



Wisconsin Department of Agriculture, Trade and Consumer Protection

Division of Trade and Consumer Protection

Mail to: DATCP – TCP, Attn: Petroleum Certification, PO Box 7837,

Madison, WI 53707-7937

Phone: (608) 224-4942 Email: [DATCPWeightsAndMeasures@wisconsin.gov](mailto:DATCPWeightsAndMeasures@wisconsin.gov)

<b>FOR OFFICE USE ONLY</b>
DATE ISSUED:
CERT NUMBER:
DATE RECEIVED:

## TANK SYSTEM INSPECTOR EXAM APPLICATION

Wis. Stats. [§§101 and 168](#) Wis. Admin. Code [§ATCP 93.240](#)

**Your application will not be processed or will be delayed unless you:**

Complete the application including signing and dating the acknowledgement.  
**NOTE:** It is recommended that you make a photocopy of the completed application for your records.

### APPLICANT INFORMATION

NAME OF APPLICANT (first, middle, last)			YEAR OF BIRTH
STREET ADDRESS OR PO BOX	CITY	STATE	ZIP + 4 CODE
EMAIL ADDRESS (if available)	PHONE (including area code) ( ) -	CELL PHONE: ( ) -	

### MAIL APPLICATION

**Return this completed and signed form to:**  
 DATCP – TCP  
 Attn: Petroleum Certification  
 PO Box 7837  
 Madison, WI 53707-7937

### QUALIFICATIONS FOR EXAMINATION

A person applying to take a tank system inspector certification examination shall have completed an approved educational course or training program. Applicant must present a photo ID to gain admittance to an examination. The course and exam is offered at Lakeshore Technical College. For a schedule, visit their website <http://gotoltc.edu/> or contact Ruth Semph by phone: (920) 693-1167 or email: [ruth.semph@gotoltc.edu](mailto:ruth.semph@gotoltc.edu)

**NOTE:** You still need to complete and submit this application to the address above in order to take the exam. In order to receive the certification, the applicant must obtain a score of at least 70% on an examination. The exam is **open book** and will cover:

- [ATCP 93](#) – Flammable, Combustible and Hazardous Liquids Code
- [NFPA 30](#) – Flammable and Combustible Liquids Code
- [NFPA 30A](#) – Code for Motor Fuel Dispensing Facilities and Repair Garages
- [PEI 100](#) – Recommended Practices for Installation of Underground Liquid Storage Systems
- [PEI 200](#) – Recommended Practices for Installation of Aboveground Storage Systems for Motor Vehicle Fueling

- Exam Materials:**
- For copies of current Wisconsin administrative code books visit the DATCP website: <http://datcp.wi.gov/>
  - For NFPA materials contact the National Fire Protection Association by phone: (800) 344-3555.
  - For PEI materials contact the Petroleum Equipment Institute by phone: (918) 494-9696:

### EDUCATION HOURS REQUIRED TO RENEW

The renewal of a certification as a Tank System Inspector shall be contingent upon the installer obtaining at least 12 hours of acceptable continuing education prior to the expiration date of their certification.

**RESPONSIBILITIES OF CERTIFICATION**

A person who inspects tank systems as a certified tank system inspector shall:

- Perform regulatory enforcement of related code requirements in ch. [ATCP 93](#)
- Issue non-compliance or violation-correction orders and conduct follow-up inspections as necessary to verify correction.
- Pursue failure to comply with correction orders through local or department enforcement referral procedures.
- Maintain a record of the inspections made including the dates and the findings of the inspections
- Provide a copy of the inspection report to the owner of the tank system owner or his or her agent
- Make available to the department upon request his or her tank system inspection records

**ACKNOWLEDGEMENT**

By signing below, the applicant certifies that all information provided on this application is true, accurate and that the certification requirements are met.

Notice: Information including personally identifiable information collected may be used for participation surveys, eligibility for approvals, law enforcement (including child support and tax delinquency enforcement) purpose, other secondary purposes and purposes other than that for which it was originally collected. (sec. 15.04(1)(m), Wis. Stats.). The Department may also provide this information to requesters pursuant to Wisconsin's open records law, ss. 19.31-19.39, Wis. Stats. Social security numbers are required when individuals apply for a license according to Wisconsin Stats., but they may not be disclosed to anyone except other State of Wisconsin governmental agencies and must be held confidential. Social security numbers are not to be entered on this form.

\_\_\_\_\_  
PRINT NAME OF APPLICANT

\_\_\_\_\_  
SIGNATURE OF APPLICANT

\_\_\_\_\_  
DATE (MM/DD/YYYY)