considers outside the parameters of the guidelines set forth.

The Delegate Funding Program shall apply to one voting **Delegate and one Alternate Delegate** per Member Board. Per the AAVSB Bylaws:

*Article III. Definitions. Section 7. Delegate.* “Delegate shall mean a current member or Affiliate Member of a Member Board designated by the Member Board as its Delegate to the AAVSB Delegate Assembly.”

*Article III. Definitions. Section 8. Alternate Delegate.* ““Alternate Delegate” shall mean a current member or Affiliate Member of a Member Board designated by the Member Board as its Alternate Delegate to the AAVSB Delegate Assembly.”

### POLICY

1. In order for participants to be eligible for the Delegate Funding Program, the participants’ Member Boards must be in good standing with annual dues paid in full.
2. In order for participants to be eligible to utilize the Delegate Funding Program, the Delegate and Alternate Delegate must answer roll call and attend both days of the Delegate Assembly, must attend the Annual Meeting & Conference in its entirety, and are expected to attend the pre-conference session(s).
3. Annual Meeting registration fee for those participating in the Delegate Funding Program will be waived. Networking event is included for the participants. Networking event fees of any additional guests are the responsibility of the participants. As the AAVSB is unable to accept payments at the conference, payment for guests is required in advance
4. Meeting registration includes breakfast and lunch during the meeting sessions as well as dinner at the networking event.
5. No reimbursement will be given for additional meals, snacks, and drinks including expenses for food and beverages consumed during the Delegate’s travel.

6. Hotel accommodations include up to four (4) nights at the AAVSB designated hotel and the participants will be included on the AAVSB Master List, unless additional nights are required for travel reasons as determined by the AAVSB staff. Additional nights may be at the participants' expense and may be charged at the hotel rate based on the hotel's availability. The participants are also responsible for all additional hotel charges including hotel charges for additional persons sharing the participants' room.
7. Upon check-in at the hotel, participants are to provide a credit card for incidental expenses at the hotel. Incidental expenses such as meals, in-room movies, in-room internet fees (if applicable), mini- bar charges, laundry, or cleaning services will not be reimbursed.
8. Participants must utilize the AAVSB designated Travel Agent to arrange for air transportation. Participants should contact the AAVSB designated Travel Agent at the earliest possible time, but in all cases no less than 14 days in advance of Annual Meeting. Airfare is non-refundable and will be booked at the most economic rate. Participants will be reimbursed the fees for one checked bag. Upgrades and itinerary changes will not be reimbursed by the AAVSB.
9. If air transportation will not be used, participants must notify the AAVSB staff prior to travel. Alternate forms of transportation may be used instead of air transportation. For travel by personal vehicle, if the trip is less than 800 miles roundtrip, reimbursement will be at the current federal government rate for mileage. If a driving trip is more than 800 miles roundtrip, total reimbursement for driving will be capped at the amount equal to the lowest airfare available no less than 14 days prior to the travel date. Total reimbursable expenses subject to the cap for driving trips over 800 miles roundtrip may include mileage, tolls, parking, meals, and hotels in route. For forms of transportation used other than air or personal vehicle, the maximum amount reimbursed will be the cost of the alternative form of transportation or the lowest priced airfare available no less than 14 days prior to the travel date, whichever is less expensive. Parking at the hotel will be reimbursed if the participants drive a personal vehicle and use the self-parking.
10. If complimentary ground transportation is furnished through the hotel, it must be used for transportation to and from the airport and, if available, for any ground transportation in the area. If complimentary ground transportation is not available through the hotel, use of an airport shuttle service is encouraged. However, reasonable and necessary expenses for taxis and on-demand transportation including tips will also be reimbursed.
11. Mileage at the Federal government reimbursement rate will be paid to and from home and the airport or other mass transit point of departure.
12. Parking expenses at the home airport or other mass transit point of departure will be reimbursed up to the number of days of travel for the Annual Meeting.
13. No reimbursement for rental cars. Parking at the hotel for rental cars will not be reimbursed.
14. No reimbursement for other miscellaneous items to include tips.
15. Receipts for covered expenses must accompany requests for reimbursement for all expenditures over \$25. Receipts for all covered expenses are encouraged.

## PROCEDURES

1. Candidates for the Delegate Funding Program must submit the standard AAVSB conference registration form and indicate in the designated area that they are requesting to be the “funded” Delegate or Alternate Delegate from their Member Board.
2. Staff will verify that the candidate’s Member Board is in good standing and that the candidate meets the definitions as stated in the Bylaws.
3. Upon confirmation, staff will provide the participants with contact information for the AAVSB designated Travel Agency and any further instructions.
4. An AAVSB Expense Statement must accompany all requests for reimbursement. See Item 15 above under Policy regarding required receipts.
5. Requests for reimbursement should be made as soon as possible, but in all cases, within 45 days of the time when the expenses were incurred. Expenses submitted after that date will not be reimbursed.
6. The Association will make reimbursement as soon as possible.

*Adopted by the AAVSB Board of Directors on 02/16/2011; revisions approved by the AAVSB Board of Directors on 01/19/2013, 06/20/2015, 9/19/2015, 1/23/2016, 5/11/2016, 6/17/2016, and 2/28/2018.*



## American Association of Veterinary State Boards Policies & Procedures: Legal Counsel Funding Program

### OVERVIEW

The Board of Directors of the AAVSB is dedicated to the goal of increasing the Member Board's understanding of the Association. The Member Board Legal Counsel Funding Program is intended to bring the legal counsel of a Member Board to the Annual Meeting & Conference to better understand the programs and services offered to members by the AAVSB. Therefore, the Board of Directors commits to providing for *reasonable* travel to allow a Member Board to send their legal counsel to the AAVSB Annual Meeting & Conference to better understand the programs and services that are offered by the AAVSB to its members. The Legal Counsel Funding Program is limited to the first ten (10) Member Boards that submit a written request that is received by the AAVSB Headquarters.

As a non-profit organization, the AAVSB must be fiscally prudent at all times. Those participating in the Legal Counsel Funding Program are required to adhere to this policy, and the AAVSB reserves the right to decline payment of any expenses it considers outside the parameters of the guidelines set forth.

The Legal Counsel Funding Program shall apply to one attorney per Member Board that is the designated legal counsel for the Board.

