



State of Wisconsin  
Veterinary Examining Board

Governor Tony Evers  
Dr. Hunter Lang, DVM, Chair

**VETERINARY EXAMINING BOARD**  
**January 17, 2024**  
**9:00am**  
**Contact: Melissa Mace 608-279-3861**

**MEMBERS PRESENT:** Hunter Lang, DVM; Alan Holter, DVM; Lyn Schuh, CVT; Karl Solverson, DVM; Leslie Estelle, DVM; Stephanie Miesen, DVM.

**STAFF PRESENT,** Department of Agriculture, Trade and Consumer Protection (DATCP): Melissa Mace, VEB Executive Director; Aaron O'Neil, DATCP Attorney; Axel Candelaria Rivera, DATCP Attorney; Erin Carter, Regulatory Specialist; Heidi Ulteig, Regulatory Specialist; Dustin Boyd, Compliance Supervisor; Angela Fisher, Program and Policy Analyst; Jonathan Bent, Licensing Associate; Karen Torvell, Program Assistant Supervisor.

Alan Holter, Vice Chair, called the meeting to order at 9:01 am. A quorum of six (6) members was confirmed.

**I. 9:00 A.M. OPEN SESSION – CALL TO ORDER – ROLL CALL**

**II. Approval of the Agenda**

**MOTION** Hunter Lang: moved, seconded by Karl Solverson, to approve the agenda. Motion carried unanimously

**III. Approval of Board Meeting Minutes**

A. October 18, 2023 Full Board Meeting

**MOTION** Leslie Estelle: moved, seconded by Hunter Lang, to approve the October 18, 2023 board meeting minutes. Motion carried unanimously

B. November 14, 2023 Ad Hoc Board Meeting

**MOTION** Hunter Lang: moved, seconded by Karl Solverson, to approve the Nov 14, 2023 board meeting minutes. Motion carried unanimously

C. January 3, 2024 Credentialing Committee Meeting

**MOTION** Karl Solverson: moved, seconded by Hunter Lang, to modify the minutes of the Jan 3, 2023 credentialing committee meeting to indicate that it was a meeting of the credentialing committee. Motion carried unanimously

**MOTION** Hunter Lang: moved, seconded by Karl Solverson, to approve the Jan 3, 2023 credentialing committee minutes, as modified. Motion carried unanimously

#### **IV. Introductions, Announcements and Recognition**

#### **V. Public Comments**

*Each speaker is limited to five minutes or less, depending on the number of speakers. Each speaker must fill out and submit an appearance card to the Board clerk.*

- A. Teri Raffel Kleist spoke against the possibility of early VTNE eligibility for students enrolled in veterinary technology programs, and against the approval of alternate pathways for VTNE candidates. When asked about the Wisconsin Veterinary Technician Association's position on these topics, she responded that she is unsure if the association is currently active.

#### **VI. Administrative Items**

- A. Election of Officers (Current office holders)
  1. Chair (Dr. Lang)  
Melissa Mace called for nominations three times.

**NOMINATION:** Alan Holter nominated Hunter Lang For the Office of Chair.

Hunter Lang was elected as Chair by unanimous vote

2. Vice Chair (Dr. Alan Holter)  
Melissa Mace called for nominations three times.

**NOMINATION:** Hunter Lang nominated Alan Holter For the Office of Vice Chair.

Alan Holter was elected as Vice-Chair by unanimous vote

3. Secretary (Amanda Reese)  
Melissa Mace called for nominations three times.

**NOMINATION:** Hunter Lang nominated Amanda Reese For the Office of Secretary.

Amanda Reese was elected as Secretary by unanimous vote

- B. Appointments of Liaisons, Alternates, and Delegates
  1. Continuing Education and Exams Liaison (Primary: Dr. Lang/ Alternate: Schuh)
  2. Screening Panel (Dr. Holter, Schuh, Dr. Estelle, Dr. Solverson, Reese, Dr. Miesen)
  3. Credentialing Committee (Dr. Lang, Dr. Solverson, Schuh)
  4. Administrative Rules Committee (Dr. Estelle, Reese, Dr. Lang)

## C. Delegated Authority Motions

### 1. Urgent Matters

**MOTION:** Hunter Lang moved, seconded by Lyn Schuh, that in order to facilitate the completion of assignments between meetings, the Board delegates authority by order of succession to the Chair, highest ranking officer, or longest serving member of the Board, to appoint liaisons to the Department to act in urgent matters and to fill vacant appointment positions, where knowledge or experience in the profession is required to carry out the duties of the Board in accordance with the law. Motion carried unanimously.

### 2. Screening Committee

**MOTION** Hunter Lang moved, seconded by Lyn Schuh, that the Board delegates to the Screening Committee the authority to consult with Department staff concerning complaints against persons who may be engaged in the practice of veterinary medicine or veterinary technology without holding a credential. As part of this delegation, the committee may consider questions regarding the scope of practice of veterinary medicine and veterinary technology. The Screening Committee may also determine that a particular practice is or is not the practice of veterinary medicine or veterinary technology or refer the matter to the full Board for its consideration.

