



State of Wisconsin

Governor Tony Evers

Veterinary Examining Board

Dr. Hunter Lang, DVM, Chair

VETERINARY EXAMINING BOARD

April 17, 2024

9:00am

Contact: Melissa Mace 608-279-3861

In Person: Boardroom CR 106, 2811 Agriculture Drive, Madison, WI 53708

Via Internet Access: <https://www.zoomgov.com/j/1601699335?pwd=TTc1TTFVclBwOXE5R2lvcjA0VzQ4QT09>

Via Telephone Access: Dial 1-669-254-5252, Meeting ID: 160 169 9335 and participant code: 001403

If you would like to speak during the public comment time please send your name, address, who you are representing (if other than yourself), and the topic of your comments to Melissa Mace at Melissa.Mace@wisconsin.gov or (608) 279-3861 by 4:30 p.m. Tuesday, April 16, 2024

The following agenda describes the issues that the Board plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a record of the actions of the Board.

AGENDA

I. 9:00 A.M. OPEN SESSION – CALL TO ORDER – ROLL CALL

II. Approval of the Agenda (action item)

III. Approval of Board Meeting Minutes (action items)

A. January 17, 2024 Full Board Meeting

IV. Introductions, Announcements and Recognition (informational)

V. Public Comments

Each speaker is limited to five minutes or less, depending on the number of speakers. Each speaker must fill out and submit an appearance card to the Board clerk.

VI. Administrative Items (informational)

- A. VPAP Quarterly Report
- B. SAVMA Meeting Update
- C. Board officers and committee appointments changeover
- D. Complaints: Annualized Summary
- E. Discipline: Administrative Warning vs. Final Decision & Order
- F. Per Diem Form

- G. AABP Technician
- H. Temporary Consulting Permit

VII. Guidance Document (action item)

- A. VCPR timely exams

VIII. Licensing/Exam Inquiries (informational)

- A. Credential Holder Summary
- B. NAVLE Update

IX. American Association of Veterinary State Boards (AAVSB) Matters (informational)

- A. Recap AAVSB Spring Executive Directors Meeting Kansas City MO April 10-11
- B. Recap Board Basics & Beyond Training, Kansas City MO April 12-13
- C. AAVSB Annual Meeting & Conference, San Diego, CA Sept. 25-28
- D. Nominations

X. Administrative Code

- A. Approve Statement of Scope (action item)

XI. Legislative and Policy (informational)

- A. Legislative update

XII. Strategic Goals

- A. 2023 Goals (informational)
- B. 2024 Changes (discussion)

XIII. Future Meeting Dates and Times

- A. Next Board Meeting – July 17, 2024

XIV. CONVENE TO CLOSED SESSION (ROLL CALL)

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (§ 19.85 (1) (a), Stats.); to consider licensure or certification of individuals (§ 19.85 (1) (b), Stats.); to consider closing disciplinary investigations with administrative warnings (§ 19.85 (1) (b), Stats.); to consider individual histories or disciplinary data (§ 19.85 (1) (f), Stats.); and to confer with legal counsel (§ 19.85 (1) (g), Stats.).

XV. Deliberation on Licenses and Certificates (action items)

- A. Prior Conviction SL

XVI. Deliberation on Compliance Matters (action items)

- A. Proposed Administrative Warnings
- B. Proposed Stipulations, Final Decisions and Orders

1. 23 VET 037 CH
2. 23 VET 107 MG
3. 23 VET 123 VS
4. 23 VET 124 JS
5. 23 VET 125 RP
6. 24 VET 007 BL
7. 23 VET 077 MC
8. 23 VET 072 NG

C. Orders Granting Full Licensure

1. 16 VET 032 BK

D. Investigations Recommended for Closure

1. 24 VET 003 EH

E. Suspension Orders

XVII. Review of Veterinary Examining Board Cases

- A. Licenses Returned to Full Status (Informational)
- B. Pending Case Status Report (informational)

XVIII. RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

XIX. Open Session Items Noticed Above not Completed in the Initial Open Session

XX. Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate

XXI. Ratification of Licenses and Certificates

To delegate ratification of examination results to DATCP staff and to ratify all licenses and certificates as issued.

XXII. ADJOURNMENT

The Board may break for lunch sometime during the meeting and reconvene shortly thereafter.



State of Wisconsin

Governor Tony Evers

Veterinary Examining Board

Dr. Hunter Lang, DVM, Chair

VETERINARY EXAMINING BOARD

January 17, 2024

9:00am

Contact: Melissa Mace 608-279-3861

MEMBERS PRESENT: Hunter Lang, DVM; Alan Holter, DVM; Lyn Schuh, CVT; Karl Solverson, DVM; Leslie Estelle, DVM; Stephanie Miesen, DVM.

STAFF PRESENT, Department of Agriculture, Trade and Consumer Protection (DATCP): Melissa Mace, VEB Executive Director; Aaron O'Neil, DATCP Attorney; Axel Candelaria Rivera, DATCP Attorney; Erin Carter, Regulatory Specialist; Heidi Ulteig, Regulatory Specialist; Dustin Boyd, Compliance Supervisor; Angela Fisher, Program and Policy Analyst; Jonathan Bent, Licensing Associate; Karen Torvell, Program Assistant Supervisor.

Alan Holter, Vice Chair, called the meeting to order at 9:01 am. A quorum of six (6) members was confirmed.

I. 9:00 A.M. OPEN SESSION – CALL TO ORDER – ROLL CALL

II. Approval of the Agenda

MOTION Hunter Lang: moved, seconded by Karl Solverson, to approve the agenda. Motion carried unanimously

III. Approval of Board Meeting Minutes

A. October 18, 2023 Full Board Meeting

MOTION Leslie Estelle: moved, seconded by Hunter Lang, to approve the October 18, 2023 board meeting minutes. Motion carried unanimously

B. November 14, 2023 Ad Hoc Board Meeting

MOTION Hunter Lang: moved, seconded by Karl Solverson, to approve the Nov 14, 2023 board meeting minutes. Motion carried unanimously

C. January 3, 2024 Credentialing Committee Meeting

MOTION Karl Solverson: moved, seconded by Hunter Lang, to modify the minutes of the Jan 3, 2023 credentialing committee meeting to indicate that it was a meeting of the credentialing committee. Motion carried unanimously

MOTION Hunter Lang: moved, seconded by Karl Solverson, to approve the Jan 3, 2023 credentialing committee minutes, as modified. Motion carried unanimously

IV. Introductions, Announcements and Recognition

V. Public Comments

Each speaker is limited to five minutes or less, depending on the number of speakers. Each speaker must fill out and submit an appearance card to the Board clerk.

- A. Teri Raffel Kleist spoke against the possibility of early VTNE eligibility for students enrolled in veterinary technology programs, and against the approval of alternate pathways for VTNE candidates. When asked about the Wisconsin Veterinary Technician Association's position on these topics, she responded that she is unsure if the association is currently active.

VI. Administrative Items

- A. Election of Officers (Current office holders)
 - 1. Chair (Dr. Lang)
Melissa Mace called for nominations three times.

NOMINATION: Alan Holter nominated Hunter Lang For the Office of Chair.

Hunter Lang was elected as Chair by unanimous vote

- 2. Vice Chair (Dr. Alan Holter)
Melissa Mace called for nominations three times.

NOMINATION: Hunter Lang nominated Alan Holter For the Office of Vice Chair.

Alan Holter was elected as Vice-Chair by unanimous vote

- 3. Secretary (Amanda Reese)
Melissa Mace called for nominations three times.

NOMINATION: Hunter Lang nominated Amanda Reese For the Office of Secretary.

Amanda Reese was elected as Secretary by unanimous vote

- B. Appointments of Liaisons, Alternates, and Delegates
 - 1. Continuing Education and Exams Liaison (Primary: Dr. Lang/ Alternate: Schuh)
 - 2. Screening Panel (Dr. Holter, Schuh, Dr. Estelle, Dr. Solverson, Reese, Dr. Miesen)
 - 3. Credentialing Committee (Dr. Lang, Dr. Solverson, Schuh)
 - 4. Administrative Rules Committee (Dr. Estelle, Reese, Dr. Lang)

C. Delegated Authority Motions

1. Urgent Matters

MOTION: Hunter Lang moved, seconded by Lyn Schuh, that in order to facilitate the completion of assignments between meetings, the Board delegates authority by order of succession to the Chair, highest ranking officer, or longest serving member of the Board, to appoint liaisons to the Department to act in urgent matters and to fill vacant appointment positions, where knowledge or experience in the profession is required to carry out the duties of the Board in accordance with the law. Motion carried unanimously.

2. Screening Committee

MOTION Hunter Lang moved, seconded by Lyn Schuh, that the Board delegates to the Screening Committee the authority to consult with Department staff concerning complaints against persons who may be engaged in the practice of veterinary medicine or veterinary technology without holding a credential. As part of this delegation, the committee may consider questions regarding the scope of practice of veterinary medicine and veterinary technology. The Screening Committee may also determine that a particular practice is or is not the practice of veterinary medicine or veterinary technology or refer the matter to the full Board for its consideration.

3. Credentialing Committee

MOTION: Karl Solverson moved, seconded by Leslie Estelle, that the Board delegates authority to the Credentialing Committee to address all issues related to credentialing matters, except potential denial decisions should be referred to the full Board for final determination. Motion carried unanimously.

MOTION: Karl Solverson moved, seconded by Hunter Lang, that the Board delegates authority to the Credentialing Committee to employ a “passive review” process for issues related to credentialing matters, whereby if no Committee member requests a Committee meeting on the materials within five (5) business days after receiving them, the application would be considered cleared to proceed through the process, except for credentialing matters involving applicants that are:

- Currently under investigation or has been disciplined by the licensing authority in the other state, territory or country,
- A party in pending litigation in which it is alleged that the applicant is liable for damages for acts committed in the course of practice or,
- Where the applicant has been found liable for damages for acts committed in the course of practice which evidenced a lack of ability or fitness to practice.

Motion carried unanimously.

4. Document Signatures

MOTION: Leslie Estelle moved, seconded by Hunter Lang, that the Board delegates authority to the Chair to sign documents on behalf of the Board. In order to carry out duties of the Board, the Chair has the ability to delegate this signature authority to the Board's Executive Director for purposes of facilitating the completion of assignments during or between meetings. Motion carried unanimously.

5. Roles and Authorities Delegated to the Case Advisor and Department Monitor

MOTION: Hunter Lang moved, seconded by Lyn Schuh, to adopt the "Roles and Authorities Delegated to the Monitoring Liaison and Department Monitor" document. Motion carried unanimously.

- D. VPAP Quarterly Report – Melissa Mace presented the quarterly report to the VEB.
- E. Expense Forms – Angela Fisher presented the updated Travel and Mileage Report forms.
- F. Per Diem - Angela Fisher presented an option for updating the Per Diem form that VEB have been using that would change reporting for time spent on Board items outside of meetings from hourly to daily.

MOTION: Karl Solverson moved, seconded by Lyn Schuh, to approve per diem for any day Board members work on Board items (or a per diem day for every #hours spent on Board items outside of meetings). Motion carried unanimously.

- G. AVMA delegates meeting – Hunter Lang reports that he was unable to attend the delegates meeting due to illness. He is waiting on permission to share documents from that meeting.
- H. AABP CVT Utilization Task Force – The Task Force is exploring how to increase use of CVTs in food-animal practice, including development of a list of procedures that they could perform in bovine practice, how best to conform to jurisdictional regulations regarding direct and indirect supervision requirements, and how to implement this in jurisdictions that do not license veterinary technicians.