### POLICY

1. In order for participants to be eligible for the Legal Counsel Funding Program, the participants' Member Board must be in good standing with annual dues paid in full.
2. In order for participants to be eligible to utilize the Legal Counsel Funding Program, the participant must attend the Annual Meeting & Conference in its entirety and are expected to attend the pre-conference session(s).
3. Annual Meeting registration fee for those participating in the Legal Counsel Funding Program will be waived. Networking event is included for the participants. Networking event fees of any additional guests are the responsibility of the participants. As the AAVSB is unable to accept payments at the conference, payment for guests is required in advance.
4. Meeting registration includes breakfast and lunch during the meeting sessions as well as dinner at the networking event.
5. No reimbursement will be given for additional meals, snacks, and drinks including expenses for food and beverages consumed during the participants travel.
6. Hotel accommodations include up to four (4) nights at the AAVSB designated hotel and the participants will be included on the AAVSB Master List, unless additional nights are required for travel reasons as determined by the AAVSB staff. Additional nights may be at the participants' expense and may be charged at the hotel rate based on the hotel's availability. The participants are also responsible for all additional hotel charges including hotel charges for additional persons sharing the participants' room.

7. Upon check-in at the hotel, participants are to provide a credit card for incidental expenses at the hotel. Incidental expenses such as meals, in-room movies, in-room internet fees (if applicable), mini-bar charges, laundry, or cleaning services will not be reimbursed.
8. Participants must utilize the AAVSB designated Travel Agent to arrange for air transportation. Participants should contact the AAVSB designated Travel Agent at the earliest possible time, but in all cases no less than 14 days in advance of Annual Meeting. Airfare is non-refundable and will be booked at the most economic rate. Participants will be reimbursed the fees for one checked bag. Upgrades and itinerary changes will not be reimbursed by the AAVSB.
9. If air transportation will not be used, participants must notify the AAVSB staff prior to travel. Alternate forms of transportation may be used instead of air transportation. For travel by personal vehicle, if the trip is less than 800 miles roundtrip, reimbursement will be at the current federal government rate for mileage. If a driving trip is more than 800 miles roundtrip, total reimbursement for driving will be capped at the amount equal to the lowest airfare available no less than 14 days prior to the travel date. Total reimbursable expenses subject to the cap for driving trips over 800 miles roundtrip may include mileage, tolls, parking, meals, and hotels in route. For forms of transportation used other than air or personal vehicle, the maximum amount reimbursed will be the cost of the alternative form of transportation or the lowest priced airfare available no less than 14 days prior to the travel date, whichever is less expensive. Parking at the hotel will be reimbursed if the participants drive a personal vehicle and use the self-parking.
10. If complimentary ground transportation is furnished through the hotel, it must be used for transportation to and from the airport and, if available, for any ground transportation in the area. If complimentary ground transportation is not available through the hotel, use of an airport shuttle service is encouraged. However, reasonable and necessary expenses for taxis and on-demand transportation including tips will also be reimbursed.
11. Mileage at the Federal government reimbursement rate will be paid to and from home and the airport or other mass transit point of departure.
12. Parking expenses at the home airport or other mass transit point of departure will be reimbursed up to the number of days of travel for the Annual Meeting.
13. No reimbursement for rental cars. Parking at the hotel for rental cars will not be reimbursed.
14. No reimbursement for other miscellaneous items to include tips.
15. Receipts for covered expenses must accompany requests for reimbursement for all expenditures over \$25. Receipts for all covered expenses are encouraged.

## **PROCEDURES**

1. The Legal Counsel Funding Program is limited to the first ten (10) Member Boards that submit a written request that is received by the AAVSB Headquarters prior to the published registration deadline for the Annual Meeting & Conference.
2. Upon receiving confirmation from staff, candidates for the Legal Counsel Funding Program must submit the standard AAVSB conference registration form and indicate in the designated area that they are requesting to be the “funded” Legal Counsel from their Member Board.
3. Staff will verify that the candidate’s Member Board is in good standing.



4. Upon confirmation, staff will provide the participants with contact information for the AAVSB designated Travel Agency and any further instructions.
5. An AAVSB Expense Statement must accompany all requests for reimbursement. See Item 15 above under Policy regarding required receipts.
6. Requests for reimbursement should be made as soon as possible, but in all cases, within 45 days of the time when the expenses were incurred. Expenses submitted after that date will not be reimbursed.
7. The Association will make reimbursement as soon as possible.

*Adopted by the AAVSB Board of Directors on November 20, 2019.*

## Veterinary Examining Board Agenda Request Form

<b>1) Meeting Date</b>	April 21, 2021
<b>2) Requestor Name</b>	M. Mace
<b>3) Item Title for the Agenda</b>	VPAP update
<b>4) Should the Item be in Open or Closed Session?</b>	No
<b>5) Are there Attachments?</b> (If yes, include file names)	No
<b>6) Is a Public Appearance Anticipated?</b>	No

**7) Description of the Agenda Item**

*Informational*

**VPAP usage detail on the first quarter will be provided at meeting:**

**VPAP mailing metrics:**

Date	Day	Time	Subject line	Recipients	Opens	Bounce
27-Jan-21	Wednesday	10:12	Let the Veterinary Professional Assistance Program Help to Achieve Your Goals	6,146	46%	33
8-Feb-21	Monday	15:16	Upcoming Opportunities From the Veterinary Professional Assistance Program	6,146	49%	31
24-Feb-21	Wednesday	11:45	Upcoming Webinar From the Veterinary Professional Assistance Program	6,165	41%	5
17-Mar-21	Wednesday	10:50	The Veterinary Professional Assistance Program is Here to Help	6,111	47%	17
7-Apr-21	Wednesday	10:57	Welcome to the Veterinary Professional Assistance Program	79	67%	0
7-Apr-21	Wednesday	12:05	April's Webinar Opportunity from the VPAP	6,163	37%	10

Hard mailed information, to all credential holders (except those in CA) on VPAP on upcoming webinar week of Feb. 8

**VPAP Activity:**

Completed Quarter 1:

Topic	Date	Time	Attendance
Welcome Webinar	10-Feb	7pm	10
Stress in Communities of Color: Finding Resilience	25-Feb	7pm	11

Upcoming Quarter 2:

<b>Building Resilience: Your Best Weapon Against Stress.</b>	<b>April 22</b>	<b>7pm</b>
Making Mental Health a Priority	13-May	7pm
Talking to Employees about Difficult Topics	24-Jun	7pm
Welcome Webinar	10-Jun	7pm

## Proposed Schedule of Seminars

2021	Topic	Date	Time	Attendance
Jan				
Feb.	Welcome Webinar	10-Feb	7pm	10
Feb.	Stress in Communities of Color: Finding Resilience	25-Feb	7pm	11
Mar.				
<b>Apr.</b>	<b>Building Resilience: Your Best Weapon Against Stress.</b>	<b>22-Apr</b>	<b>7pm</b>	
May	Making Mental Health a Priority	13-May	7pm	
Jun	Talking to Employees about Difficult Topics	24-Jun	7pm	
Jun	Welcome Webinar	10-Jun	7pm	
Jul	Working in Multigenerational teams	July 15 or 22		
Aug	Opioids and Addiction for veterinary professionals	Aug. 12 or 19		
Sep	Suicide prevention for Veterinary Professionals	Sept. 23		
Sep	Welcome	09-Sep	7pm	
Oct				
Nov	Welcome	10-Nov	12pm & 7pm	
Nov	Positive Psychology: Enhancing Your Happiness	18-Nov	7pm	
Dec				

Orientations

February 1(Welcome WE

**Veterinary Examining Board  
Agenda Request Form**

<b>1) Meeting Date</b>	April 21, 2021
<b>2) Requestor Name</b>	Melissa Mace
<b>3) Item Title for the Agenda</b>	Finalize Strategic Plan
<b>4) Should the Item be in Open or Closed Session?</b>	Open
<b>5) Are there Attachments?</b> (If yes, include file names)	Y 2021 Strategic Plan
<b>6) Is a Public Appearance Anticipated?</b>	N
<b>7) Description of the Agenda Item</b>	<i>Discussion/Action Item:</i>  Finalize the VEB 2021 Strategic plan.

