

Annual Rezone Report Form – Instructions

Wisconsin Farmland Preservation Program (ch. 91, Wis. Stats.)

This report is used to collect information on **land rezoned out of certified farmland preservation zoning districts during the calendar year**. If your zoning jurisdiction underwent certification of its farmland preservation zoning ordinance during the calendar year, any rezones that occurred as part of that certification process do not need to be included in your rezone report.

Excel Spreadsheet Form Instructions

This electronic spreadsheet should be filled out in full. Please provide the following information:

1. The name of the zoning authority responsible for administering the ordinance
2. Type of zoning authority (City, Village, Town, County etc.)
3. The primary local contact for the zoning authority
4. Data on individual rezones
 - a. If reporting for a county zoning authority, enter the town location for each parcel
 - b. When inputting information on parcel numbers, use the complete parcel number as listed on the most recent property tax bill. Please do not use shortened parcel numbers.
 - c. For the column titled “Zoning District Rezoned to”, please specify the name of the new district that each parcel (or part of a parcel) was rezoned to.

If you need additional space, click the ‘Add Row’ button on the bottom left.

Map Instructions

Please attach a map that clearly shows the location of all parcels rezoned out of the certified farmland preservation zoning district during the calendar year covered by this report. If a GIS shapefile is available to depict rezoned parcels, please send the shapefile in lieu of a map. If only a portion of a parcel was rezoned to a new district, make sure this is clear on the map. The map should distinguish only those parcels rezoned from a certified farmland preservation district as a result of an individual/landowner request or rezone requests initiated by the zoning authority. The map should not display parcels rezoned as part of a certification for a farmland preservation zoning ordinance.