

Online Pesticide Business License Renewal

Please review the instructions contained within this document and on your Renewal Notice for information to renew your Pesticide Business License in our online licensing system, MyDATCP.

If you do not wish to renew this license, contact the Pesticide Program at (608) 224-4548 or datcppesticideinfo@wisconsin.gov for instructions on cancellation.

You must submit your license renewal application and payment to obtain the license. These are due by December 31 annually.

Navigate to DATCP's online renewal portal here: <https://mydatcp3.wi.gov>.

Existing MyDATCP Users

If your expiration notice contains an email address under item 1), click "Log On" in the upper right-hand corner of the screen and enter your registered email address and password to access your account. If you have forgotten your account's password, click "Forgot Password?" and enter your email address. You will be prompted to answer the security questions that were set up when the account was created. If the answers are correct, a password reset link will be sent to the email address registered for your account.

If you are unable to answer the security questions, you will need to contact the Pesticide Program at datcppesticideinfo@wisconsin.gov for the account to be reset manually.

If the email on the expiration notice is no longer valid or is the wrong person and you do not have your own account - please contact the Pesticide Program at datcppesticideinfo@wisconsin.gov to provide a PIN for you to log on.

Wisconsin Department of Agriculture, Trade and Consumer Protection – Working for You All Day Every Day

Home Pay Online

Log In / Register

Login to your Account

Enter your email*

Enter your password*

Log In

[Forgot Password?](#)

[Forgot Registered Email?](#)

Register with DATCP

1. Register Account

Enter your Email*

Create Password*

Re-type Password*

PIN (Supplied by DATCP)

Next

2. Security Questions

User Login and Registration Instructions

If you have already registered with MyDATCP please use the "Login to your Account" form. If you have forgotten your password or email, use the links below the login form to access your account. You do not need to register with the site to begin a new application.

If you are nearing a license expiration, you will receive your registration information along with your expiration notice.

Follow the steps below to register with DATCP's online services portal:

Registration:

- Enter an e-mail address to be used to login.
- Enter a password for your account (See note below).
- Enter your personal identification number (PIN) you received from DATCP.

Your PIN must be entered exactly as it appears on the registration information that you received. If you have not received or have lost your registration information, or your PIN has expired, please contact us. If you do not have your PIN at this time, you can enter your PIN on the My Profile page of the site at any time. Please note that you will not have access to existing information in the DATCP system until a PIN has been entered.

Security Questions and Answers:

Please create questions and answers for your account. This information is used to keep your account secure and allow you to gain access to your account when you have forgotten your password or the email you used to register.

By registering with DATCP you will be able to view and maintain your information.

Note: Passwords are required to be a minimum of 8 characters in length. The password must include at least one alpha, one numeric, and one special character and include both capital and lowercase.

New MyDATCP Users

If your expiration notice contains a PIN under item 1), click “Register” in the upper right-hand corner of the screen. Enter the required information including the email address you would like to register to complete this license renewal, a password, and the unique PIN provided on your renewal notice.

Note If your email already exists in MyDATCP you cannot use it for another account

Create three security questions and answers. Please keep track of your password and your security questions and answers for future use, as DATCP staff do not have access to this information.

The unique PIN on your Renewal Notice expires 90 days after it was generated.

If the email on the expiration notice is no longer valid or is the wrong person please contact the Pesticide Program at datcppesticideinfo@wisconsin.gov to provide a PIN for you to log on.

Wisconsin Department of Agriculture, Trade and Consumer Protection ~ Working for You All Day Every Day

Home Pay Online Log in / Register

Login to your Account

Enter your email*

Enter your password*

Log in

[Forgot Password?](#)

[Forgot Registered Email?](#)

Create New Registration with DATCP

1 Register Account

Enter your Email*

Create Password*

Re-type Password*

PIN (Supplied by DATCP)

Next

2 Security Questions

User Login and Registration Instructions

If you have already registered with MyDATCP please use the "Login to your Account" form.

If you have forgotten your password or email, use the links below the login form to access your account.

If you are registering with DATCP, you will be able to view and maintain your information.

If you are nearing a license expiration, you will receive your registration information along with your expiration notice.

Follow the steps below to register with DATCP's online services portal:

Registration:

- Enter an e-mail address to be used to login.
- Enter a password for your account (See note below).
- Enter your personal identification number (PIN) you received from DATCP.