### 3. Credentialing Committee

**MOTION:** Karl Solverson moved, seconded by Leslie Estelle, that the Board delegates authority to the Credentialing Committee to address all issues related to credentialing matters, except potential denial decisions should be referred to the full Board for final determination. Motion carried unanimously.

**MOTION:** Karl Solverson moved, seconded by Hunter Lang, that the Board delegates authority to the Credentialing Committee to employ a “passive review” process for issues related to credentialing matters, whereby if no Committee member requests a Committee meeting on the materials within five (5) business days after receiving them, the application would be considered cleared to proceed through the process, except for credentialing matters involving applicants that are:

- Currently under investigation or has been disciplined by the licensing authority in the other state, territory or country,
- A party in pending litigation in which it is alleged that the applicant is liable for damages for acts committed in the course of practice or,
- Where the applicant has been found liable for damages for acts committed in the course of practice which evidenced a lack of ability or fitness to practice.

Motion carried unanimously.

### 4. Document Signatures

**MOTION:** Leslie Estelle moved, seconded by Hunter Lang, that the Board delegates authority to the Chair to sign documents on behalf of the Board. In order to carry out duties of the Board, the Chair has the ability to delegate this signature authority to the Board’s Executive Director for purposes of facilitating the completion of assignments during or between meetings. Motion carried unanimously.

#### 5. Roles and Authorities Delegated to the Case Advisor and Department Monitor

**MOTION:** Hunter Lang moved, seconded by Lyn Schuh, to adopt the “Roles and Authorities Delegated to the Monitoring Liaison and Department Monitor” document. Motion carried unanimously.

- D. VPAP Quarterly Report – Melissa Mace presented the quarterly report to the VEB.
- E. Expense Forms – Angela Fisher presented the updated Travel and Mileage Report forms.
- F. Per Diem - Angela Fisher presented an option for updating the Per Diem form that VEB have been using that would change reporting for time spent on Board items outside of meetings from hourly to daily.

**MOTION:** Karl Solverson moved, seconded by Lyn Schuh, to approve per diem for any day Board members work on Board items (or a per diem day for every #hours spent on Board items outside of meetings). Motion carried unanimously.

- G. AVMA delegates meeting – Hunter Lang reports that he was unable to attend the delegates meeting due to illness. He is waiting on permission to share documents from that meeting.
- H. AABP CVT Utilization Task Force – The Task Force is exploring how to increase use of CVTs in food-animal practice, including development of a list of procedures that they could perform in bovine practice, how best to conform to jurisdictional regulations regarding direct and indirect supervision requirements, and how to implement this in jurisdictions that do not license veterinary technicians.

#### **VII. Guidance Document**

- A. Mental Health CE - The VEB considers mental health education to be pertinent to veterinary medicine. Up to 5 hours of continuing education related to mental health may be counted towards non-scientific continuing education hours. Use of counseling services is not counted towards continuing education.

**MOTION:** Leslie Estelle moved, seconded by Hunter Lang, to approve the guidance on mental health CE. Motion carried unanimously.

#### **VIII. Licensing/Exam Inquiries**

- A. CVT education and exam eligibility
  - 1. NAVTA-VTNE policy – The Board discussed the questions posed by NAVTA. Melissa Mace reminded the Board that closing alternate routes [for VTNE eligibility] would require a change in statute, and discussed the difference in processes for changing statute vs changing rule. Alan Holter asked the VEB to support NAVTA’s suggestion that year-round testing be implemented to shorten the time between graduation and state credentialing.

2. AAVSB - VTNE eligibility policy

**MOTION:** Karl Solverson: moved, seconded by Lyn Schuh, to support NAVTA's suggestion that year-round testing be implemented to shorten the time between graduation and state credentialing. Motion carried unanimously.

**IX. American Association of Veterinary State Boards (AAVSB) Matters**

- A. AAVSB call for nominations – Melissa Mace presented a list of open positions on the AAVSB board.
- B. Board Basics & Beyond Training, Kansas City MO April 12-13 – Dr. Miesen expressed interest in attending the session.
- C. AAVSB Annual Meeting & Conference, San Diego, CA Sept. 25-28 – The VEB's delegation to the meeting will be determined at the VEB's July 17 meeting

**X. Administrative Code**

- A. Preliminary Hearing VE 1 – A public hearing will be held on Feb 13. Board members are not required to attend.

**MOTION:** Lyn Schuh moved, seconded by Hunter Lang to approve the preliminary public hearing and comment period on statement of scope SS109-23

**XI. Legislative and Policy**

- A. Legislative update – Angela Fisher presented updates on relevant bills to the VEB.