# **THE WISCONSIN VETERINARY EXAMINING BOARD STRATEGIC PLAN 2021**

**VISION:** Setting the standard of forward thinking veterinary regulation.

**MISSION:** To protect the public through a fair regulatory process that instills public confidence in our licensees while remaining agile to the constant advancement of veterinary medicine

**CORE VALUES:** PROTECTING THE PUBLIC,  
TRANSPARENCY,  
INTEGRITY,  
HONESTY

## **GOALS**

1. Develop rules for the safe practice of telehealth in Wisconsin and implement them by the end of 2022.
2. Proactively engage license holders about the value of VPAP with a target of meeting the national average for EAP program utilization by the end of 2023.
3. Close 80% of active disciplinary cases within 12 months of the case opening at screening committee.
4. Increase outreach to credential holders.

**Veterinary Examining Board  
Agenda Request Form**

<b>1) Meeting Date</b>	April 21, 2021
<b>2) Requestor Name</b>	Melissa Mace
<b>3) Item Title for the Agenda</b>	I-Pads
<b>4) Should the Item be in Open or Closed Session?</b>	Open
<b>5) Are there Attachments?</b> (If yes, include file names)	No
<b>6) Is a Public Appearance Anticipated?</b>	No
<b>7) Description of the Agenda Item</b>	<p><i>Discussion/Action Item:</i></p> <p>All I-pads currently issued to the Board have out of date operating systems that will not run the newest application of OnBoard.</p> <p>We can have them replaced, but wondering how often they are being used by our board.</p> <p>The VEB currently pays \$4,650/year/device for support</p>

**Veterinary Examining Board  
Agenda Request Form**

<b>1) Meeting Date</b>	April 21,2021
<b>2) Requestor Name</b>	Melissa Mace
<b>3) Item Title for the Agenda</b>	Prep Act Covid Vaccinators
<b>4) Should the Item be in Open or Closed Session?</b>	Open
<b>5) Are there Attachments?</b> (If yes, include file names)	Yes PREPActcovid19-vaccination-fact
<b>6) Is a Public Appearance Anticipated?</b>	no
<b>7) Description of the Agenda Item</b>	<p><i>Informational</i></p> <p>The Prep Act as amended by President Biden authorizes veterinarians and veterinary students to administer COVID 19 vaccinations.</p> <p>DHS has provided guidance on their website on how veterinarians and veterinary students can register to administer COVID 19 vaccinations. See: <a href="#">COVID-19: Program Information for Vaccinators   Wisconsin Department of Health Services</a>, select from drop down mid page: "Guidance for providers eligible to administer COVID-19 vaccine under the PREP Act"</p> <p>VEB sent out a bulletin to licensed veterinarians with this information on April 13.</p>



## Veterinary Examining Board Agenda Request Form

<b>1) Meeting Date</b>	April 21,2021
<b>2) Requestor Name</b>	M. Mace
<b>3) Item Title for the Agenda</b>	VE 1-11 Status and Telehealth
<b>4) Should the Item be in Open or Closed Session?</b>	Open
<b>5) Are there Attachments?</b> (If yes, include file names)	Telehealth Summary
<b>6) Is a Public Appearance Anticipated?</b>	No
<b>7) Description of the Agenda Item</b>	<p><i>Discussion/action item:</i> The Telehealth Advisory Committee met three times in March and April.</p> <p>The Board is being asked to provide a decision on what should go into the Hearing Draft that will be presented to the Board in July, based on the of the concepts as supported by the majority of the committee, which is the first attachment, Telehealth Summary - Majority.</p> <p>The second attachment, Telehealth Summary – Complete, includes the concepts as supported by the majority of the committee, also included is the complete summary that includes the minority opinions that supported other concepts for the Boards review.</p> <p>The Administrative Rules Committee may be consulted if department staff have questions during the drafting process.</p> <p><i>Informational:</i></p> <p>Attached is a table showing the current status of the rule package.</p> <p>Department staff are in the process of drafting the initial proposal, including both the telehealth and non-telehealth portions of the scope, and plan to post the initial economic impact analysis for public comment by the end of April or beginning of May</p>



State of Wisconsin  
Veterinary Examining Board

Governor Tony Evers  
Dr. Hunter Lang, DVM, Chair

Telehealth Advisory Committee

Telehealth Summary - Majority

The following is a summary of the majority positions. For a summary of all proposals that the Telehealth Advisory Committee discussed, as well as the responses of the Committee members, see the “Telehealth Summary – Complete” report. The Veterinary Examining Board will determine what to include in the hearing draft.

**A. Definitions**

Attending Veterinarian: means the veterinarian who holds the Veterinarian-Client-Patient Relationship and is responsible for the medical care and treatment of the animal.

Consulting Veterinarian: means the veterinarian who gives advice or assistance, whether in-person or by any method of communication, to the attending veterinarian, for the benefit of an animal patient.

Consultant: means a person whose subject matter expertise, in the opinion of the attending veterinarian, will benefit an animal patient, and who gives the attending veterinarian advice or assistance, whether in-person or by any method of communication.

Consultation: means the advice or assistance given by a consulting veterinarian or other consultant to the attending veterinarian where the responsibility for patient treatment, prescriptions, and welfare remain with the attending veterinarian.

A consulting veterinarian or other consultant may not do any of the following:

- a. Visit the patient or client or communicate directly with the client without the knowledge of the attending veterinarian.
- b. Take charge of a case or problem without the consent of the attending veterinarian and the client.

Informed Consent: means the veterinarian has informed the client or the client’s authorized representative, in a manner understood by the client or representative, of the diagnostic and treatment options, risk assessment, and prognosis, and the client has consented to the recommended treatment.

General Advice: means any advice provided by a veterinarian or certified veterinary technician, via any method of communication within or outside of an established VCPR, which is given in general terms and is not specific to an individual animal or group of animals, diagnosis, or treatment.

Telehealth: is the overarching term that encompasses all uses of technology geared to remotely deliver virtual medical, health, and education services. Telehealth is not a specific service, but a collection of tools allowing a veterinarian to enhance care and education delivery.