Your PIN must be entered exactly as it appears on the registration information that you received. If you have not received or have lost your registration information, or your PIN has expired, please contact us. If you do not have your PIN at this time, you can enter your PIN on the My Profile page of the site at any time. Please note that you will not have access to existing information in the DATCP system until a PIN has been entered.

Security Questions and Answers:

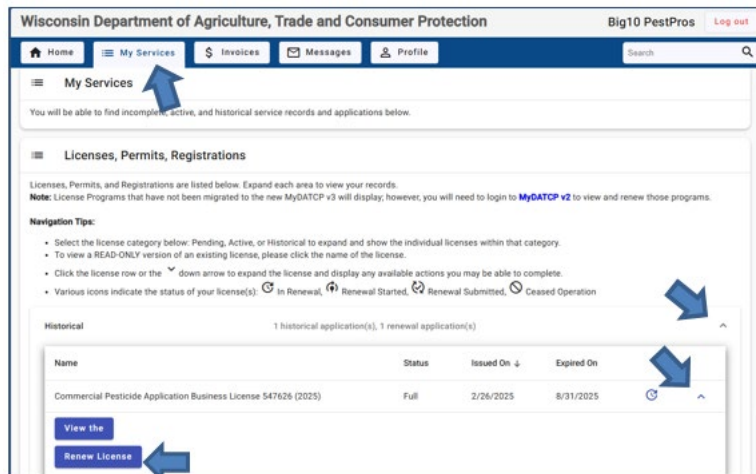
Please create questions and answers for your account. This information is used to keep your account secure and allow you to gain access to your account when you have forgotten your password or the email you used to register.

Note: Passwords are required to be a minimum of 8 characters in length. The password must include at least one alpha, one numeric, and one special character and include both capital and lowercase.

Renew A License

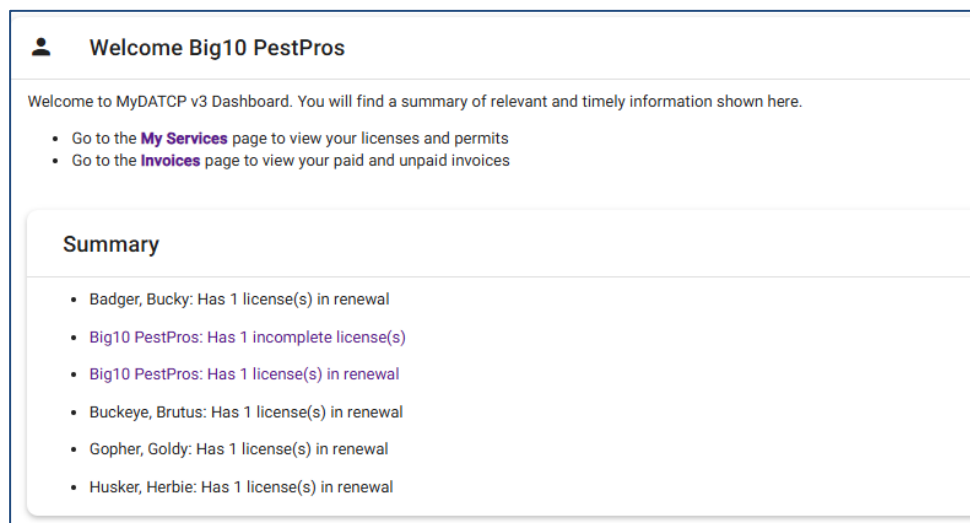
Once logged in, go to “My Services” tab. Under “My Active Licenses,” find the appropriate Pesticide License row and click the drop-down carrot at the far right of the license row. Then, click on the “Renew License” button that displays in the drop-down under that license. Note: The “My Active Licenses” screen lists all of your licenses.

We associated employees that are currently licensed under your business license and will show up under this as well for you to renew. If you typically renew your applicators licenses, you can do that in all one transaction. If you have employees that should be added under your license account or that should not be under your license account, you can reach out and we will update this on our end.