VII. Guidance Document

- A. Mental Health CE - The VEB considers mental health education to be pertinent to veterinary medicine. Up to 5 hours of continuing education related to mental health may be counted towards non-scientific continuing education hours. Use of counseling services is not counted towards continuing education.

MOTION: Leslie Estelle moved, seconded by Hunter Lang, to approve the guidance on mental health CE. Motion carried unanimously.

VIII. Licensing/Exam Inquiries

- A. CVT education and exam eligibility
 - 1. NAVTA-VTNE policy – The Board discussed the questions posed by NAVTA. Melissa Mace reminded the Board that closing alternate routes [for VTNE eligibility] would require a change in statute, and discussed the difference in processes for changing statute vs changing rule. Alan Holter asked the VEB to support NAVTA's suggestion that year-round testing be implemented to shorten the time between graduation and state credentialing.

2. AAVSB - VTNE eligibility policy

MOTION: Karl Solverson: moved, seconded by Lyn Schuh, to support NAVTA's suggestion that year-round testing be implemented to shorten the time between graduation and state credentialing. Motion carried unanimously.

IX. American Association of Veterinary State Boards (AAVSB) Matters

- A. AAVSB call for nominations – Melissa Mace presented a list of open positions on the AAVSB board.
- B. Board Basics & Beyond Training, Kansas City MO April 12-13 – Dr. Miesen expressed interest in attending the session.
- C. AAVSB Annual Meeting & Conference, San Diego, CA Sept. 25-28 – The VEB's delegation to the meeting will be determined at the VEB's July 17 meeting

X. Administrative Code

- A. Preliminary Hearing VE 1 – A public hearing will be held on Feb 13. Board members are not required to attend.

MOTION: Lyn Schuh moved, seconded by Hunter Lang to approve the preliminary public hearing and comment period on statement of scope SS109-23

XI. Legislative and Policy

- A. Legislative update – Angela Fisher presented updates on relevant bills to the VEB.

MOTION: Hunter Lang moved, seconded by Alan Holter to support (SB-320/AB-332), Motion carried unanimously.

XII. Strategic Goals

- A. 2023 Goals – Melissa Mace reviewed the 2023 strategic goals. Dustin Boyd reported that all compliance/investigative goals for 2023 were met or surpassed. 2024 strategic goals will be discussed at the VEB's April 17 meeting.

XIII. Future Meeting Dates and Times

- A. Next Board Meeting – April 17, 2024. The Board discussed the merits of holding the April 17 meeting at the University of Wisconsin School of Veterinary Medicine vs attending or hosting a meeting of the school's chapter of the Student American Veterinary Medical Association (SAVMA).

XIV. CONVENE TO CLOSED SESSION (ROLL CALL VOTE)

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (§ 19.85 (1) (a), Stats.); to consider licensure or certification of individuals (§ 19.85 (1) (b), Stats.); to consider closing disciplinary investigations with administrative warnings (§ 19.85 (1) (b), Stats.); to consider individual histories or disciplinary data (§ 19.85 (1) (f), Stats.); and to confer with legal counsel (§ 19.85 (1) (g), Stats.).

MOTION: Hunter Lang moved, seconded by Karl Solverson to deliberate on cases following hearing (§ 19.85 (1) (a), Stats.); to consider licensure or certification of individuals (§ 19.85 (1) (b), Stats.); to consider closing

disciplinary investigations with administrative warnings (§ 19.85 (1) (b), Stats.); to consider individual histories or disciplinary data (§ 19.85 (1) (f), Stats.); and to confer with legal counsel (§ 19.85 (1) (g), Stats.). Roll Call
Vote: Alan Holter – yes; Karl Solverson – yes; Hunter Lang – yes; Lyn Schuh – yes; Stephanie Miesen – yes;

XV. Deliberation on Licenses and Certificates

- A. Request for exemption for continuing education requirement – Vet LB
- B. Denial – CVT JS

XVI. Deliberation on Compliance Matters

- A. Proposed Administrative Warnings
 - 1. 19 VET 061 JS
 - 2. 23 VET 098 RK
 - 3. 23 VET 081 CO
 - 4. 23 VET 100 MM
- B. Proposed Stipulations, Final Decisions and Orders
 - 1. 23 VET 049 RR
 - 2. 23 VET 071 JW
 - 3. 23 GEN 003 JL
 - 4. 23 VET 075 DB
 - 5. 23 VET 063 MR
 - 6. 23 VET 045 MB
 - 7. 23 VET 092 KA
 - 8. 23 VET 073 EO
 - 9. 23 VET 094 BG
 - 10. 23 VET 104 AG
 - 11. 23 VET 068 SG
- C. Orders Granting Full Licensures
 - 1. 17 VET 025 MH
 - 2. 22 TECH 002 MT
- D. Suspension Orders

XVII. Review of Veterinary Examining Board Cases

- A. Licenses Returned to Full Status
- B. Pending Case Status Report

XVIII. RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

MOTION: Leslie Estelle moved, seconded by Hunter Lang, to reconvene to open session. Motion carried unanimously.

XIX. Open Session Items Noticed Above not Completed in the Initial Open Session

XX. Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate

MOTION: Hunter Lang moved, seconded by Lyn Schuh to grant Vet LB request for CE exemption for the 2022-2023 biennium provided that they provide proof of 30 hours of compliant CE for the 2020-21 biennium and proof of compliant CE as required by VE 1 for 2024-25 biennium prior to renewal in 2026.

MOTION: Stephanie Miesen moved, seconded by Karl Solverson to deny CVT JS license.

MOTION: Hunter Lang moved, seconded by Leslie Estelle, to accept administrative warnings in the cases of: 19 VET 061 JS; 23 VET 098 RK; 23 VET 081 CO; 23 VET 100 MM

MOTION: Hunter Lang moved, seconded by Lyn Schuh to accept stipulations and final decision orders in the cases of: 23 VET 049 RR; 23 VET 071 JW; 23 GEN 003 JL; 23 VET 075 DB; 23 VET 063 MR; 23 VET 045 MB; 23 VET 092 KA; 23 VET 073 EO; 23 VET 094 BG; 23 VET 104 AG; 23 VET 068 SG

MOTION: Stephanie Miesen moved, seconded by Leslie Estelle, to accept orders granting full licensure in the cases of: 17 VET 025 MH; 22 TECH 002 MT

XXI. Ratification of Licenses and Certificates

To delegate ratification of examination results to DATCP staff and to ratify all licenses and certificates as issued.

MOTION: Hunter Lang moved, seconded by Karl Solverson, to delegate ratification of examination results to DATCP staff and to ratify all licenses and certificates as issued. Motion carried unanimously.

XXII. ADJOURNMENT

MOTION: Lyn Schuh moved, seconded by Karl Solverson to adjourn. Motion carried unanimously.

The meeting adjourned at 11:51 am.

**Veterinary Examining Board
Agenda Request Form**

Meeting Date	April 17, 2024
Requestor Name	M. Mace
Item Title for the Agenda	VPAP Update
Should this be in Open or Closed Session?	Open
Is this an Action Item or for Information Only?	Information Only
Are there Attachments? (If yes, include file names)	Yes
Is a Public Appearance Anticipated?	No
Description of the Agenda Item VPAP Update; Quarterly Activity Utilization reports	

Executive Summary

Q1 there were 3 cases
There were 10 work-life cases 5 legal, 4 financial, 1 elder/adult care
Quarterly Utilization 0.04%, Annualized utilization 0,17%
0 Management Consultations 0 Workplace Referrals 0 Trainings
Employees seek most support for personal and emotional support
CareNow – 2 Users started a program Top Programs: Caregiving, Eating for Health

Platform Activities

- 74 activities
- 9 members have taken an assessment out of 93 that have set up personal accounts
- Top Categories accessed: Personal Issues, Money Management, Work Relationships, Mental Health, Healthy Habits



**Veterinary Examining Board
Agenda Request Form**

Meeting Date	4/17/2024
Requestor Name	Mace
Item Title for the Agenda	SAVMA Update
Should this be in Open or Closed Session?	Open
Is this an Action Item or for Information Only?	Information
Are there Attachments? (If yes, include file names)	N
Is a Public Appearance Anticipated?	N
Description of the Agenda Item April 24 VEB presentation to SAVMA. Topics to include: <ul style="list-style-type: none">• Licensing Process• Renewal requirements after initial licensure• Complaint process Attending: Staff: <ul style="list-style-type: none">• Melissa Mace• Jonathan Bent• Dustin Boyd• Erin Carter Board members: <ul style="list-style-type: none">• Dr. Lang• Dr. Holter• Amanda Reese	

**Veterinary Examining Board
Agenda Request Form**

Meeting Date	4/17/2024
Requestor Name	Mace
Item Title for the Agenda	Board officers and committee appointments changeover
Should this be in Open or Closed Session?	Open
Is this an Action Item or for Information Only?	Information
Are there Attachments? (If yes, include file names)	Y
Is a Public Appearance Anticipated?	N
Description of the Agenda Item Reminder of officer and committee change over July 1, 2024.	



State of Wisconsin

Veterinary Examining Board

2811 Agriculture Drive • PO Box 8911 • Madison, WI 53708-8911 • Wisconsin.gov

2024 Elections and Appointments (effective July 1, 2024)

2024 Election Results		
Office	Description of Role	Member Name
Board Chair	Highest ranking officer. Manages meetings. Delegated authority to sign documents on behalf of the Board. In order to carry out duties of the Board, the Chair has the ability to delegate this signature authority to the Board's Executive Director for purposes of facilitating the completion of assignments during or between meetings.	Dr. Hunter Lang
Vice Chair	Serves as backup for the Board Chair.	Dr. Alan Holter
Secretary	Serves as secondary backup for the Board Chair.	Amanda Reese

2024 Liaison Appointments		
Liaison	Description of Role	Member Name
Continuing Education and Exams Liaison	Consultation on CE questions (type of CE, acceptable as CE, etc.) Review and consult on questions regarding adequacy of Exams and Exam questions as appropriate.	Primary: Dr. Hunter Lang
		Alternate: Lyn Schuh

2023 Committee Appointments		
Committee	Description of Role	Member Name
Screening Committee	Delegated authority to open cases for investigation or closes cases inappropriate for further action. Delegated authority to consider questions related to scope of practice of veterinary medicine and veterinary technicians. The Committee may	Dr. Alan Holter
		Dr. Miesen
		Lyn Schuh
		Dr. Leslie Estelle

	choose to approve or reject a particular practice, or bring the matter to the full Board. Chair manages Committee meetings.	Amanda Reese
		Dr. Karl Solverson
Credentialing Committee	Delegated authority to address all issues related to credentialing matters, except potential denial decisions should be referred to the full Board for final determination. Delegated authority to employ a “passive review” process for background checks, whereby if no Committee member requests a meeting on the materials within five business days after receiving them, the application would be considered cleared to proceed through the process. Chair manages Committee meetings.	Dr. Hunter Lang
		Lyn Schuh
		Dr. Karl Solverson
Administrative Rules Committee	Meet in between quarterly meetings to discuss administrative rules and guidance documents. The Committee’s role is to expedite the process of drafting documents. Final drafts will go to the full Board for approval. Chair manages committee meetings and is the primary contact for simpler administrative rule questions.	Dr. Leslie Estelle
		Dr. Hunter Lang
		Amanda Reese