Telemedicine: is the remote delivery of healthcare services, such as health assessments or consultations, over the telecommunications infrastructure, allowing a veterinarian to evaluate, diagnose and treat patients without the need for an in-person visit.

Tele-triage: means emergency animal care, including animal poison control services, for immediate, potentially life-threatening animal health situations, including poison exposure mitigation, animal CPR instructions, and other critical lifesaving treatment or advice that may be performed within or outside of a VCPR.

## **B. Location of Practice**

The practice of veterinary medicine takes place where the animal is located at time of practice, in alignment with Wis. Stat. §§ 89.05 (1) and 89.02 (6).

## **C. Establishing Veterinarian-Client-Patient Relationship (VCPR)**

In order to practice veterinary medicine in WI a veterinarian must be licensed in WI and have an established VCPR with the client. A VCPR must be established via an in person physical exam, or timely medically appropriate visits to the premises on which the patient is kept. It may not be established by telehealth technologies.

## **D. Extending VCPR**

The VCPR, once established, extends to other veterinarians within the practice, or relief veterinarians within the practice, that have access to, and have reviewed, the medical history and records of the animal.

## **E. Prescribing**

No language changes.

## **F. Record Keeping**

Records must be kept, regardless of encounter type, in accordance with the current Wis. Admin. Code ch. VE 7.

## **G. Continuity of Care**

In accordance with Wis. Stat. § 89.02(8) (c), an animal owner must be able to easily seek follow-up care or information from the veterinarian who conducts an encounter while using telehealth technologies. The veterinarian must ensure that the client is aware of the veterinarian's identity and location.

## **H. Permit and/or Continuing Education (CE)**

No permit or telehealth-specific CE required.

## **I. Delegated Medical Services – CVTs**

Allow the following items to be delegated to a CVT with the ability to communicate with the veterinarian via telehealth within 5 minutes.

- (b) Performing diagnostic radiographic contrast studies: Only awake contrast studies not requiring general anesthesia
- (d) Sample collection via a cystocentesis procedure.
- (e) Placement of intravenous catheters (not arterial catheters)
- (f) Suturing of tubes and catheters.
- (g) Fine needle aspirate of a mass.

## **J. Delegated Medical Services – Unlicensed Assistants**

No language changes.



State of Wisconsin  
Veterinary Examining Board

Governor Tony Evers  
Dr. Hunter Lang, DVM, Chair

Telehealth Advisory Committee

**Telehealth Summary - Complete**

The following is a summary of proposals that the Telehealth Advisory Committee discussed, as well as the responses of the Committee members. The Veterinary Examining Board will determine what to include in the hearing draft.

**A. Definitions**

Attending Veterinarian: means the veterinarian who holds the Veterinarian-Client-Patient Relationship and is responsible for the medical care and treatment of the animal.

Consulting Veterinarian: means the veterinarian who gives advice or assistance, whether in-person or by any method of communication, to the attending veterinarian, for the benefit of an animal patient.

Consultant: means a person whose subject matter expertise, in the opinion of the attending veterinarian, will benefit an animal patient, and who gives the attending veterinarian advice or assistance, whether in-person or by any method of communication.

Consultation: means the advice or assistance given by a consulting veterinarian or other consultant to the attending veterinarian where the responsibility for patient treatment, prescriptions, and welfare remain with the attending veterinarian.

A consulting veterinarian or other consultant may not do any of the following:

- a. Visit the patient or client or communicate directly with the client without the knowledge of the attending veterinarian.
- b. Take charge of a case or problem without the consent of the attending veterinarian and the client.

Informed Consent: means the veterinarian has informed the client or the client's authorized representative, in a manner understood by the client or representative, of the diagnostic and treatment options, risk assessment, and prognosis, and the client has consented to the recommended treatment.

General Advice: means any advice provided by a veterinarian or certified veterinary technician, via any method of communication within or outside of an established VCPR, which is given in general terms and is not specific to an individual animal or group of animals, diagnosis, or treatment.

Telehealth: is the overarching term that encompasses all uses of technology geared to remotely deliver virtual medical, health, and education services. Telehealth is not a specific service, but a collection of tools allowing a veterinarian to enhance care and education delivery.

Telemedicine: is the remote delivery of healthcare services, such as health assessments or consultations, over the telecommunications infrastructure, allowing a veterinarian to evaluate, diagnose and treat patients without the need for an in-person visit.

Tele-triage: means emergency animal care, including animal poison control services, for immediate, potentially life-threatening animal health situations, including poison exposure mitigation, animal CPR instructions, and other critical lifesaving treatment or advice that may be performed within or outside of a VCPR.

Members asked for clarification about the consulting veterinarian, consultant, and consultation definitions but no member expressed opposition to these definitions. No member expressed concerns about any of the other definitions.

## **B. Location of Practice**

The practice of veterinary medicine takes place where the animal is located at time of practice, in alignment with Wis. Stat. §§ 89.05 (1) and 89.02 (6).

No member expressed concerns.

## **C. Establishing Veterinarian-Client-Patient Relationship (VCPR)**

- Option 1: In order to practice veterinary medicine in WI a veterinarian must be licensed in WI and have an established VCPR with the client. A VCPR must be established via an in person physical exam, or timely medically appropriate visits to the premises on which the patient is kept. It may not be established by telehealth technologies.
- Option 2: In order to practice veterinary medicine in WI a veterinarian must be licensed in WI and have an established VCPR with the client prior to treating a patient. A VCPR may be established by utilizing telehealth technologies to examine the patient as medically appropriate to the circumstance.
- Option 3: In order to practice veterinary medicine in WI a veterinarian must be licensed in WI and have an established VCPR with the client prior to treating a patient. To establish a VCPR the veterinarian must meet the requirements of Wis. Stat. § 89.02 (8). A licensed veterinarian may satisfy the exam requirement under Wis. Stat. § 89.02 (8) (b) for the establishment of the VCPR via telehealth technologies through the use of instrumentation and diagnostic equipment where images and medical records are able to be transmitted electronically or a physical in person exam.

Six members expressed support of option 1. One member expressed support of either option 1 or 3, as long as the veterinarian physically touches the animal at some point. One member expressed support of option 2. Two members expressed support of either option 2 or 3. One member expressed support of either option 2 or 3, as long as a VCPR is established in person at some point during the life of the patient.

Seven members expressed support of keeping the current timeframe requirements as timely and medically appropriate. One member expressed support of a one-year minimum requirement. One member expressed support of a 12 or 18-month minimum requirement. One member expressed support of a one or two-year minimum requirement.

#### **D. Extending VCPR**

The VCPR, once established, extends to other veterinarians within the practice, or relief veterinarians within the practice, that have access to, and have reviewed, the medical history and records of the animal.