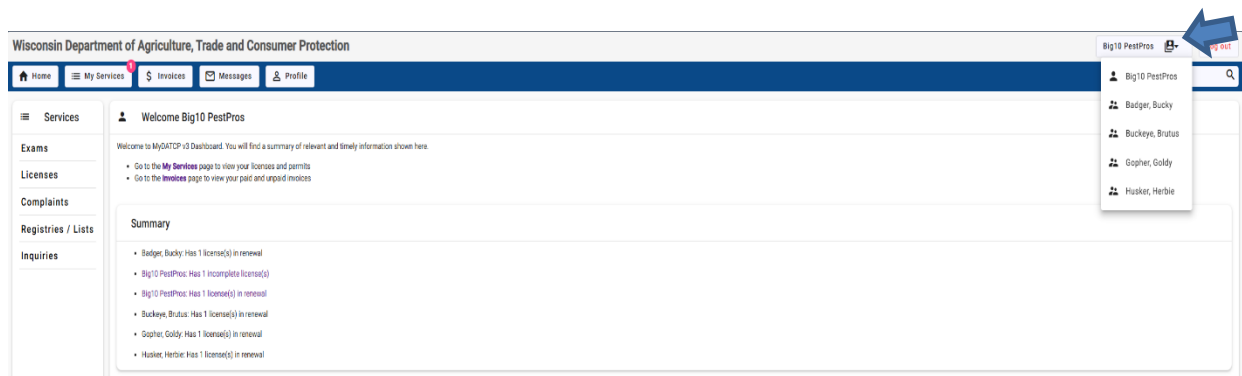


If your business has multiple licenses associated (i.e. Individual Commercial Applicators License, Restricted Use Dealers, etc.) you will see those licenses displayed. You will notice that you can only see those licenses. You must switch over to their name to renew their license.

Note Companies with many licenses with DATCP will have to renew the licenses that apply to your specific branch. If you are interested in a more limited view, please reach out to our department and we can go over options.



You will notice that you can only see those licenses on the screen, and you cannot select them to renew. You must switch over to their name to renew their license. Drop down the users on the right-hand side of the screen and select each license to renew.



“Applicant” screen: Verify that everything on the screen is correct.

1 Applicant

NOTE: If you currently have a license and have received an **"Expiration Notice"** with registration information please [register](#) or [login](#) to complete the re-application process. Your information will be pre-filled for you.

If this is for a **New** license, please proceed by verifying your pre-filled information below.

New license applications may be subject to any first-time license requirements, such as an initial inspection(s) and/or additional documentation prior to being issued a license. Licenses are not transferrable between persons or businesses. You must submit a new license application for any change in the name of a business.

Applicant

Account Type: Business

Name: Big10 PestPros

License Information

DBA / Trade Name / AKA ⓘ

Next

“Contact Information” screen: Verify that the name and mailing address to which the license and future communications will be sent under “Contacts” is correct. No information is needed under “Additional Addresses”. If the contact information listed is outdated or incorrect, click “Remove,” then “Add” to add your name and new address information. Click “Next” to continue.

2 Contact Information

Address

Provide your primary address below. Additional addresses can be entered on the next section.

☐ International Address

Address Type*: Business Location

Address Line 1*: 123 Midwest Way

Zip/Postal Code*: 53703

City*: Madison

State*: Wisconsin

Communication

Business Phone: (608) 555-5555

Home Phone

Mobile Phone

Other Phone

Fax

Email: big10pests@midwest.com

Email 2

Web Site

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“Additional Addresses” screen: Click “Add” and complete this section if you want to add a new contact to this license. Click “Next” to continue.

Additional Addresses

If you have additional addresses you would like to associate to your online applicant profile, please add them here. If you are a business, this includes additional business locations operating under the same FEIN.

Address Type	Address	City	State	Zip	
Post Office Box	PO Box 1	Madison	WI	53701-0001	Edit Delete

[Add](#)

[Back](#)
[Next](#)

“License Contacts” screen: Verify that the name listed under the “License Contacts” heading is correct for the individual the license will be mailed to. If the contact listed is incorrect, click “Remove,” then “Add” to add your information that was entered on the previous screen. Make sure the “Send Material” checkbox is checked, or the license and other communication materials will not be sent. Leave the information displayed in the “Send Material To” dropdown menu set to “Do not send material to applicant.” Click “Next” to continue.