**MOTION:** Hunter Lang moved, seconded by Alan Holter to support (SB-320/AB-332), Motion carried unanimously.

**XII. Strategic Goals**

- A. 2023 Goals – Melissa Mace reviewed the 2023 strategic goals. Dustin Boyd reported that all compliance/investigative goals for 2023 were met or surpassed. 2024 strategic goals will be discussed at the VEB's April 17 meeting.

**XIII. Future Meeting Dates and Times**

- A. Next Board Meeting – April 17, 2024. The Board discussed the merits of holding the April 17 meeting at the University of Wisconsin School of Veterinary Medicine vs attending or hosting a meeting of the school's chapter of the Student American Veterinary Medical Association (SAVMA).

**XIV. CONVENE TO CLOSED SESSION (ROLL CALL VOTE)**

*CONVENE TO CLOSED SESSION to deliberate on cases following hearing (§ 19.85 (1) (a), Stats.); to consider licensure or certification of individuals (§ 19.85 (1) (b), Stats.); to consider closing disciplinary investigations with administrative warnings (§ 19.85 (1) (b), Stats.); to consider individual histories or disciplinary data (§ 19.85 (1) (f), Stats.); and to confer with legal counsel (§ 19.85 (1) (g), Stats.).*

**MOTION:** Hunter Lang moved, seconded by Karl Solverson to deliberate on cases following hearing (§ 19.85 (1) (a), Stats.); to consider licensure or certification of individuals (§ 19.85 (1) (b), Stats.); to consider closing

disciplinary investigations with administrative warnings (§ 19.85 (1) (b), Stats.); to consider individual histories or disciplinary data (§ 19.85 (1) (f), Stats.); and to confer with legal counsel (§ 19.85 (1) (g), Stats.). Roll Call Vote: Alan Holter – yes; Karl Solverson – yes; Hunter Lang – yes; Lyn Schuh – yes; Stephanie Miesen – yes;

## **XV. Deliberation on Licenses and Certificates**

- A. Request for exemption for continuing education requirement – Vet LB
- B. Denial – CVT JS

## **XVI. Deliberation on Compliance Matters**

- A. Proposed Administrative Warnings
  - 1. 19 VET 061 JS
  - 2. 23 VET 098 RK
  - 3. 23 VET 081 CO
  - 4. 23 VET 100 MM
- B. Proposed Stipulations, Final Decisions and Orders
  - 1. 23 VET 049 RR
  - 2. 23 VET 071 JW
  - 3. 23 GEN 003 JL
  - 4. 23 VET 075 DB
  - 5. 23 VET 063 MR
  - 6. 23 VET 045 MB
  - 7. 23 VET 092 KA
  - 8. 23 VET 073 EO
  - 9. 23 VET 094 BG
  - 10. 23 VET 104 AG
  - 11. 23 VET 068 SG
- C. Orders Granting Full Licensures
  - 1. 17 VET 025 MH
  - 2. 22 TECH 002 MT
- D. Suspension Orders

## **XVII. Review of Veterinary Examining Board Cases**

- A. Licenses Returned to Full Status
- B. Pending Case Status Report

## **XVIII. RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION**

**MOTION:** Leslie Estelle moved, seconded by Hunter Lang, to reconvene to open session. Motion carried unanimously.

**XIX. Open Session Items Noticed Above not Completed in the Initial Open Session**

**XX. Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate**

**MOTION:** Hunter Lang moved, seconded by Lyn Schuh to grant Vet LB request for CE exemption for the 2022-2023 biennium provided that they provide proof of 30 hours of compliant CE for the 2020-21 biennium and proof of compliant CE as required by VE 1 for 2024-25 biennium prior to renewal in 2026.

**MOTION:** Stephanie Miesen moved, seconded by Karl Solverson to deny CVT JS license.

**MOTION:** Hunter Lang moved, seconded by Leslie Estelle, to accept administrative warnings in the cases of: 19 VET 061 JS; 23 VET 098 RK; 23 VET 081 CO; 23 VET 100 MM

**MOTION:** Hunter Lang moved, seconded by Lyn Schuh to accept stipulations and final decision orders in the cases of: 23 VET 049 RR; 23 VET 071 JW; 23 GEN 003 JL; 23 VET 075 DB; 23 VET 063 MR; 23 VET 045 MB; 23 VET 092 KA; 23 VET 073 EO; 23 VET 094 BG; 23 VET 104 AG; 23 VET 068 SG

**MOTION:** Stephanie Miesen moved, seconded by Leslie Estelle, to accept orders granting full licensure in the cases of: 17 VET 025 MH; 22 TECH 002 MT

**XXI. Ratification of Licenses and Certificates**

*To delegate ratification of examination results to DATCP staff and to ratify all licenses and certificates as issued.*

**MOTION:** Hunter Lang moved, seconded by Karl Solverson, to delegate ratification of examination results to DATCP staff and to ratify all licenses and certificates as issued. Motion carried unanimously.

**XXII. ADJOURNMENT**

**MOTION:** Lyn Schuh moved, seconded by Karl Solverson to adjourn. Motion carried unanimously.

The meeting adjourned at 11:51 am.