**Veterinary Examining Board
Agenda Request Form**

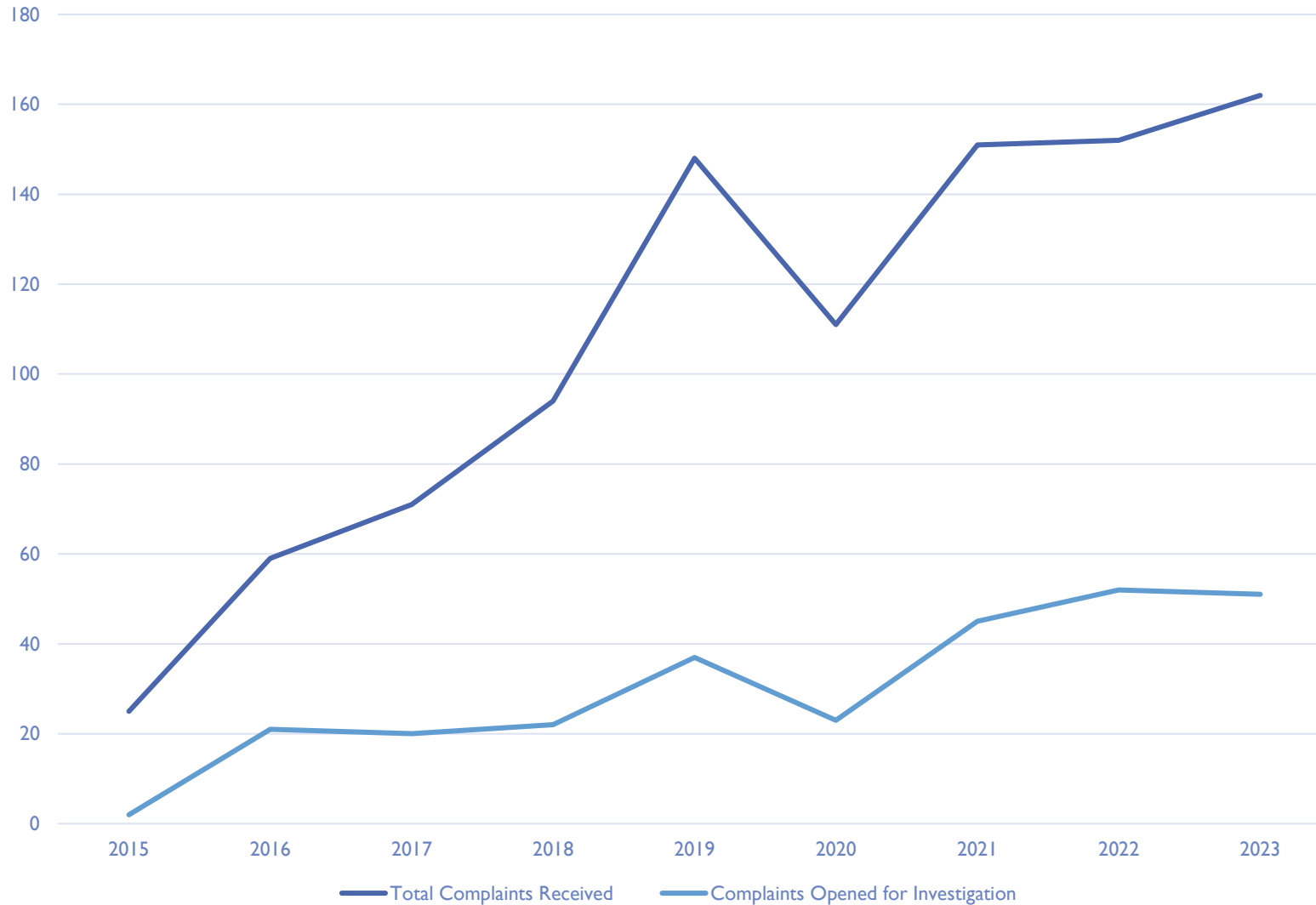
Meeting Date	April 17, 2024
Requestor Name	Dustin Boyd
Item Title for the Agenda	Complaints Annualized Summary
Should this be in Open or Closed Session?	Open
Is this an Action Item or for Information Only?	Information only
Are there Attachments? (If yes, include file names)	<i>6. C. Complaints Annualized Summary.pdf</i>
Is a Public Appearance Anticipated?	
Description of the Agenda Item Summary of complaints, investigations and workload for 2023 and prior years.	

	2015	2016	2017	2018	2019	2020	2021	2022	2023
Total Complaints Received	25	59	71	94	148	111	151	152	162
Complaints Opened for Investigation	2	21	20	22	37	23	45	52	51
Investigations Closed in CY	26	17	27	15	14	27	44	72	51
Average Days Investigation Open for Investigations Closed in CY	166	285	220	182	327	413	414	320	221

2023 VEB INVESTIGATION WORKLOAD



VEB Workload



2023 VEB INVESTIGATION WORKLOAD

**Veterinary Examining Board
Agenda Request Form**

Meeting Date	April 17, 2024
Requestor Name	Dustin Boyd
Item Title for the Agenda	Administrative Warnings vs. Final Decision and Orders
Should this be in Open or Closed Session?	Open
Is this an Action Item or for Information Only?	Information only
Are there Attachments? (If yes, include file names)	No. Data is below
Is a Public Appearance Anticipated?	
Description of the Agenda Item For cases closed in 2023 there were: <ul style="list-style-type: none">• 3 Administrative Warnings• 43 FDOs	

**Veterinary Examining Board
Agenda Request Form**

Meeting Date	4/17/24
Requestor Name	Angela Fisher
Item Title for the Agenda	Per Diem
Should this be in Open or Closed Session?	Open
Is this an Action Item or for Information Only?	Information Only
Are there Attachments? (If yes, include file names)	DAH-VEB-003 Per Diem Report
Is a Public Appearance Anticipated?	No
Description of the Agenda Item The new VEB Per Diem Report has completed the approval process. The form is attached and is also available in OnBoard, in the “Expense Forms” section of the homepage. Completed forms should be submitted to Jonathan Bent for processing.	

Personal Information you provide may be used for purposes other than that for which it was originally collected s. 15.04(1)(m) Wis. Stats.

Board Member Per Diem Report

NAME

Examples: board meetings, committee meetings, board trainings, conferences, hearings, review of committee items, review of meeting materials, consultation, board liaison work, etc.

[illegible]

In accordance with s. 15.08(7), *Wis. Stats.*, each member of an examining board shall, unless the member is a full-time salaried employee of this state, be paid a per diem of \$25 for each day on which the member was actually and necessarily engaged in the performance of examining board duties. Each member of an examining board shall be reimbursed for the actual and necessary expenses incurred in the performance of examining board duties.

The undersigned certifies, in accordance with s. 16.53, *Wis. Stats.*, that this account for per diem is just and correct, and that this claim is for service necessarily incurred in the performance of duties required by the State, as authorized by law.

SIGNATURE

DATE _____

Page 1 of 1

Veterinary Examining Board Agenda Request Form

Meeting Date	4/17/2024
Requestor Name	Hunter Lang, DVM
Item Title for the Agenda	AABP Technician
Should this be in Open or Closed Session?	Open
Is this an Action Item or for Information Only?	Information
Are there Attachments? (If yes, include file names)	Yes AABPCVT2024.pdf
Is a Public Appearance Anticipated?	No
<p>Description of the Agenda Item</p> <p>The AABP completed a guideline for CVT's in Food Animal Practice. The charge of the Task Force was:</p> <p>Background</p> <p>To address current workforce shortages in bovine practice and concerns surrounding the proposals to introduce a midlevel practitioner, the AABP supports the utilization of credentialed veterinary technicians (CVT's) in bovine practice. To this end, the AABP Board of Directors has approved the creation of a "Credentialed Veterinary Technician Use in Bovine Practice Task Force".</p> <p>Charge:</p> <ol style="list-style-type: none"> 1. Develop a list of procedures CVTs can perform in bovine practice, as well as procedures that should be performed by a veterinarian. 2. Review CVT program curricula as it pertains to bovine practice. 3. Define the veterinary supervision structure under which each procedure will be performed. 4. Define direct and indirect supervision for CVTs in bovine practice. 5. Ensure CVT procedures recommended are aligned with current AABP Guidelines and Position Statements. 	



AABP GUIDELINE FOR CREDENTIALLED VETERINARY TECHNICIANS IN BOVINE PRACTICE

The AABP supports credentialed veterinary technicians (CVT) in bovine practice. The recommendations in this guideline are intended to provide guidance on how veterinarians can broaden the delegation of tasks to credentialed veterinary technicians in bovine practice. The licensed supervising veterinarian must have a valid Veterinarian-Client-Patient Relationship (VCPR), as defined by applicable state, provincial or federal statutes. The supervising veterinarian and credentialed veterinary technician must follow the applicable state, provincial and federal rules and regulations. The veterinarian responsible for the supervision of the technician must ensure proper training and oversight, and the credentialed veterinary technician agrees to follow the protocols and standard operating procedures (SOPs) from the supervising veterinarian.

DEFINITIONS

Supervision means the licensed veterinarian assumes responsibility for the veterinary care delivered by the credentialed veterinary technician working under their direction.

Direct supervision means the licensed veterinarian is readily available on the premises where the patient is located or procedures are being performed.

Indirect supervision means the licensed veterinarian need not be on the premises where the patient is located or procedures are being performed, and must be available through electronic or other methods of communication.

Veterinary technology is the science and art of providing professional support to veterinarians. The American Veterinary Medical Association Committee on Veterinary Technician Education and Activities (AVMA CVTEA[®]), or equivalent accreditation organizations outside of the United States, accredits programs in veterinary technology that graduate veterinary technicians and/or veterinary technologists.

A credentialed veterinary technician has received a veterinary technician or technology degree from an accredited school, passes the Veterinary Technician National Exam (VTNE), and/or is licensed by their state or province, and receives continuing

education to renew their license on the required basis. The definitions of a credentialed veterinary technician and technologist are as follows:

- A veterinary technician is a graduate of an AVMA CVTEA-accredited or Canadian Veterinary Medical Association (CVMA)-accredited program in veterinary technology. In most cases, the graduate is granted an associate degree or certificate.
- A veterinary technologist is a graduate of an AVMA CVTEA- or CVMA-accredited program in veterinary technology that grants a baccalaureate degree.

A Veterinary Technician Specialist (VTS) is a veterinary technician or veterinary technologist who has completed a formal process of education, training, experience and testing through a specialty academy approved by the Committee on Veterinary Technician Specialties of the National Association of Veterinary Technicians in America.

Generic terms such as “veterinary assistant” are sometimes used for individuals where training, knowledge and skills are less than that required for identification as a veterinary technician or veterinary technologist. The term veterinary technician should not be used to describe a veterinary assistant.