All members expressed support.

#### **E. Prescribing**

Medication may not be prescribed without either a physical examination or medically appropriate and timely visits to the premises where the animal or group of animals is kept.

Nine members expressed that the language is not necessary or is redundant to the VCPR language. One member expressed no opinion.

#### **F. Record Keeping**

Records must be kept, regardless of encounter type, in accordance with the current Wis. Admin. Code ch. VE 7.

All members agreed.

#### **G. Continuity of Care**

In accordance with Wis. Stat. § 89.02(8) (c), an animal owner must be able to easily seek follow-up care or information from the veterinarian who conducts an encounter while using telehealth technologies. The veterinarian must ensure that the client is aware of the veterinarian's identity and location.

Seven members expressed support of including identity and location. Of those, two specified that at least to the level of the state. One member expressed no need for the language. Two members expressed no opinion.

#### **H. Permit and/or Continuing Education (CE)**

Require a permit and/or telehealth-specific continuing education (CE) to practice telehealth.

Eight members expressed that a permit and/or specific CE should not be required to practice telehealth. One member expressed that CE on telehealth should be required, similar to what is required to practice

telehealth in human medicine. One member expressed support of requiring both a permit and CE, but also expressed concerns about the logistics of it.

## **I. Delegated Medical Services – CVTs**

Based on the discussion, staff highlighted items the following items to consider with regards to CVTs and telehealth:

- (b) Performing diagnostic radiographic contrast studies: Only awake contrast studies not requiring general anesthesia
- (d) Sample collection via a cystocentesis procedure.
- (e) Placement of intravenous catheters (not arterial catheters)
- (f) Suturing of tubes and catheters.
- (g) Fine needle aspirate of a mass.
- (h) Performing amniocentesis, embryo collection and transfer, follicular aspiration, and transvaginal oocyte collection and recovery on livestock.

Eleven members expressed support of allowing b (only awake contrast studies not requiring general anesthesia), d, e (not arterial catheters), f, and g as shown above to be performed by a CVT with the ability to communicate with the veterinarian via telehealth.

Ten members expressed opposition to allowing h to be performed by a CVT without the veterinarian present on the premises. One member expressed support of allowing h to be performed by a CVT without the veterinarian present on the premises with the ability to communicate with the veterinarian via telehealth.

Eleven members expressed support of requiring a shorter than 15 minute timespan for communicating with the veterinarian via telehealth regarding the specified medical services. Of those, five members expressed support of five minutes, one member expressed support of ten minutes, and two members expressed support of five or ten minutes.

## **J. Delegated Medical Services – Unlicensed Assistants**

Staff highlighted items currently delegable to unlicensed assistants to discuss with regards to telehealth.

Eleven members expressed that the medical services currently delegable to unlicensed assistants with the veterinarian present on the premises should continue to require the veterinarian to be present on the premises.



## DAH Rules Estimated Timelines

Future dates are estimates for the purposes of work planning.  
Last Updated: 3/30/21

Key	
White	Estimated date
Blue	Actual date
Yellow	Estimated date requires revision
Red	Projection exceeds deadline (scope expires)

Rule	Topic	Scope #	DATCP Docket #	Clearing-house #	Statement of Scope										Hearing Draft										Final Draft										Deadline to Refer to Legis. (Scope Expires)	Rule Effective Date	
					Initiate		Governor		Preliminary Hearing <sup>1</sup>				Board		Info		EIA <sup>2</sup>		Board		Clearinghouse		Hearing		Board		Governor		Legislature <sup>3</sup>				Adopt				
					Begin Scope	Scope to Governor	Governor Approve Scope	Scope Publish in Register	Materials to OS	Board Approve Hearing	Notice Publish in Register	Hearing Date(s)	Record Open Until	Materials to OS	Board Approve Scope	Advisory Comm. Meet	Posted for Comment	Record Open Until	Materials to OS	Board Approve Draft	Refer to CH	Receive CH Comment	Notice Publish in Register	Hearing Date(s)	Record Open Until	Materials to OS	Board Approve Final	Final to Governor	Governor Approve Final	Refer to Legis.	Refer to Comm.	Comm. Review Ends	Refer to JCRAR	JCRAR Review Ends			Rule to LRB
VE 1-11	Reorg v3 + Tele	SS 064-20			2/24/20	4/7/20	5/15/20	6/8/20	7/6/20	7/23/20; 7/29/20	8/10/20	8/19/20	8/26/20	9/3/20	9/24/20; 10/21/20	3/4/21; 3/25/21; 4/8/21	5/1/21	6/30/21	7/1/21	7/22/21	7/29/21	8/18/21	8/22/21	9/1/21	9/15/21	11/25/21	12/16/21	12/23/21	2/21/22	3/7/22	3/17/22	5/16/22	5/26/22	7/25/22	8/8/22	12/8/22	1/1/23

Rule Process Step:	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19	Step 20	Step 21	Step 22	Step 23	Step 24	Step 25	Step 26	Step 27	Step 28	Step 29	Step 30	Step 31	Expiration	Step 32
<b>General Projection Assumptions:</b> (specific projections may vary)	Begin process of drafting scope	90 days after Step 1	60 days after Step 2	14 days after Step 3	21 days before Step 6	30 days after Step 4	10 days after Step 6	7 days after Step 7	7 days after Step 8	21 days before Step 11	30 days after Step 9	120 days after Step 11	90 days after Step 11	60 days after Step 13	21 days before Step 16	21 days after Step 14	7 days after Step 16	20 days after Step 17	10 days before Step 20	14 days after Step 18	14 days after Step 20	21 days before Step 23	90 days after Step 21	7 days after Step 23	60 days after Step 24	14 days after Step 25	10 days after Step 26	60 days after Step 27	10 days after Step 29	60 days after Step 30	14 days after Step 31	30 months after Step 4	1-2 months after Step 31
<b>Notes:</b>					7 days OS + 14 days Board	Or next Board meeting	Monday after DATCP submits to publish	At least 3 days after publish in register		7 days OS + 14 days Board	Or next Board meeting	Only some rule packages will have	Or later if advisory comm.	14, 30, or 60 days	7 days OS + 14 days Board	Or next Board meeting				At least 10 days after publish in register		7 days OS + 14 days Board	Or next Board meeting				Or next session if referred after March in even year	30 days, can be extended to 60 days (+ more if hearing)		30 days, can be extended to 60 days (+ more if hearing)			1st of month after 1 full month (+3mo small bus.)

<sup>1</sup>JCRAR may require a preliminary public hearing for the scope statement.

<sup>2</sup>JCRAR may require a separate, independent economic analysis any time between the EIA posting and the Governor's approval of the final draft.

<sup>3</sup>The standing committees and/or JCRAR may take actions, including requiring a meeting/hearing, making germane changes, recalling the rule, and introducing legislation.