3 License Contacts

You must specify who you want DATCP to send materials to. You may choose to send the material to yourself and/or other people. You may also add any other individuals you may wish to associate with this license. You will be asked the role each contact plays in relation to this license, e.g., on-site manager, controller, etc.

Contact	Role	Title	Send Material	
Big10 PestPros	Employer		Yes	Edit Delete

License Contact

Contact*

Big10 PestPros

Role*

Employer

Title

☒ Send Materials to this Contact

Please click the Submit button to the right to save your entry

[Back](#)
[Next](#)
[Cancel](#)
[Submit](#)

“License Location” screen: Verify that the physical address information is correct on this screen. The location will be blank for out-of-state licenses. Click “Next” to continue.

License Location

Licenses are not transferrable between business locations. You must submit a new license application for each business location in the state of Wisconsin as required under [ATCP 29.20](#).

The Wisconsin site location for this license is displayed below and cannot be edited online. If the location address needs to be updated, please contact the pesticide licensing department at DATCPpesticideinfo@wi.gov or call (608) 224-4548.

Location

Location Name

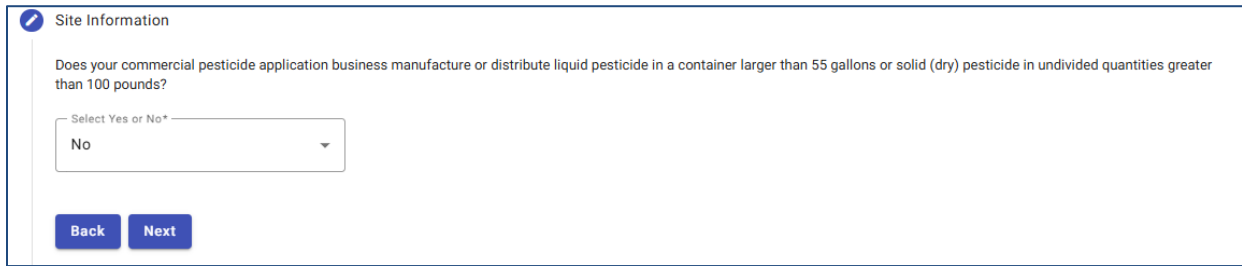
Pesticide Business Location

Location

123 Midwest Way Madison, WI 53703

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[Next](#)

“Site Information” screen: If this is a license for a Wisconsin location, select the appropriate answer for both questions in this section. Click “Next” to continue.



Site Information

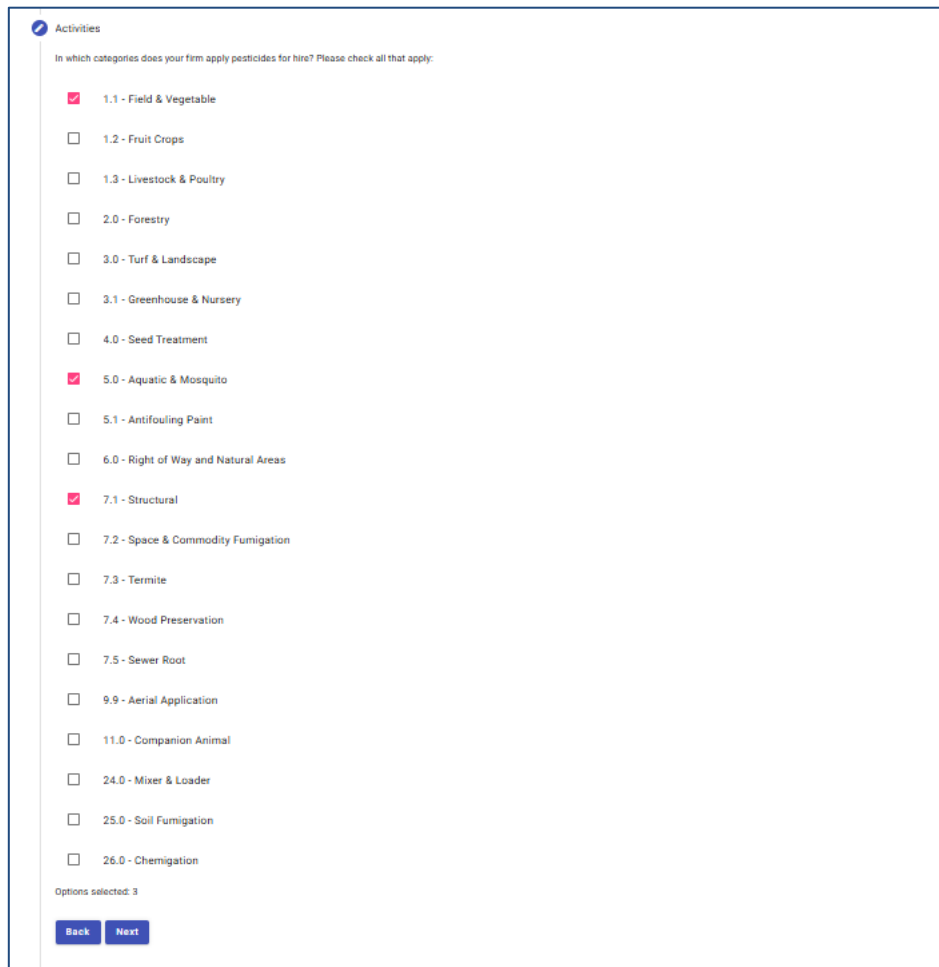
Does your commercial pesticide application business manufacture or distribute liquid pesticide in a container larger than 55 gallons or solid (dry) pesticide in undivided quantities greater than 100 pounds?