AABP GUIDELINE FOR CREDENTIALLED VETERINARY TECHNICIANS IN BOVINE PRACTICE

TASK LIST

Task/Procedure	Supervision Level
ANESTHESIA	
General anesthesia induction, intubation, maintenance	CVT Direct Supervision
Administer epidural	CVT Indirect Supervision
Administer local anesthesia	CVT Indirect Supervision
Administer IV regional anesthesia	CVT Indirect Supervision
Perform nerve blocks	CVT Indirect Supervision
Sedate/tranquilize using controlled drugs	CVT Indirect Supervision
Sedate/tranquilize using non-controlled drugs	CVT Indirect Supervision
DIAGNOSTIC SAMPLING/LABORATORY	
Diagnose	Veterinarian only
Pericardiocentesis	Veterinarian only
Abdominocentesis	CVT Direct Supervision
Rumenocentesis	CVT Direct Supervision
Calf feeding time audit, cleanliness assessment including ATP swabbing or sample collections	CVT Indirect Supervision
Check pulsators in milking parlor	CVT Indirect Supervision
Collect blood for diagnostics	CVT Indirect Supervision
Collect milk for diagnostics	CVT Indirect Supervision
Collect urine (free catch) or feces for diagnostics	CVT Indirect Supervision
Collection and preparation of tissue, cellular or microbiologic samples by scrapings, impressions or non-surgical methods	CVT Indirect Supervision
Fine needle aspirate of peripheral lymph nodes, subcutaneous or dermal masses	CVT Indirect Supervision
Needle aspirate of abscess/seroma/hematoma	CVT Indirect Supervision
Oral/dental exam for aging cattle	CVT Indirect Supervision
Perform carcass prosection and/or digital image capture and/or tissue collection	CVT Indirect Supervision
Perform full NMC milking system analysis	CVT Indirect Supervision
Perform laboratory procedures (ex: blood testing, slide prep and evaluation, counts, outside lab submission preparation)	CVT Indirect Supervision
Perform ocular diagnostic tests—tonometry, Schirmer tear test, fluorescein staining	CVT Indirect Supervision
Perform radiographic diagnostic imaging	CVT Indirect Supervision
Perform/collect diagnostic imaging via ultrasound for veterinary interpretation	CVT Indirect Supervision
EXAMINATION	
Perform physical exam and collect vital signs	CVT Indirect Supervision
LIVESTOCK MANAGEMENT PROCEDURES	
Administer vaccines	CVT Indirect Supervision
Castration by banding	CVT Indirect Supervision
Castration by cutting	CVT Indirect Supervision
Dehorning on animals when horns are attached to the skull (using Barnes/Keystone, etc.) dehorner	CVT Indirect Supervision
Disbudding calves prior to horn attachment to skull by applying caustic paste or cautery iron	CVT Indirect Supervision
Recommend changes to milking routine including cow prep	CVT Indirect Supervision
Rectal prolapse repair	CVT Indirect Supervision
Remove supernumerary teats	CVT Indirect Supervision

TASK LIST continued on page 3



AABP GUIDELINE FOR CREDENTIALLED VETERINARY TECHNICIANS IN BOVINE PRACTICE

TASK LIST continued from page 2

REPRODUCTION

Collect Embryos non-surgically	Veterinarian only
Ovum pickup	Veterinarian only
Perform bull breeding soundness exam	Veterinarian only
Repair/replace preputial prolapse	Veterinarian only
Replace uterine prolapse	Veterinarian only
Transfer/implant fresh or frozen embryos non-surgically	Veterinarian only
Embryo and oocyte processing including searching, staging, grading, loading, cryopreservation	CVT Indirect Supervision
Enroll animals in timed artificial insemination protocol and administer hormone injections	CVT Indirect Supervision
Perform artificial insemination	CVT Indirect Supervision
Replace vaginal prolapse and place pursestring or Buhner stitch	CVT Indirect Supervision

SURGICAL PROCEDURES

Cosmetic surgical dehorning	Veterinarian only
Perform surgery	Veterinarian only
Any task or procedure that requires an animal to be under general anesthesia	CVT Direct Supervision
Suture surgical skin incisions	CVT Direct Supervision
Prepare surgical site using aseptic technique	CVT Indirect Supervision
Removal of sutures, drains and staples	CVT Indirect Supervision

TREATMENT

NOTE: All treatments administered by a CVT must utilize and follow farm-specific protocols provided by the supervising veterinarian including use of DEA-controlled drugs or extralabel drug use.

Acute laceration or wound repair	Veterinarian only
Intra-articular drug administration	Veterinarian only
Joint flush	Veterinarian only
Prescribe	Veterinarian only
Prognose	Veterinarian only
Apply cast after veterinarian diagnosis	CVT Direct Supervision
Lancing abscess	CVT Direct Supervision
Placement of rumen trocar	CVT Direct Supervision
Acute and preventive hoof care	CVT Indirect Supervision
Administer euthanasia via captive bolt or gunshot	CVT Indirect Supervision
Administer fluid therapy (oral, subcutaneous, intravenous)	CVT Indirect Supervision
Administer treatments for common conditions identified in written protocols by supervising veterinarian	CVT Indirect Supervision
Apply and remove splints, bandages and wound dressings	CVT Indirect Supervision
Collect and prepare blood or blood components for transfusion	CVT Indirect Supervision
Measure and prepare medications for dispensing to clients on order of supervising veterinarian	CVT Indirect Supervision
Perform physical therapy (hydrotherapy, post-operative care, orthopedic, neurologic)	CVT Indirect Supervision
Place and maintain intravenous catheter	CVT Indirect Supervision
Provide post-operative care	CVT Indirect Supervision
Wound aftercare after initial treatment and diagnosis by veterinarian	CVT Indirect Supervision

RECORDS

Complete and maintain controlled drug log	CVT Indirect Supervision
Enter information and maintain medical/health records	CVT Indirect Supervision
Enter information on Certificate of Veterinary Inspection, Veterinary Feed Directive, or Brucellosis vaccination form	CVT Indirect Supervision
Obtain history	CVT Indirect Supervision
Take drug inventories, order and stock drugs on farms (requires prescription to be issued by veterinarian of record)	CVT Indirect Supervision
Weigh calves to determine growth rates	CVT Indirect Supervision

AMERICAN ASSOCIATION OF BOVINE PRACTITIONERS

1130 E. Main Street, Suite 302 • Ashland, Ohio 44805
1-800-COW-AABP or 419-496-0685 • www.aabp.org • email: aabphq@aabp.org

Veterinary Examining Board Agenda Request Form

Meeting Date	April 17, 2024
Requestor Name	Dr. Alan Holter
Item Title for the Agenda	Temporary/Consulting license
Should this be in Open or Closed Session?	Open
Is this an Action Item or for Information Only?	Discussion
Are there Attachments? (If yes, include file names)	RMVA Letter
Is a Public Appearance Anticipated?	No
<p>Description of the Agenda Item VE 1.36 Veterinary consulting permits.</p> <p>(1) The board may issue a veterinary consulting permit to practice veterinary medicine in this state to a person holding a license to practice veterinary medicine in another state or territory of the U.S. or in another country, provided the licensee is in good standing in the other jurisdiction, and a veterinarian has requested a consultation.</p> <p>(2) A veterinary consulting permit may be used up to 60 total days per calendar year.</p> <p>(3) The veterinary consulting permit shall expire on December 31 of each year or on the 60th day of use in a calendar year. The holder of a consulting permit may apply for a new permit for a subsequent year by completing the application procedure specified in this section.</p> <p>(4) An applicant for a veterinary consulting permit shall file a completed application with the board. All supporting documents shall be provided in English. An application is not complete until the board receives all of the following:</p> <ul style="list-style-type: none"> (a) An application form provided by the board and completed by the applicant which includes the applicant's notarized signature. <p style="margin-left: 40px;">Note: Applications are available upon request to the board office located 2811 Agriculture Drive, P.O. Box 8911, Madison, WI 53708-8911.</p> <ul style="list-style-type: none"> (b) The required nonrefundable fee of \$160. (c) Verification of licensure records and status which has been provided directly to the board by the jurisdictions or the AAVSB for every state or country in which the applicant has ever held a license or certificate to practice veterinary medicine. (d) Written verification from a veterinarian that a consultation is being sought. <p>(5) A veterinary consulting permit shall automatically expire upon notice to the board that the consultation has been completed.</p> <p>(6) After hearing, a veterinary consulting permit may be denied, suspended, limited or revoked, or the permittee may be reprimanded, for any of the following reasons:</p> <ul style="list-style-type: none"> (a) Revisiting the patient or client or communicating directly with the client without the knowledge of the attending veterinarian. (b) Taking charge of a case or problem without the consent of the attending veterinarian and the client. (c) Violating any law or rule related to the practice of veterinary medicine. 	



To Whom It May Concern,

We are writing representing the Relief Veterinary Medical Association. We are interested in discussing temporary licenses for relief veterinarians who are interested in working in your state. As of now, obtaining a license for temporary use is cumbersome.

Imagine a solo practitioner getting into a car accident and have to close their hospital for 2-4 weeks while they recover. Finding a relief doctor last minute in your state may be extremely hard but being able to reach out to veterinarians all over the country increases this doctor's chances of being able to heal and care for their hospital and staff. This scenario plays out all the time all over the country.

Our interest is both for the veterinarian looking to help practices that need assistance; as well as for the hospitals/clinics/mobile and ambulatory services that have a lack of veterinarians to staff the hours.

There are veterinarians that are willing and able to travel to your state but are stymied by obtaining a license. We would like to start the conversation with the veterinary board to make it easier for relief veterinarians to practice.

This can look like several things:

1. Permitting temporary licenses up to a certain number of days worked
2. Permitting temporary licenses up to a certain amount of time in the state
3. Permitting temporary licenses on a case by case level

We would also like to have the board consider reciprocity over regions in the United States to allow for much easier transitions. The veterinarians we are speaking of typically are seasoned, have a license in good standing with their home state and have been practicing over 5 years.

Please contact us at:

StateAdvocacy@reliefvma.org

Lauren Geiger, DVM

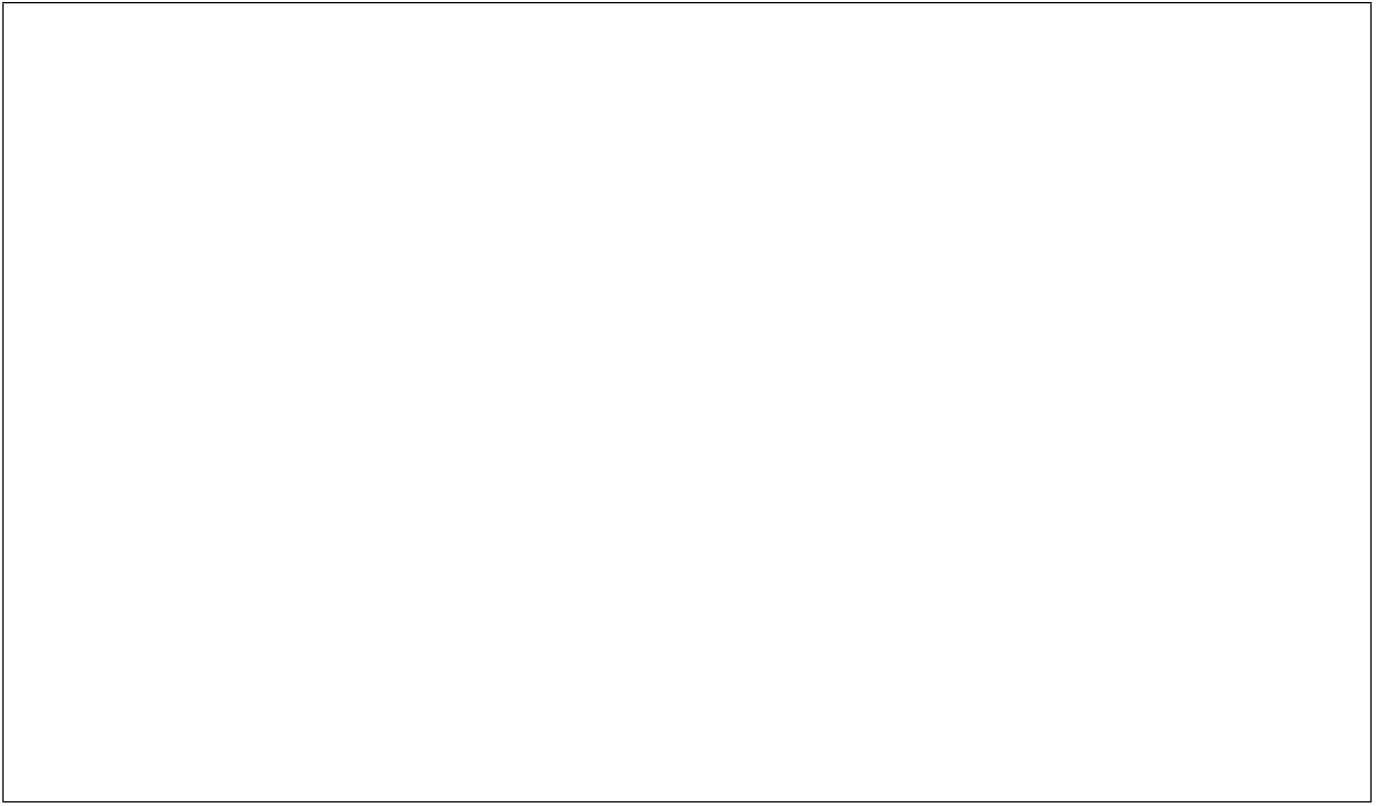
State Advocacy Chair of the Relief Veterinary Medical Association

**Veterinary Examining Board
Agenda Request Form**

Meeting Date	April 17,2024
Requestor Name	Alan Holter DVM
Item Title for the Agenda	Clarify VCPR timely exams
Should this be in Open or Closed Session?	open
Is this an Action Item or for Information Only?	Information but may be part of VEB goals
Are there Attachments? (If yes, include file names)	no
Is a Public Appearance Anticipated?	no
Description of the Agenda Item 89.02(8) defines VCPR, no time constraints noted. There is a common perception that a veterinarian must have examined an animal within the past 12 months in order to prescribe medications, etc. Discussion on ways to educate DVM's and the public on requirements and what the statutes define. Possible Position Statement?	

Veterinary Examining Board Agenda Request Form

Meeting Date	April 17, 2024
Requestor Name	M. Mace
Item Title for the Agenda	Credential Holder Summary
Should this be in Open or Closed Session?	Open
Is this an Action Item or for Information Only?	Information
Are there Attachments? (If yes, include file names)	No
Is a Public Appearance Anticipated?	No
<p>Description of the Agenda Item</p> <p>Total Current VEB credential holders:</p> <ul style="list-style-type: none"> • CVT - 2657 Exam/Endorsement –1937 OJT – 720 • Veterinarians – 3789 <p>New Credentials issued since January meeting (non-renewal)</p> <ul style="list-style-type: none"> • CVT – 102 Exam/Endorsement - 27 OJT - 75 • Veterinarians - 41 	



**Veterinary Examining Board
Agenda Request Form**

Meeting Date	4/17/2024
Requestor Name	Mace
Item Title for the Agenda	Board officers and committee appointments changeover
Should this be in Open or Closed Session?	Open
Is this an Action Item or for Information Only?	Information
Are there Attachments? (If yes, include file names)	Y Application Update; Direct Approval Agreement; Licensing Board Update
Is a Public Appearance Anticipated?	N
Description of the Agenda Item Changes to the process for taking the NAVLE starting in May.	

North American Veterinary Licensing Examination® (NAVLE) Application Update

Beginning with the November-December 2024 NAVLE testing window, there will be two major changes to the ICVA NAVLE application.

1. **There will be an option on the NAVLE application for candidates who do not want to list a specific licensing board on their application.** These candidates will be approved through the ICVA using the same process as those who want to have their score reported to one of the boards that has the ICVA handle NAVLE approvals on their behalf. Once this candidate has passed the test and knows where they want to be licensed, they will use the [AAVSB's VAULT process](#) to transfer their score information to the licensing board(s) of their choosing.

Candidates who choose to be approved through a licensing board that handles their own NAVLE approvals will follow the same procedure as before — submitting one application to the ICVA and another to the licensing board they have listed on their application.

2. **NAVLE licensing board selections will be final on applications.** Once a candidate submits their ICVA NAVLE application with their selected licensing board (or the option of not selecting a specific licensing board), they will not be able to change the listing on their application. If they are not able to be approved, they will receive a partial refund of their ICVA NAVLE testing fee. If they need to have their scores sent to a different licensing board after submitting their application, they can use the [AAVSB's VAULT process](#) to transfer their score information to the licensing board(s) of their choosing once scores are released.

How will the new application options differ from the current options?

Currently, NAVLE candidates are required to pick a specific licensing board on the application for approval (either through the licensing board itself, or its designated NAVLE processor). Their score report is then automatically made available to that one licensing board at the time of NAVLE score release. With the update, candidates can still do this, but they now have another option — to be approved directly by the ICVA without listing a specific licensing board. The only difference is that their NAVLE score will not automatically be made available through the ICVA to a single licensing board at the time of score release.

Currently, NAVLE candidates may change the licensing board listed on their application up to the application deadline. This causes the expenditure of additional money and time by the candidate and often leads to confusion that delays the candidate's NAVLE approval and the receipt of their NAVLE Scheduling and Admission Permit.

Why are these application options being revised?

ICVA receives many questions from candidates each testing cycle asking if they can be approved to take the test without selecting a specific licensing board. Many senior students do not yet know, almost one year prior to their graduation, where they will be living and working after their graduation. Candidates who are in the military or who have partners in the military do not know when they may have to move to another jurisdiction on short notice. The current requirement causes considerable confusion and anxiety on the part of the candidate as they make their required selection. It also causes additional work for licensing board staff who are required to answer questions from candidates trying to understand the application process and are required to later sort through large numbers of score reports from NAVLE candidates who apply through one board but end up becoming licensed somewhere else.

By specifying that candidates cannot change their licensing board selections after application, ICVA hopes to alleviate the unnecessary work that leads to delays in the NAVLE candidate's approval and permit receipt.

Both of these updates should make the application process for NAVLE candidates less difficult, so that they can then concentrate their efforts on preparing for the test itself.

TO: Executive Officer, State Board of Veterinary Medicine

FROM: International Council for Veterinary Assessment

DATE: February 28, 2024

RE: NAVLE® State Letter of Agreement – Direct Approval of NAVLE® Candidates

The International Council for Veterinary Assessment (“ICVA”) produces and provides the North American Veterinary Licensing Examination (“NAVLE”) as the sole uniform national licensing examination for veterinary medicine, to assist the state boards of veterinary medicine in assessing the practice competence of candidates for licensure as veterinarians. The state board of veterinary medicine executing this Agreement (defined below) is referred to herein as the “Board.”

The NAVLE has been developed through the cooperation of the state boards of veterinary medicine and will be uniformly administered and scored under policies and procedures developed and approved by ICVA. Subject matter expertise is provided by ICVA committee members and item writers. ICVA has worked with the National Board of Medical Examiners (“NBME”) to develop and support the NAVLE.

In order to provide for the uniform use of the NAVLE, to protect its validity, security and integrity, and ICVA’s copyrights, and to promote the orderly operation of the examination program nationally, it is necessary that an agreement be entered into between ICVA and each state board of veterinary medicine that elects to use the examination, including the Board. This letter shall be deemed to set forth the terms and conditions of the agreement between ICVA and the Board with respect to the NAVLE (the “Agreement”).

For candidates who are or will be applying for licensure in the Board’s jurisdiction and are taking the NAVLE during the term of the Agreement, the ICVA office will assume administrative responsibilities necessary to determine candidate eligibility for the examination and report scores, as outlined below. The ICVA and the Board will inform candidates wishing to apply through the Board’s jurisdiction that they will deal with the ICVA office for the NAVLE application and approval process. The determination of eligibility for licensure is solely a function of the Board. For the 2024-2025 test cycle, the ICVA will charge each such candidate a \$55 application fee. The state application fee for the 2025-2026 and 2026-2027 test cycle will be determined by ICVA and will be communicated to the Board in writing no later than February 1 prior to each testing cycle.

1. Term of Agreement

The term of this Agreement is from May 1, 2024, to April 30, 2027, and includes all responsibilities delineated in this Agreement with regard to the designated uniform testing windows. The Board agrees that during the term of this Agreement, it will use the NAVLE as one of the requirements to determine qualification of candidates for licensure as veterinarians.

2. Examination Development

ICVA has developed the NAVLE and will operate the examination program in compliance with recognized testing standards and practices. The examination assesses a candidate’s competence to practice veterinary medicine at the entry level. The standard format of the NAVLE will consist of 360 multiple choice questions administered via computer within a seven and a half-hour period at Prometric

test centers. Candidates will have access to sample questions and information on the NAVLE competency statements in electronic form.

3. Candidate Eligibility

A. The ICVA will evaluate the qualifications of candidates who apply to take the NAVLE to determine the eligibility of each candidate to do so. Only bona fide candidates applying for licensure in the Board's jurisdiction who are under the jurisdiction of the Board will be approved by the ICVA as eligible to take the NAVLE. This includes candidates who (i) have graduated from or are enrolled in a school or college of veterinary medicine accredited by the Council on Education ("COE") of the American Veterinary Medical Association ("AVMA"), or (ii) are enrolled in or hold certificates issued by the Educational Commission for Foreign Veterinary Graduates ("ECFVG") or the Program for the Assessment of Veterinary Education Equivalence ("PAVE"). Candidates who are enrolled in ECFVG or PAVE must have completed the Step 3 examination requirement of the respective program before they may be approved as eligible to take the NAVLE. Candidates who have not graduated from veterinary school at the time of application must have an expected graduation date no later than ten months from the last date of the applicable testing window as noted in Section 5(A). Candidates must submit their NAVLE applications to the ICVA so that they are received in the ICVA office by the stated application receipt deadline for the applicable testing window, via the procedures described in Section 3(C) of this Agreement. The application must include the application form, fees, and all supporting documentation required to evaluate the qualifications of candidates applying to take the NAVLE. If the ICVA, acting on behalf of the Board, subsequently revokes or alters a candidate's eligibility, the ICVA will prevent the candidate from taking the NAVLE.

Candidates not approved by the Board, but who are approved for the NAVLE through another US or Canadian licensing board, or directly through ICVA, must submit their NAVLE score report to the Board by requesting such transfer from the American Association of Veterinary State Boards (AAVSB).

B. In early June of each year during the term of this Agreement, ICVA will make available the candidate information bulletin to the Board and to candidates. Bulletins and applications will be available on the ICVA website (www.icva.net).

C. Applications for each testing window will be required for all candidates, even those who took and failed the NAVLE during the prior testing window, and must be received from the candidates by the deadline noted in Section 3(A) above.