**Veterinary Examining Board  
Agenda Request Form**

<b>1) Meeting Date</b>	4/21/21
<b>2) Requestor Name</b>	Angela Fisher
<b>3) Item Title for the Agenda</b>	Legislative Update
<b>4) Should the Item be in Open or Closed Session?</b>	Open
<b>5) Are there Attachments?</b> (If yes, include file names)	“Legislative Update” “21-1044_1” “21-1046_1” “21-1594_1”
<b>6) Is a Public Appearance Anticipated?</b>	No
<b>7) Description of the Agenda Item</b>	<p>This is informational. No Board action is required.</p> <p>Attached is a legislative update summary related to Wis. Stat. ch. 89, as well as the bills referenced in the summary.</p>

# DAH Relevent Statutes Current Status

2021-2022 Legislative Session

Last Updated: 3/31/21

Agency	Ch.	Citation	Topic	Description	LRB #	Bill #	Recent Status Notes
VEB	89	89.072 (3)	Reciprocal Credentials	Would add language regarding reciprocal credentials for persons licensed in other states and meeting certain requirements.	21-1044_1		Co-sponsorship due 3/30/21.
	45	45.44 (3) (c) 3.	License Fee Waivers	Would add a license fee waiver for veterans' spouses.	21-1046_1		Co-sponsorship due 4/12/21.
	440	440.01 (1)	Telehealth	Would establish definitions for telehealth in human medical practice.	21-1594_1		Co-sponsorship due 4/8/21.





State of Wisconsin  
2021 - 2022 LEGISLATURE

LRB-1044/1  
KP:kjf

## 2021 BILL

1     **AN ACT** *to renumber* 440.09 (2); *to renumber and amend* 440.09 (2m), 440.09  
2           (3) (a), 440.09 (3) (b), 440.09 (4) and 440.09 (5); *to amend* 101.022, 101.874 (2),  
3           101.874 (3) (intro.) and 440.09 (title); and *to create* 89.072 (3), 101.874 (4),  
4           440.09 (1) (title), 440.09 (1m), 440.09 (2e) (title) and 440.09 (3m) of the statutes;  
5           **relating to:** reciprocal credentials and granting rule-making authority.

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### *Analysis by the Legislative Reference Bureau*

This bill establishes a process for credential holders from other states to obtain reciprocal credentials to practice their professions in Wisconsin. Under the bill, a person who applies to the Department of Safety and Professional Services, a credentialing board, or the Veterinary Examining Board, as appropriate, must be granted a reciprocal credential if the person holds a license, certification, registration, or permit granted by another state that qualifies the person to practice the profession authorized under the analogous credential granted by DSPS or the appropriate board. In order to receive the reciprocal credential, an applicant must reside in Wisconsin and satisfy certain other requirements, including that 1) the applicant has held a license, certification, registration, or permit analogous to the credential in another state for at least one year; 2) when the applicant was granted the license, certification, registration, or permit, minimum education and, if applicable, work experience and clinical supervision requirements applied; 3) the applicant has not had a license, certification, registration, or permit revoked; 4) the applicant does not have a complaint, allegation, or investigation pending before a

**BILL**

regulating entity in another state or country relating to unprofessional conduct; 5) the applicant passes a criminal background check that applies to applicants for the analogous credential; and 6) the applicant passes an examination on the laws governing practice of the profession in Wisconsin, if such an examination is required for the analogous credential.

The bill generally applies to credentials granted by the Veterinary Examining Board, DSPS, and credentialing boards in DSPS, but does not apply to credentials related to transportation network companies, private colleges, boxing and martial arts, body art and tanning facilities, private detectives, and security guards.

Additionally, a person who applies for a reciprocal credential under the bill during the first year after it takes effect is not required to pay any fee for the credential.

For further information see the state fiscal estimate, which will be printed as an appendix to this bill.

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***The people of the state of Wisconsin, represented in senate and assembly, do enact as follows:***

1           **SECTION 1.** 89.072 (3) of the statutes is created to read:

2           89.072 (3) (a) The examining board shall grant a license or certification under  
3 s. 89.06 to a person who the examining board determines meets all of the following  
4 requirements:

5           1. The person applies for a license or certification under this chapter on a form  
6 prescribed by the examining board.

7           2. The person holds a license, certification, registration, or permit that was  
8 granted by another state that qualifies the person to perform the acts authorized  
9 under the license or certification granted by the examining board and all of the  
10 following apply:

11           a. The person has held that license, certification, registration, or permit for at  
12 least one year.

13           b. When the person was granted the license, certification, registration, or  
14 permit, there were minimum education requirements in effect, and the other state

**BILL**

1 verifies that the person met those requirements in order to receive that license,  
2 certification, registration, or permit.

3 3. The person establishes residence in this state.

4 4. The person previously passed all examinations required for the license,  
5 certification, registration, or permit in the other state, if required by the other state.

6 5. The person has not had his or her license, certification, registration, or  
7 permit revoked and has not voluntarily surrendered a license, certification,  
8 registration, or permit in another state or country while under investigation for  
9 unprofessional conduct.

10 6. The person has not had discipline imposed by a regulating entity in another  
11 state or country, except that if a regulating entity in another state or country has  
12 taken disciplinary action against the person, the examining board shall determine  
13 if the cause for the action was corrected and the matter resolved, and if the matter  
14 has been resolved, the examining board shall issue the license or certification if the  
15 other requirements in this paragraph are satisfied.

16 7. The person does not have a complaint, allegation, or investigation pending  
17 before a regulating entity in another state or country that relates to unprofessional  
18 conduct. If the individual has any complaint, allegation, or investigation pending,  
19 the examining board shall suspend the application process and may not issue or deny  
20 a license or certification to the person until the complaint, allegation, or  
21 investigation is resolved.

22 8. The person does not have an arrest record, as defined in s. 111.32 (1), or a  
23 conviction record, as defined in s. 111.32 (3), that would disqualify the person from  
24 being granted a license or certification under this chapter.

**BILL****SECTION 1**

1           9. The person passes an examination on the laws and rules related to practicing  
2 under a license or certification under this chapter.

3           10. The person pays the fee established under s. 89.063.

4           (b) The examining board shall promulgate rules to implement par. (a) but may  
5 not require any requirements other than those specified in par. (a) to be satisfied in  
6 order for a person to be granted a license or certification under par. (a).

7           **SECTION 2.** 101.022 of the statutes is amended to read:

8           **101.022 Certain laws applicable to occupational licenses.** Sections  
9 440.03 (1), (3m), (4), (11m), and (13) (a), (am), and (b) 75., 440.05 (1) (a) and (2) (b),  
10 440.075, 440.09 (2), 440.11, 440.12, 440.121, 440.13, 440.14, 440.15, 440.19, 440.20  
11 (1), (3), (4) (a), and (5) (a), 440.205, 440.21, and 440.22, and the requirements imposed  
12 on the department under those statutes, apply to occupational licenses, as defined  
13 in s. 101.02 (1) (a) 2., in the same manner as those statutes apply to credentials, as  
14 defined in s. 440.01 (2) (a).