Select Yes or No*

No

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“Activities” screen: Check all activities in which your business has applicators certified in under this section. If there are any that are currently selected that your business no longer does, unselect them. Click “Next” to continue.



Activities

In which categories does your firm apply pesticides for hire? Please check all that apply:

- ☒ 1.1 - Field & Vegetable
- ☐ 1.2 - Fruit Crops
- ☐ 1.3 - Livestock & Poultry
- ☐ 2.0 - Forestry
- ☐ 3.0 - Turf & Landscape
- ☐ 3.1 - Greenhouse & Nursery
- ☐ 4.0 - Seed Treatment
- ☒ 5.0 - Aquatic & Mosquito
- ☐ 5.1 - Antifouling Paint
- ☐ 6.0 - Right of Way and Natural Areas
- ☒ 7.1 - Structural
- ☐ 7.2 - Space & Commodity Fumigation
- ☐ 7.3 - Termite
- ☐ 7.4 - Wood Preservation
- ☐ 7.5 - Sewer Root
- ☐ 9.9 - Aerial Application
- ☐ 11.0 - Companion Animal
- ☐ 24.0 - Mixer & Loader
- ☐ 25.0 - Soil Fumigation
- ☐ 26.0 - Chemigation

Options selected: 3

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“Applicator Information” screen: Type in active license numbers of the applicators that belong to your business. If there are applicators that are no longer with your business, you can click the “x” next to their license number.

***NOTE:** You still have to renew each license, just because you list them here does not automatically renew them.

Applicator Information

Individual Applicators

Options selected: 0

Individual Applicator License Number(s)

547627 ✕
547628 ✕
547629 ✕

547627 - Badger, Bucky,
547628 - Buckeye, Brutus,
547629 - Gopher, Goldy

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Next

“Signature” screen: verify the information entered on previous screens is correct, then click “Sign Electronically” to approve your online application. After entering your Signature, Title, Email, and Phone, click “Submit.” The application will be finalized. After submittal it cannot be changed online.

8 Signature

The undersigned, authorized to act on behalf of the applicant, hereby certifies that this is a true, complete, and accurate application, including attachments, for a commercial pesticide application business license pursuant to section 94.703, Wis. Stats.

To complete the application, you are required to attach your electronic signature below. By typing your name in the designated box, you are signing the application for yourself or for the entity you are authorized to represent. This electronic signature will become part of the application, and it has the same force and effect, pursuant to Chapter 137 of the Wisconsin Statutes, as a non-electronic signature.

Note: Once you have submitted this application, you will not be able to get back in to edit it. Do not submit until you are certain you have completed the application.

Signature*
Bucky Badger

Title*
Owner

Email
big10pests@midwest.com

Phone
(608) 555-5555

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Submit Application

Contact the Pesticide Program at (608) 224-4548 or datcppesticideinfo@wisconsin.gov if any errors require correction that you cannot make online.