D. In order to protect the NAVLE from compromise and to help assure its integrity, it is the policy of the ICVA that a candidate may not sit for the NAVLE more than five (5) times. This policy takes effect beginning with the November-December 2024 NAVLE administration. Previous attempts by a candidate to pass the NAVLE prior to the November-December 2024 administration will count toward the five-attempt limit. If a candidate wants to be approved for a NAVLE attempt after they have failed five previous times, they must request approval from the ICVA to take the test an additional time. As part of this process, the candidate must secure verification from the Board that the Board will accept the candidate's NAVLE score if they pass the test on that additional attempt. The ICVA may deny this request in its sole discretion. A candidate who successfully completes the NAVLE may not retake the examination without the express written permission of the ICVA and the Board which requires the individual to retake the examination, and in such cases, the above attempt limit policy does not apply.

2. Examination Fees

During the November-December 2024 testing window and April 2025 testing window, the NAVLE examination fee is \$760 per test. Candidates testing outside the United States, United States territories, or Canada will pay an additional \$365 international fee.

Any increase in the examination fee or the international fee for future testing windows during the term of this Agreement must be authorized by the ICVA and will be communicated to the Board in writing no later than February 1 prior to each testing cycle. Beginning in October 2025, the ICVA will move to a 3-window yearly testing cycle, as noted in Section 5(A) below.

Each of the Board's eligible candidates must pay the examination fee to ICVA prior to the candidate being authorized by ICVA to schedule an appointment to test. For candidate payments, ICVA will have an online NAVLE application option available on its website (www.icva.net). Candidates applying online will pay the NAVLE fee by credit card. No candidate will be permitted to take the examination until ICVA has received the examination fee. Forfeiture and refund of examination fees will occur according to the provisions of Sections 5(C) and 5(D) of this Agreement.

5. Examination Scheduling and Administration

A. The first testing window during the term of this Agreement shall be as follows:

- (1) November 4 through December 21, 2024
- (2) April 1 through April 26, 2025

Beginning in October 2025, the ICVA will move to a 3-window yearly testing cycle. Testing windows during subsequent years of this Agreement will include:

- (1) A four-week window in October-November
- (2) A three-week window in March
- (3) A three-week testing window in July-August

Specific dates will be established by the ICVA. Testing will be available Monday through Friday during each of the aforesaid test windows excluding holidays. Certain test centers are also open on Saturdays and/or Sundays. Testing windows may be extended or expanded by ICVA if required due to extenuating circumstances.

B. Upon processing of the information for each eligible candidate, ICVA will make available to each eligible candidate an electronic copy of the candidate information bulletin mentioned in Section 3(B), and will provide confirmation via e-mail or such other form of transmission determined by ICVA by three business days after the applicable application deadline for that testing window. No later than one month after the applicable application deadline for that testing window, ICVA will make available information to each eligible candidate on how they can access and download/print their scheduling and admission permit which will contain instructions as to establishing, changing, or canceling a test appointment with Prometric. The permit will include the procedures for admission to the test center along with other policies, rules, and regulations in regard to the administration of the examination.

C. Candidates will be responsible for scheduling their testing date, time, and location with Prometric. Candidates who desire to change the date, time, and/or location (within their testing region) of the testing appointment may do so without financial penalty until 12:00 noon local time (for the region where they are taking the examination) on the second business day prior to the scheduled appointment. All times will be based upon the local time of the center where the candidate is scheduled to test.

D. Candidates must take the NAVLE within the test window for which they were approved, as established in Section 5(A), or their authorization to test will expire and they will forfeit the examination fee. Candidates desiring to retake the NAVLE during a subsequent test window must reapply for the NAVLE and pay the applicable examination fee, and ICVA will issue a new scheduling and admission permit to such candidates.

E. The NAVLE will be available for administration in each of the states of the United States, the United States Virgin Islands, Puerto Rico, Guam, most of the Canadian provinces, and at a limited number of international sites.

F. ICVA provides testing accommodations for qualified candidates with disabilities in accordance with applicable law. No such accommodations shall place the security of the examination in jeopardy or alter the examination in such a way as to affect its validity, defensibility, or ability to assess minimum competence. Candidates must request special accommodations in writing prior to, or at the time of application, and ICVA will review such requests and make accommodations available in accordance with applicable law. ICVA will bear the cost of providing approved accommodations.

3. Examination Scoring and Reporting

A. ICVA will from time to time establish a criterion referenced passing standard for passing and failing the NAVLE and create the numerical score scale. The Board agrees to abide by the designated passing standard established by ICVA, since any deviation therefrom could adversely impact the validity of the examination.

B. Test scores will be available for candidates to access online through the website of the ICVA's test vendor, the NBME. ICVA will also make the score available to the Board electronically approximately four weeks after the close of the applicable testing window. The scores of candidates will be accompanied by a diagnostic breakdown according to the examination's overall content areas (the "Initial Score Report"). No candidate shall be permitted to review or obtain the NAVLE exam questions or their answers to the NAVLE. Any appeals by the Board's candidates regarding examination scores will be managed by and between the candidate and the Board in such matters. Any analyses and/or statistical data beyond the provided diagnostic information included in the Initial Score Report may be provided by the ICVA, in ICVA's sole discretion, at the Board's written request and at the Board's expense.

C. The Board is responsible for the confidentiality of the scores and any rationales, analyses, and/or statistical data that it receives. Except as noted below in Section 6(E), no other reporting of individual identified candidate data or scores will be made available by ICVA. Candidate records and the NAVLE will be maintained and will be provided by ICVA if legally required.

D. In addition to individual scores, which are reported as described in Sections 6(B) and 6(E), ICVA will provide a summary report (unidentified as to candidates) to each accredited school or college of veterinary medicine regarding the performance of its senior students and a program report to ICVA members ("Summary Report"). In addition, copies of the summary reports (unidentified as to school) will be provided to the COE, the accrediting agency for schools and colleges of veterinary medicine.

E. The NAVLE application will include a consent statement, authorizing the ICVA to report the candidate's NAVLE score, identified by name, to the candidate's veterinary school. This consent is only for candidates who are senior students at AVMA accredited veterinary schools. Scores for candidates who grant consent will be reported to the Associate Dean of Academic Affairs at the candidate's veterinary school (or their designee) after the scores are reported to the Board and the individual candidates. In addition, for candidates who do not pass, the school will

receive a copy of the candidate's Initial Score Report. A candidate's Initial Score Report will not be made part of such candidate's academic record. Schools will be required to keep the Initial Score Reports confidential, and to use the information only for internal purposes at the veterinary school. Candidates are under no obligation to agree to the consent statement, and scores for candidates who do not grant consent will not be reported to their veterinary school. A candidate's decision whether to release their score will not affect the candidate's student status at the veterinary school.

F. The Initial Score Report described in Section 6(B) above will be sent to the candidate, the Board, and to the American Association of Veterinary State Boards. Subsequent score reports of such information to other boards must be requested by the candidate through the Veterinary Application for Uniform Licensure Transfer ("VAULT") of the American Association of Veterinary State Boards, at the candidate's expense.

G. ICVA may, from time to time, use anonymized examination scores (coded with a research ID and unidentified as to candidates) to conduct research. This could include, but is not limited to, looking at performance metrics of the exam (i.e. how does timing impact performance), assessing performance based on candidate characteristics, comparing scores to other performance parameters (i.e. Veterinary Educational Assessment [VEA] results, practice type, practice performance), etc.

7. Examination Security

A. ICVA will devote its best efforts to maintain the examination's validity and reliability and will cooperate with the Board in the event of a legal challenge concerning the validity of the examination. The Board will assist ICVA in maintaining the security of the NAVLE® and will immediately report to ICVA any information relevant to the examination's validity and integrity including information about a breach or suspected breach of security. No person may view the NAVLE or its questions unless expressly authorized in writing by ICVA to do so.

B. In any case of substantiated irregular behavior by a candidate of this Board, ICVA will provide a report of the irregularities to the Board, and the Board and ICVA will cooperate in administrative, civil and/or criminal prosecution. ICVA may withhold the candidate's test results, and, where the breach of security is extensive or potentially extensive, any and all test results pending the completion and outcome of the investigation. Any action taken by the Board based on information provided by the ICVA pursuant to this section shall be solely the responsibility of the Board. Notwithstanding the Board's responsibility to determine and take such disciplinary action as it deems appropriate, ICVA reserves the right to take whatever action it, in its sole discretion, deems necessary to protect its copyright and the integrity of the exam processes.

8 Nondiscrimination

In connection with the work to be performed hereunder, both parties will adhere to the principle of being an equal opportunity employer. In doing so, the parties agree to comply with all applicable federal, state, and local laws regarding employee rights, including laws, rules and regulations prohibiting discrimination.

9. Termination

The Board agrees to comply with the terms and conditions of this Agreement and related materials furnished from time to time by ICVA. Strict adherence to these documents is necessary to protect the integrity of the examination and its result and the uninterrupted uniform operation of the

program. If the Board fails to abide by the terms of this Agreement, ICVA may deny the Board's continuing use of the NAVLE.

10. Ownership of Examination and Related Documents

As between the Board and ICVA, ICVA owns the examinations, the relevant data generated therefrom, and the procedures and processes used in the preparation of the examination including the intellectual property rights of any such property or processes. Certain of the works described in the prior sentence are jointly owned with NBME. The Board will take no action in regard to the use of the examination or any related materials in derogation of the ownership rights of ICVA or NBME.

Please have an authorized representative of the Board execute a copy of this Agreement and return it to ICVA before May 1, 2024. The receipt by ICVA will constitute the Board's agreement to carry out the terms and conditions of this Agreement during this Agreement period.

Very truly yours,

INTERNATIONAL COUNCIL FOR VETERINARY ASSESSMENT



BY: _____
Heather Case, Chief Executive Officer

The Board of Veterinary Medicine accepts and agrees to the terms and conditions of this Agreement in consideration of the use of the NAVLE during this Agreement period.

Signature

Date

LICENSING BOARD UPDATE

Third Testing Window



Beginning with the 2025-2026 testing cycle, there will be major changes to the NAVLE administrations throughout the year.



THERE WILL BE THREE NAVLE TESTING WINDOWS EACH YEAR, INSTEAD OF TWO

The traditional testing windows (since the NAVLE began in 2000) were a four-week window from mid-November to mid-December, and a two-week window in April. During and after the COVID pandemic, the two testing windows have regularly been expanded to help facilitate scheduling for NAVLE candidates at Prometric Testing Centers. Even after social-distancing restrictions had ended, Prometric specifically requested longer NAVLE testing windows to allow for easier scheduling due to increasing numbers of NAVLE candidates.

The new testing cycle will contain three shorter administrations spaced throughout the year: October 15-November 15, 2025; March 1 - March 21, 2026; July 13 - August 8, 2026. Application timeframes will be determined and conveyed to licensing boards by June 2024. Score reports will still be released approximately four to five weeks after the end of each testing window.

WINDOW #1

October 15-November 15, 2025

WINDOW #2

March 1 - March 21, 2026

WINDOW #3

July 13 - August 8, 2026

HOW WILL THE NEW NAVLE TESTING CYCLE DIFFER FROM THE CURRENT TESTING CYCLE?

Having three testing windows will mean shorter, more compact application timeframes. For schools, there will be adjustments to the traditional scheduling for senior students who need time off from clinics in order to take the test. For licensing boards that handle their own approvals, it will mean one additional application period and shorter turnaround times for sending names to the ICVA office. For all licensing boards, it will mean more times to access NAVLE score reports as they are released. There may also be an impact for those boards that have temporary permits or supervised permit policies.