15           **SECTION 3.** 101.874 (2) of the statutes is amended to read:

16           101.874 (2) The department may enter into a reciprocal agreement with  
17 another state under which credentials issued to electricians, electrical apprentices,  
18 electrical contractors, and electrical inspectors by either state are recognized as  
19 comparable credentials by the other state. ~~Under~~ Except as provided under sub. (4),  
20 under the agreement, the department may recognize credentials from the other state  
21 only if the education, experience, and examination requirements in the other state  
22 are at least equivalent to the education, experience, and examination requirements  
23 for being issued credentials under this subchapter.

24           **SECTION 4.** 101.874 (3) (intro.) of the statutes is amended to read:



**BILL**

1           101.874 (3) (intro.) Upon entering into an agreement under this section, the  
2 department may issue a credential under the agreement only if all of the following  
3 apply:

4           **SECTION 5.** 101.874 (4) of the statutes is created to read:

5           101.874 (4) Notwithstanding any agreement the department enters into under  
6 this section, the department shall grant a reciprocal credential under s. 440.09 (3m)  
7 to an individual who meets the requirements under s. 440.09 (3m).

8           **SECTION 6.** 440.09 (title) of the statutes is amended to read:

9           **440.09** (title) **Reciprocal credentials for service members, former**  
10 **service members, and their spouses.**

11          **SECTION 7.** 440.09 (1) (title) of the statutes is created to read:

12          440.09 (1) (title) DEFINITIONS.

13          **SECTION 8.** 440.09 (1m) of the statutes is created to read:

14          440.09 (1m) RECIPROCAL CREDENTIALS; GENERALLY. In addition to any provisions  
15 allowing an individual to be granted a reciprocal credential, an individual may be  
16 granted a reciprocal credential under sub. (2e) or (3m). Subject to sub. (2e) (c), an  
17 individual who is granted a reciprocal credential under sub. (2e) or (3m) shall  
18 otherwise be considered to hold the applicable credential under, and be subject to, the  
19 applicable provisions governing that credential.

20          **SECTION 9.** 440.09 (2) of the statutes is renumbered 440.09 (2e) (a).

21          **SECTION 10.** 440.09 (2e) (title) of the statutes is created to read:

22          440.09 (2e) (title) RECIPROCAL CREDENTIALS FOR SERVICE MEMBERS, FORMER  
23 SERVICE MEMBERS, AND THEIR SPOUSES.

24          **SECTION 11.** 440.09 (2m) of the statutes is renumbered 440.09 (2e) (b) and  
25 amended to read:

**BILL****SECTION 11**

1           440.09 (2e) (b) If an individual is unable to provide documentation under this  
2 subsection that the individual is a service member, former service member, or the  
3 spouse of a service member or former service member, the individual may submit an  
4 affidavit to the department or credentialing board, as appropriate, stating that the  
5 individual is a service member, former service member, or the spouse of a service  
6 member or former service member.

7           **SECTION 12.** 440.09 (3) (a) of the statutes is renumbered 440.09 (2e) (c) 1. and  
8 amended to read:

9           440.09 (2e) (c) 1. A reciprocal credential granted under this ~~section~~ subsection  
10 expires on the applicable renewal date specified in s. 440.08 (2) (a), except that if the  
11 first renewal date specified in s. 440.08 (2) (a) after the date on which the credential  
12 is granted is within 180 days of the date on which the credential is granted, the  
13 credential expires on the 2nd renewal date specified in s. 440.08 (2) (a) after the date  
14 on which the credential is granted.

15           **SECTION 13.** 440.09 (3) (b) of the statutes is renumbered 440.09 (2e) (c) 2. and  
16 amended to read:

17           440.09 (2e) (c) 2. The department or credentialing board, as appropriate, shall  
18 grant a renewed reciprocal credential under this subsection to an applicant who pays  
19 the renewal fee specified under s. 440.05 (2) and satisfies the requirements that  
20 apply for renewing that credential.

21           **SECTION 14.** 440.09 (3m) of the statutes is created to read:

22           440.09 (3m) RECIPROCAL CREDENTIALS FOR OUT-OF-STATE CREDENTIAL HOLDERS.  
23 (a) Except as provided in par. (b), the department and each credentialing board shall  
24 grant a reciprocal credential to an individual who the department or credentialing  
25 board determines meets all of the following requirements:

**BILL**

1           1. The individual applies for a reciprocal credential under this subsection on  
2 a form prescribed by the department or credentialing board.

3           2. The individual holds a license, certification, registration, or permit that was  
4 granted by another state that qualifies the individual to perform the acts authorized  
5 under the appropriate credential granted by the department or credentialing board  
6 and all of the following apply:

7           a. The individual has held that license, certification, registration, or permit for  
8 at least one year.

9           b. When the individual was granted that license, certification, registration, or  
10 permit, there were minimum education requirements and, if applicable, work  
11 experience and clinical supervision requirements in effect, and the other state  
12 verifies that the individual met those requirements in order to receive that license,  
13 certification, registration, or permit.

14           3. The individual establishes residence in this state.

15           4. The individual previously passed all examinations required for the license,  
16 certification, registration, or permit in the other state, if required by the other state.

17           5. The individual has not had a license, certification, registration, or permit  
18 revoked and has not voluntarily surrendered a license, certification, registration, or  
19 permit in another state or country while under investigation for unprofessional  
20 conduct.

21           6. The individual has not had discipline imposed by a regulating entity in  
22 another state or country, except that if a regulating entity in another state or country  
23 has taken disciplinary action against the individual, the department or the  
24 credentialing board shall determine if the cause for the action was corrected and the  
25 matter resolved, and if the matter has been resolved, the department or the

**BILL****SECTION 14**

1 credentialing board shall grant the reciprocal credential if the other requirements  
2 in this paragraph are satisfied.

3 7. The individual does not have a complaint, allegation, or investigation  
4 pending before a regulating entity in another state or country that relates to  
5 unprofessional conduct. If the individual has any complaint, allegation, or  
6 investigation pending, the department or credentialing board shall suspend the  
7 application process and may not grant or deny a reciprocal credential to the  
8 individual until the complaint, allegation, or investigation is resolved.

9 8. The individual does not have an arrest record, as defined in s. 111.32 (1), or  
10 a conviction record, as defined in s. 111.32 (3), that would disqualify the individual  
11 from being granted that credential under the applicable provisions governing that  
12 credential.

13 9. The individual passes an examination on the laws of this state, if required  
14 for other applicants for that credential under the applicable provisions governing  
15 that credential.

16 10. The individual pays all applicable fees, including the fee specified under s.  
17 440.05 (2).