After submitting the application information, you must navigate to your “My Invoices” tab to submit payment for the license fees. You can pay for your business license and applicator fees together. Refer to the “Submit Payment” instructions below.

Submit Payment

Navigate to your “My Invoices” tab. The invoices for your annual licensing and tonnage fees will be displayed. Click “Submit Payment” to pay online immediately in US Bank’s online portal via credit card. (an additional 2.5% convenience fee applies) or ACH transfer (no convenience fee). The invoices will remain available to view and print from your account in your “My Invoices” tab at the top of the page.

If you have multiple licenses that you are renewing, click the “Show Shared Unpaid Invoices” button

Note In this example late fees are applied to these applicators.

Wisconsin Department of Agriculture, Trade and Consumer Protection

Big10 Pest Pros [Log out](#)

[Home](#) [My Services](#) [Invoices](#) [Messages](#) [Profile](#)

\$ Invoices for Big10 Pest Pros

[Show Shared Unpaid Invoices](#)

Note: Online payments can take up to 48 hours to post to our system. If you have made a payment online, the invoice will remain unpaid below until we have processed your payment. You can verify any online payments by clicking the “Payment Inquiry” button and enter your confirmation number along with the email you used on the payment site. Payments that have been mailed can take up to 7 days to be processed and indicated below. For multiple fish farm licenses, click the invoice reference # to see detailed information about the invoice.

To pay one or more Invoice, select the checkbox in the Pay column for the Unpaid Invoice(s) you would like to pay, then click Make Payment to proceed.

\$ My Unpaid Invoices

Invoice	Invoice Date	Service Name	Total	Balance Due	Minimum Due	☐
5637369015	10/08/2025	Commercial Pesticide Application Business License - 547669 - 2025	\$ 80.00	\$ 80.00	\$ 80.00	☐

Amount Due: \$ 0.00

Select the toggle switch on the top, this will select all of the license to pay them at once. If you are only renewing a few of them, you can choose to unselect by clicking on that toggle for that license on the right hand side.

Name	Invoice	Invoice Date	Service Name	Total	Balance Due	Minimum Due	☒	
Gopher, Goldy	5637369017	10/08/2025	Individual Commercial Pesticide Applicator - 547671 - 2025	\$ 45.00	\$ 45.00	\$ 45.00	☒	
Big10 Pest Pros	5637369015	10/08/2025	Commercial Pesticide Application Business License - 547669 - 2025	\$ 80.00	\$ 80.00	\$ 80.00	☒	
Badger, Bucky	5637369018	10/08/2025	Individual Commercial Pesticide Applicator - 547672 - 2025	\$ 45.00	\$ 45.00	\$ 45.00	☒	
Husker, Herbie	5637369016	10/08/2025	Individual Commercial Pesticide Applicator - 547670 - 2025	\$ 45.00	\$ 45.00	\$ 45.00	☒	
Big10 Pesticide Company	5637369014	10/08/2025	Dealer/Distributor of Restricted Use Pesticides License - 547668 - 2025	\$ 70.00	\$ 70.00	\$ 70.00	☒	

Amount Due: \$ 285.00

[Submit Payment](#)

Bucky, Goldy, Bucky, Big10 Pest Pros and Big10 Pesticide Company’s licenses are all toggled to be paid, for a total of \$285.00. Select Submit Payment and follow the prompts to pay for this via debit/credit card.

To return payment by mail, click on the invoice number to open the invoice, then click “Print Invoice” at the top right of the page to print a paper copy. Send the printed invoice with a check made out to the Wisconsin Department of Agriculture, Trade and Consumer Protection (DATCP) to:

Make check payable to: DATCP

Mail form and check to: DATCP, PO Box 93598, Milwaukee, WI 53293-3598

You may now “Log Off” at any time. You may also pay online later by visiting <https://mydatcp3.wi.gov> and clicking “Pay Online” at the top left of the screen. Enter the payment code found on the top right of

the invoice and click “Next” to continue to the payment portal.

Registrants must complete license renewals online or mail a paper application and submit all renewal fees to DATCP by December 31. Applications submitted after the due date must pay late fees.

Licenses will be issued as applications are processed in the order they are received.

If you have any questions, please contact the Pesticide Program at:

Phone: (608) 224-4548

Email: datcppesticideinfo@wisconsin.gov