For candidates, it will mean they will have three options instead of two testing windows for scheduling their test. In order to offer the third testing window, ICVA will no longer be able to extend a testing window (if a candidate has to be rescheduled due to Prometric site issues or weather closures) – the candidate will be shifted to the next testing window and pay the appropriate fees. Candidates will be encouraged to schedule their exam early in the testing window to allow for rescheduling during that window in the event something unexpected happens.

WHY IS THE NAVLE TESTING CYCLE BEING REVISED?

As veterinary schools increase class sizes, scheduling at Prometric Testing Centers can become more difficult. By providing an additional testing window, candidates can select from three windows (instead of two) hopefully spreading out their testing across the windows. Also, by moving the first window out of December, ICVA hopes to alleviate some of the rescheduling issues that occur due to winter weather.

With additional schools utilizing non-traditional graduation dates, there are more students who become eligible for the NAVLE at different times of the year. Providing the third window will allow more of these individuals to have two opportunities to pass the NAVLE prior to graduation, the same as those students who graduate during the traditional May/June timeframe.

The move to three windows will also alleviate the large gaps of time that currently exist if a candidate fails the test or if they forget an application deadline. Three windows spaced more evenly throughout the year will provide options for candidates to take the test more quickly after a previous testing window.



**ACCOMMODATES
INCREASING DEMAND**



**ALLEVIATES
RESCHEDULING ISSUES**



**FASTER TIMELINE
FOR RETAKES**

**Veterinary Examining Board
Agenda Request Form**

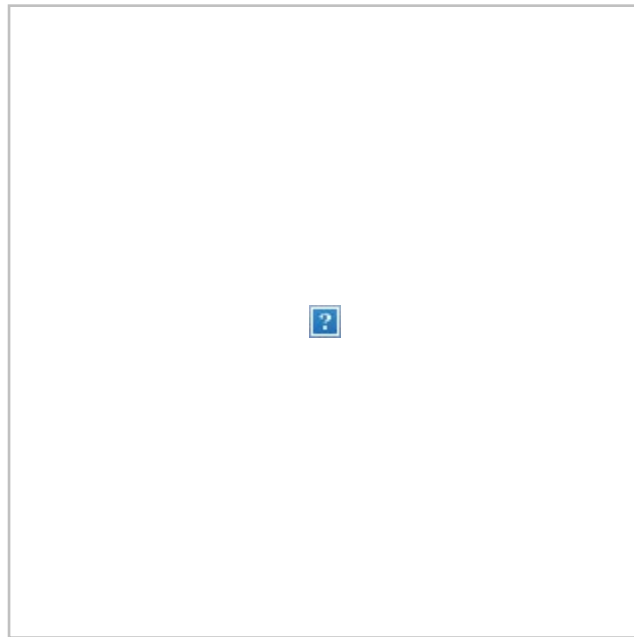
Meeting Date	April 17, 2024
Requestor Name	
Item Title for the Agenda	AAVSB Matters
Should this be in Open or Closed Session?	open
Is this an Action Item or for Information Only?	informational
Are there Attachments? (If yes, include file names)	AAVSB call for Nominations
Is a Public Appearance Anticipated?	No
Description of the Agenda Item Recap AAVSB Spring Executive Directors Meeting Kansas City MO April 10-11 – Melissa Mace Recap Board Basics & Beyond Training, Kansas City MO April 12-13 – Dr. Miesen The AAVSB meeting will be held in sunny San Diego CA Sept. 25-28 Nominations for the 2024-2025 leadership year are now open, see attached ‘AAVSB 2024 Call for Nominations - NOMINATE NOW’ for details. Nominations are due by May 29 th .	



From: [Dr. Roger Redman](#)
To: [Mace, Melissa A - DATCP](#)
Subject: AAVSB 2024 Call for Nominations - NOMINATE NOW
Date: Monday, April 1, 2024 10:04:54 AM

**CAUTION: This email originated from outside the organization.
Do not click links or open attachments unless you recognize the sender and know the content is safe.**





NEW OPPORTUNITIES with the AAVSB

Now is the time for you or members of your board to take the opportunity to join the AAVSB leadership. Nominations for the 2024-2025 leadership year are now open. The AAVSB Nominating Committee asks that you review the [Call for Nominations document](#) and visit www.aavsb.org/nominations to submit nominations online.

By adding the AAVSB Call for Nominations to your board's next meeting agenda, you'll be able to then identify those looking to expand their leadership skills and elevate their knowledge about veterinary regulation in support of your board. There are eight open positions. Details can be found on the [2024 Call for Nominations article](#).

Nominations are due May 29, 2024.

Elections will be held at the **2024 AAVSB Annual Meeting & Conference in San Diego, California from September 27 - 28**. Two delegates from each Member Board are eligible to have conference registration and reasonable travel expenses covered by utilizing the AAVSB Funded Delegate Program.

If you have any questions regarding the nominating process, please contact AAVSB staff to the Nominating Committee, Nancy Gritman [by email](#) or by phone at 1-877-698-8482, ext 226.

Thank you,



Dr. Roger Redman
Chair, AAVSB Nominating Committee

Strengthening the Veterinary Regulatory Community

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American Association of Veterinary State Boards | 12101 W 110 ST, Suite 300, 8163016855,
Overland Park, KS 66210

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Veterinary Examining Board Agenda Request Form

Meeting Date	4/17/24
Requestor Name	Angela Fisher
Item Title for the Agenda	Administrative Code
Should this be in Open or Closed Session?	Open
Is this an Action Item or for Information Only?	Action Item
Are there Attachments? (If yes, include file names)	115 – VE 1 – Veterinarians – Summary of Comments, 115 – VE 1 – Veterinarians – Statement of Scope, Rule Estimated Timeline
Is a Public Appearance Anticipated?	No
Description of the Agenda Item <p>Action Item: Approve Statement of Scope</p> <p>This scope was approved by the Governor on 11/8/23 and published in the Administrative Register on 12/4/23. On 12/13/23, the Joint Committee for Review of Administrative Rules (JCRAR) directed VEB to hold a preliminary public hearing and comment period on the statement of scope. A preliminary public hearing was held on 2/13/24, with a written comment period through 2/15/24. There were no attendees at the hearing, and no written comments were received.</p> <p>As a reminder, no rule writing or related activities may take place until the scope is fully approved by both the Governor and the VEB. Section 227.135 (2), Wis. Stat., states that no state employee or official may perform any activity in connection with the drafting of a proposed rule, except for an activity necessary to prepare the statement of scope of the proposed rule until the governor and the individual or body with policy-making powers over the subject matter of the proposed rule approve the statement.</p> <p>Proposed motion language: “Move to approve statement of scope SS 109-23.”</p>	

**Summary of Public Comments
Statement of Scope SS 109-23
Chapter VE 1
Permanent Rule Regarding Veterinarians**

Statement of Scope Preliminary Public Hearing

In-Person in Madison and Remotely via Zoom and Telephone, 9:00 am, February 13, 2024

There were no attendees, in-person or remote.

Statement of Scope Preliminary Public Comment Period

Written Comments Received through February 15, 2024

No written comments were received.

STATEMENT OF SCOPE

Veterinary Examining Board

Rule No.: Ch. VE 1, Wis. Admin. Code (Existing)

Relating to: Veterinarians

Rule Type: Permanent

1. Finding/nature of emergency (Emergency Rule only):

Not applicable.

2. Detailed description of the objective of the proposed rule:

The objective of the proposed rule is to evaluate veterinary licensing processes for clarity, consistency, and to ensure there are processes for all applicant types.

3. Description of the existing policies relevant to the rule, new policies proposed to be included in the rule, and an analysis of policy alternatives:

Existing Policies Relevant to the Rule:

Under s. 89.06 (1), Stats., except as provided under ss. 89.072 and 89.073, veterinary licenses shall be issued only to persons who successfully pass an examination conducted by the examining board and pay the fee established under s. 89.063. An applicant for an initial license shall be a graduate of a veterinary college that has been approved by the examining board or have successfully completed either the educational commission for foreign veterinary graduates certification program of the American Veterinary Medical Association or the program for the assessment of veterinary education equivalence offered by the American Association of Veterinary State Boards.

Under s. 89.072 (1), Stats., upon application and payment of the fee established under s. 89.063, the examining board may issue a license to practice veterinary medicine to any person licensed to practice veterinary medicine in another state or territory of the United States or in another country if the applicant is not currently under investigation and has never been disciplined by the licensing authority in the other state, territory or country, has not been found guilty of a crime the circumstances of which are substantially related to the practice of veterinary medicine, is not currently a party in pending litigation in which it is alleged that the applicant is liable for damages for acts committed in the course of practice and has never been found liable for damages for acts committed in the course of practice which evidenced a lack of ability or fitness to practice.

Veterinary licensing processes are contained in ch. VE 1. Under s. VE 1.14 (6), applicants who have never been previously licensed in any jurisdiction must apply by examination, and applicants who have previously been licensed in Wisconsin or any other jurisdiction must apply by endorsement. Under s. VE 1.28, applicants who have previously been licensed in Wisconsin and allowed the license to expire may apply for renewal of the license.

There are unintentional gaps and inconsistencies in licensing processes. For example, the current rules do not have a clear process for applicants who have been disciplined by a licensing authority in the past. Under s. 89.072, the applicant cannot be licensed by endorsement, but under s. VE 1.14 (6) the applicant cannot be licensed by examination. As another example, VE 1.14 (6) requires applicants who have

previously been licensed in Wisconsin to apply by endorsement, but VE 1.28 allows these applicants to apply for renewal.

New Policies Proposed to be Included in the Rule and Analysis of Policy Alternatives:

The VEB proposes evaluating veterinary licensing processes for clarity, consistency, and to ensure there are processes for all applicant types. Without the proposed rule, there would continue to be unintentional gaps in veterinary licensing processes.

4. Detailed explanation of statutory authority for the rule (including the statutory citation and language):

Section 89.03, Stats., authorizes the VEB to promulgate rules as follows:

89.03 Rules.

- (1) The examining board shall promulgate rules, within the limits of the definitions under s. 89.02 (6), establishing the scope of practice permitted for veterinarians and veterinary technicians and shall review the rules at least once every 5 years to determine whether they are consistent with current practice. The examining board may promulgate rules relating to licensure qualifications, denial of a license, certification, or temporary permit, unprofessional conduct, and disciplinary proceedings.
- (2) The examining board shall promulgate rules requiring training and continuing education sufficient to assure competency of veterinarians and veterinary technicians in the practice of veterinary medicine, except that the board may not require training or continuing education concerning the use, handling, distribution, and disposal of pesticides other than for disciplinary purposes.
- (3) The examining board shall promulgate rules specifying a procedure for addressing allegations that a person licensed or certified by the veterinary examining board under this chapter has practiced as a veterinarian or veterinary technician while impaired by alcohol or other drugs or that his or her ability to practice is impaired by alcohol or other drugs, and for assisting a person licensed by the veterinary examining board under this chapter who requests to participate in the procedure or who requests assistance in obtaining mental health services. In promulgating rules under this subsection, the examining board shall seek to facilitate early identification of chemically dependent veterinarians or veterinary technicians and encourage their rehabilitation. The rules promulgated under this subsection may be used in conjunction with the formal disciplinary process under this chapter. The examining board may contract with another entity to administer the procedure specified under the rules promulgated under this subsection.