18 (b) 1. Paragraph (a) does not apply to any credentials or other forms of  
19 permission granted pursuant to an interstate compact or to the extent that its  
20 application conflicts with an interstate compact.

21 2. Paragraph (a) does not apply to the extent that its application conflicts with  
22 any federal law.

23 3. Paragraph (a) does not apply to any credentials or activities regulated under  
24 s. 440.26, subch. IV or V of ch. 440, or ch. 444, 463, or 470.

**BILL**

1 (c) The department and any credentialing board to which this subsection  
2 applies shall promulgate rules to implement par. (a) but may not require any  
3 requirements other than those specified in par. (a) to be satisfied in order for an  
4 individual to be granted a reciprocal credential under par. (a).

5 **SECTION 15.** 440.09 (4) of the statutes is renumbered 440.09 (2e) (d) and  
6 amended to read:

7 440.09 (2e) (d) The department or credentialing board, as appropriate, shall  
8 expedite the issuance of a reciprocal credential granted under this ~~section~~  
9 subsection.

10 **SECTION 16.** 440.09 (5) of the statutes is renumbered 440.09 (2e) (e) and  
11 amended to read:

12 440.09 (2e) (e) The department or credentialing board, as appropriate, may  
13 promulgate rules necessary to implement this ~~section~~ subsection.

14 **SECTION 17. Nonstatutory provisions.**

15 (1) RECIPROCAL LICENSES; TEMPORARY FEE WAIVER. Notwithstanding ss. 89.063,  
16 89.072 (3) (a) 10., 101.82 (4), 440.05, and 440.09 (3m) (a) 10. and the applicable fee  
17 provisions in chs. 440 to 480, a person who submits an application for a reciprocal  
18 credential under s. 89.072 (3) or 440.09 (3m) no later than the first day of the 13th  
19 month beginning after the effective date of this subsection is not required to pay any  
20 fee for an initial reciprocal credential.

21 (END)



State of Wisconsin  
2021 - 2022 LEGISLATURE

LRB-1594/1  
JPC:ekg&cjs

## 2021 BILL

1     **AN ACT** *to renumber and amend* 250.15 (1); and *to create* 250.15 (1) (b), 250.15  
2           (2) (d), 440.01 (1) (ab), (bm), (dg) and (hm) and 440.17 of the statutes; **relating**  
3           **to:** funding for free and charitable clinics and defining telehealth.

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### *Analysis by the Legislative Reference Bureau*

This bill defines “free and charitable clinics” as health care organizations that use a volunteer and staff model to provide health services to uninsured, underinsured, underserved, economically and socially disadvantaged, and vulnerable populations and that meet criteria specified in the bill. The bill incorporates into statutory language an allocation made in the biennial budget act, 2019 Wisconsin Act 9, that requires the Department of Health Services to give \$500,000 in grants annually to free and charitable clinics.

Additionally, this bill incorporates the definitions of “telehealth” and other related terms from the Medical Assistance program into the statutory chapters that pertain to occupational licensing. “Telehealth” means a practice of health care delivery, diagnosis, consultation, treatment, or transfer of medically relevant data by means of audio, video, or data communications that are used either during a patient visit or a consultation or are used to transfer medically relevant data about a patient. The bill requires the Department of Safety and Professional Services and any attached examining board or affiliated credentialing board to define and use “telehealth” and related terms consistent with this bill in all promulgated rules.

**BILL**

For further information see the state fiscal estimate, which will be printed as an appendix to this bill.

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*The people of the state of Wisconsin, represented in senate and assembly, do enact as follows:*

1           **SECTION 1.** 250.15 (1) of the statutes is renumbered 250.15 (1) (intro.) and  
2 amended to read:

3           250.15 (1) ~~DEFINITION~~ DEFINITIONS. (intro.) In this section, “community;

4           (a) “Community health center” means a health care entity that provides  
5 primary health care, health education and social services to low-income individuals.

6           **SECTION 2.** 250.15 (1) (b) of the statutes is created to read:

7           250.15 (1) (b) “Free and charitable clinics” means health care organizations  
8 that use a volunteer and staff model to provide health services to uninsured,  
9 underinsured, underserved, economically and socially disadvantaged, and  
10 vulnerable populations and that meet all of the following criteria:

11           1. The organizations are nonprofit and tax exempt under section 501 (c) (3) of  
12 the Internal Revenue Code or are a part of a larger nonprofit, tax-exempt  
13 organization.

14           2. The organizations are located in this state or serve residents in this state.

15           3. The organizations restrict eligibility to receive services to individuals who  
16 are uninsured, underinsured, or have limited or no access to primary, specialty, or  
17 prescription care.

18           4. The organizations provide one or more of the following services:

19           a. Medical care.

20           b. Mental health care.

21           c. Dental care.

**BILL**

1           d. Prescription medications.

2           5. The organizations use volunteer health care professionals, nonclinical  
3 volunteers, and partnerships with other health care providers to provide the services  
4 under subd. 4.

5           6. The organizations are not federally qualified health centers as defined in 42  
6 USC 1396d (1) (2) and do not receive reimbursement from the federal centers for  
7 medicare and medicaid services under a federally qualified health center payment  
8 methodology.

9           **SECTION 3.** 250.15 (2) (d) of the statutes is created to read:

10           250.15 (2) (d) To free and charitable clinics, \$500,000.

11           **SECTION 4.** 440.01 (1) (ab), (bm), (dg) and (hm) of the statutes are created to  
12 read:

13           440.01 (1) (ab) “Asynchronous telehealth service” means telehealth that is  
14 used to transmit medical data about a patient to a health care provider when the  
15 transmission is not a 2-way, real-time interactive communication.

16           (bm) “Interactive telehealth” means telehealth delivered using multimedia  
17 communication technology that permits 2-way, real-time, interactive  
18 communications between a health care provider at a distant site and the patient or  
19 the patient’s health care provider.

20           (dg) “Remote patient monitoring” means telehealth in which a patient’s  
21 medical data is transmitted to a health care provider for monitoring and response if  
22 necessary.

23           (hm) “Telehealth” means a practice of health care delivery, diagnosis,  
24 consultation, treatment, or transfer of medically relevant data by means of audio,  
25 video, or data communications that are used either during a patient visit or a



**BILL**

1 consultation or are used to transfer medically relevant data about a patient.  
2 “Telehealth” includes asynchronous telehealth services, interactive telehealth, and  
3 remote patient monitoring.

4 **SECTION 5.** 440.17 of the statutes is created to read:

5 **440.17 Telehealth.** If the department, an examining board, or an affiliated  
6 credentialing board promulgates rules related to telehealth, the department, the  
7 examining board, or the affiliated credentialing board shall define “telehealth” to  
8 have the meaning given in s. 440.01 (1) (hm).

9 (END)