



Subcontracting Pesticide Applications - Turf and Landscape

Requirements for posting warning signs, keeping records, and providing information to customers

When a business is hired to make turf and landscape pesticide applications, the business is responsible for keeping an application record, providing customer information, and posting warning signs. These same requirements apply even if the business is subcontracting the applications to another business. It is important to remember that the contracting business is the subcontractor's customer and the landowner receiving the turf and landscape application is the contractor's customer, meaning the landowner is directly paying the contractor for the pesticide application.

(Note: If a business refers a landowner to another business and does not collect a payment from the landowner for the service, this is not a "contracting" relationship. The business simply provided a "customer referral" to another business.)

With any contracting situation the following requirements apply:

- Licensing and Certification ([ATCP 29.20](#), [ATCP 29.25](#), and [ATCP 29.26](#))
 - Both businesses must obtain a pesticide business license.
 - Subcontractor must use certified and licensed applicators to make the application.
- Pesticide Application Record ([ATCP 29.21](#) and [ATCP 29.33](#))
 - Completed by subcontractor's applicator and lists applicator's name and license number.
 - Copy retained by subcontractor and copy immediately sent to contractor.
 - Both companies must retain a copy for two years.
- Post-Application Information to Customer ([ATCP 29.22](#) and [29.56\(2\)](#))
 - Must be sent to customers immediately upon completion of the application.
 - Subcontractor sends information to contractor, who sends information to landowner.
 - The contractor could have the subcontractor leave the information for the landowner.
 - If the contractor provides the information to the landowner, the contractor can use their own letterhead, as long as the subcontractor's applicator information is present.
- Landscape Registry and Other Advanced Notice ([ATCP 29.51\(4\)](#), [ATCP 29.56\(2\)](#), and [ATCP 29.56\(8\)](#))
 - Landscape Registry: The contractor is responsible for notifying individuals on the registry unless the subcontractor agrees to take care of this notification.
 - Pre-Application Information: Both the contractor and the subcontractor must offer pre-application information; subcontractor to the contractor and contractor to the landowner.
- Information to Other Interested Individuals ([ATCP 29.56\(6\)](#))
 - If the subcontractor is contacted by an individual during the application, the subcontractor will provide the individual with the required information.
- Warning Signs ([ATCP 29.52\(6\)](#) and [ATCP 29.56\(3\)](#))
 - Sign is posted by subcontractor before starting the application.
 - The sign may display either the contractor's or subcontractor's contact information.