5. Estimate of amount of time that state employees will spend developing the rule and of other resources necessary to develop the rule:

DATCP estimates that it will use approximately 200 staff hours to develop this rule. This estimate includes time required for the investigation and analysis, rule drafting, preparing related documents, holding public hearings, and communicating with affected persons and groups. DATCP will use existing staff to develop this rule.

6. List with description of all entities that may be affected by the proposed rule:

Entities impacted by this rule include veterinarians, veterinary clinics, and consumers of veterinary services.

7. Summary and preliminary comparison with any existing or proposed federal regulation that is intended to address the activities to be regulated by the proposed rule:

The proposed rule is specific to Wisconsin statutes. There is not a federal licensing process for veterinarians.

8. Anticipated economic impact of implementing the rule (note if the rule is likely to have a significant economic impact on small businesses):

The proposed rule would evaluate VEB licensing processes for clarity, consistency, and to ensure there are processes for all applicant types. Most affected entities are small businesses, pursuant to the definition under s. 227.485 (1) (c), Wis. Stats. The overall anticipated economic impact is minor.

Contact Person: Angela Fisher (Angela.Fisher1@wisconsin.gov); Phone (608) 219-5761

Signed this ____ day of _____ 2023

Hunter Lang, DVM
Chair
State of Wisconsin Veterinary Examining Board

DAH Rules Estimated Timelines

Future dates are estimates for the purposes of work planning.
Last Updated: 3/19/24

Key	
White	Estimated date
Blue	Actual date
Yellow	Estimated date requires revision
Red	Projection exceeds deadline (scope expires)

Rule	Topic	Scope #	DATCP Docket #	Clearing- house #	Statement of Scope												Hearing Draft										Final Draft										Deadline to Refer to Legis. (Scope Expires)	Rule Effective Date				
					Initiate				Governor			Preliminary Hearing ¹					Board		Info	EIA ²		Board		Clearinghouse		Hearing				Board		Governor		Legislature ³						Adopt		
					Begin Scope	Materials to OS Review 1	Meeting with OS	Materials to OS Review 2	Scope to Governor	Governor Approve Scope	Scope Publish in Register	Materials to OS	Board Approve Hearing	Notice Publish in Register	Hearing Date(s)	Record Open Until	Materials to OS	Board Approve Scope	Additional Meetings	Posted for Comment	Record Open Until	Materials to OS	Board Approve Draft	Refer to CH	Receive CH Comment	Notice Publish in Register	Hearing Date(s)	Record Open Until	Materials to OS	Board Approve Final	Final to Governor	Governor Approve Final	Refer to Legis.	Refer to Comm.	Comm. Review Ends	Refer to JCRAR			JCRAR Review Ends	Rule to LRB		
VE 1	Vet Licensing	SS 109-23			7/19/23	8/24/23	9/8/23	9/8/23	10/23/23	11/8/23	12/4/23	12/22/23	1/17/24	1/29/24	2/13/24	2/15/24	3/19/24	4/17/24	x	8/15/24	10/14/24	12/25/24	1/15/25	1/22/25	2/11/25	2/15/25	2/25/25	3/11/25	6/19/25	7/10/25	7/17/25	8/7/25	8/21/25	8/31/25	10/30/25	11/9/25	1/8/26	1/22/26	6/4/26	3/1/26		

Rule Process Step:	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19	Step 20	Step 21	Step 22	Step 23	Step 24	Step 25	Step 26	Step 27	Step 28	Step 29	Step 30	Step 31	Step 32	Step 33	Step 34	Expiration	Step 35
General Projection Assumptions: (specific projections may vary)	Begin process of drafting scope	60 days after Step 1	30 days after Step 2	30 days after Step 3	30 days after Step 4	30 days after Step 5	7 days after Step 6	23 days before Step 9	21 days after Step 7	11 days after Step 9	7 days after Step 10	2 days after Step 11	21 days before Step 14	30 days after Step 12	90 days after Step 14	120 days after Step 14	60 days after Step 16	21 days before Step 19	21 days after Step 17	7 days after Step 19	20 days after Step 20	10 days before Step 23	14 days after Step 21	14 days after Step 23	21 days before Step 26	90 days after Step 24	7 days after Step 26	21 days after Step 27	14 days after Step 28	10 days after Step 29	60 days after Step 29	10 days after Step 30	60 days after Step 32	14 days after Step 33	30 months after Step 7	1-2 months after Step 34
Notes:								7 days OS + 14 days Board	Or next Board meeting	Monday after DATCP submits to publish	At least 3 days after publish in register	Or later	7 days OS + 14 days Board	Or next Board meeting	Only some rule packages will have	Or later if additional meetings	14, 30, or 60 days	7 days OS + 14 days Board	Or next Board meeting				At least 10 days after publish in register		7 days OS + 14 days Board	Or next Board meeting				Or next session if referred to Legis after March in even year	30 days, can be extended to 60 days (+ more if hearing)		30 days, can be extended to 60 days (+ more if hearing)	Need to wait for official "no action taken" from legis		1st of month after 1 full month (+3mo small bus.)

¹JCRAR may require a preliminary public hearing for the scope statement.
²JCRAR may require a separate, independent economic analysis any time between the EIA posting and the Governor's approval of the final draft.
³The standing committees and/or JCRAR may take actions, including requiring a meeting/hearing, making germane changes, recalling the rule, and introducing legislation.

**Veterinary Examining Board
Agenda Request Form**

Meeting Date	4/17/24
Requestor Name	Angela Fisher
Item Title for the Agenda	Legislative Update
Should this be in Open or Closed Session?	Open
Is this an Action Item or for Information Only?	Information Only
Are there Attachments? (If yes, include file names)	Legislative Update
Is a Public Appearance Anticipated?	No
Description of the Agenda Item Attached is a summary of bills and legislative activity relevant to the VEB. The Senate and Assembly have both adjourned for the 2023-24 session.	

DAH Relevant Bills

2023-2024 Legislative Session

Assembly Adjourned 2/22/24, Senate Adjourned 3/12/24

Last Updated: 3/19/24

Agency	Ch.	Citation	Topic	Description	LRB #	Bill #	Recent Status Notes
VEB	89	89.073	Reciprocal Credentials (1)	Would expand section related to reciprocal credentials for service members, former service members, and their spouses to include anyone credentialed by another jurisdiction.	LRB-0117/1	SB-135, AB-135	Final: SB passed Senate with Amendment 1 but did not pass Assembly before adjournment
		89.063, 89.071, 89.0715, 89.072, 89.073, 89.078	Reciprocal Credentials (2)	Would expand section related to reciprocal credentials for service members, former service members, and their spouses to include anyone credentialed by another jurisdiction. Would also remove certain requirements from this section.	LRB-2742/1	SB-320, AB-332	Final: AB passed Assembly with Substitute Amendment 1 but did not pass Senate before adjournment
		89.073	Reciprocal Credentials (3) and Occupational Licenses	Would expand section related to reciprocal credentials for service members, former service members, and their spouses to include anyone credentialed by another state. Would create an Occupational License Review Council that meets every 10 years to review and propose changes to existing licensing requirements.	LRBs0124/1	SE3-SB1	Final: Vetoed by Governor
	448	448.03 (3m)	Physician Terms	Would restrict the words and terms that may be used to designate medical professionals in titles, advertising, and descriptions of services.	LRB-2228/1	SB-143, AB-317	Final: SB passage not recommended by Senate Committee on Health
	13	13.527	Occupational Licenses	Would create a new section 13.527 and a Joint Review Committee on Occupational Credentials. The definition of occupational license under s. 13.527 (1) (c) 2. would include VEB credentials, which would mean that the powers and duties of the committee under s. 13.527 (7) would include VEB credentials.	LRB-0470/P1		Final: Chair stated that the bill draft would not be voted on because of the number of questions

**Veterinary Examining Board
Agenda Request Form**

1) Meeting Date	January 17, 2024
2) Requestor Name	M. Mace
3) Item Title for the Agenda	2023 Strategic Plan
4) Should the Item be in Open or Closed Session?	Open
5) Are there Attachments? (If yes, include file names)	2023 Strategic Goals
6) Is a Public Appearance Anticipated?	N
7) Description of the Agenda Item	<p>Informational:</p> <p>2023 Strategic Goals progress reviewed.</p> <p>Discuss changes for 2024</p>



VEB



VISION:

Setting the standard of forward thinking veterinary regulation.

MISSION:

To protect the public through a fair regulatory process that instills public confidence in our licensees while remaining agile to the constant advancement of veterinary medicine.

CORE VALUES

Prote**C**ting the public

Tr**A**nsparency

Integ**R**ity

Hon**E**sty

2023 VEB Strategic Goals

Effective July 1, 2023 – June 30, 2024 VEB Full Board Meeting

Status updates thru March 2024

1. AAVSB involvement:
 - a. Have an AAVSB presentation at a Board meeting regarding:
 - i. RACEtrack
 - ii. Vault
 - iii. Other services
 - b. Have a minimum of one board member attend as a voting delegate for the AAVSB annual meeting.
 - i. Two board members attended the AAVSB annual meeting. -- Complete
2. Elevate the awareness and utilization of the VPAP program:
 - a. Work closely with the WVMA mental health task force to provide focus for, and promotion of, the VEBs veterinary professional assistance program (VPAP)
 - i. Working on guidance clarifying that mental health is pertinent to veterinary medicine and education taken on mental health counts for non-scientific CE. -- Done
 - b. Complete the bid process thru the state a secure a contract for a VPAP provider by Jan. 2024.
 - i. Extension of the Lifeworks contract thru 2024 obtained
3. Streamline Complaint process by ensuring that new complaints are addressed as quickly and simple cases are expedited as follows:
 - a. Initiate the initial contact with the respondent within five business days of complaint receipt, on 90% of cases. This would not include cases where DEA is involved or a site-visit must be made, as those tasks normally exceed 5 days.
 - i. For complaints received 07/01/2023 – 03/31/2024: 75% of initial contacts made within 5 business days. Note: this does include cases where there was an intentional delay due to a needed on-site visit, DEA involvement, etc. There is not an efficient way to delineate these cases from the data.
 - b. Have all complaints reviewed by the screening committee within 90 days of the initial contact with the respondent. This excludes cases where the respondent obtains legal counsel.
Respondents have up to 30 days to respond to the initial request. After that, the investigators must compile the materials and build the case. Cases that are presented to screening must be completed roughly two weeks prior to the committee meeting.

- i. For complaints received 07/01/2023 – 03/31/2024: 77% of all cases were reviewed by the Screening Committee within 90 days of the initial contact. **100% of all cases where an extension was not requested by the respondent were reviewed by the screening committee within 90 days.** Note: there is also not an efficient way to delineate these cases.
 - b. Send final stip/FDO for all “CE Only” cases to the Respondent within 60 days of screening committee opening the case. “CE Only” cases are cases where there were no violations found, except that the respondent failed to complete the proper number of CE hours in the prior licensing year.
 - i. For cases closed 07/01/2023 – 03/31/2024: 100% had the stipulation and FDO send to the respondent within 60 days of screening.
- 4. **Increase outreach to credential holders.**
 - a. Complete a biennial report that is distributed to credential holders and available on the website.
 - b. Bulletin/Newsletter to credential holder addressing delegation of medical services, s. VE 1.44
 - i. **Completed 9/22/2023**