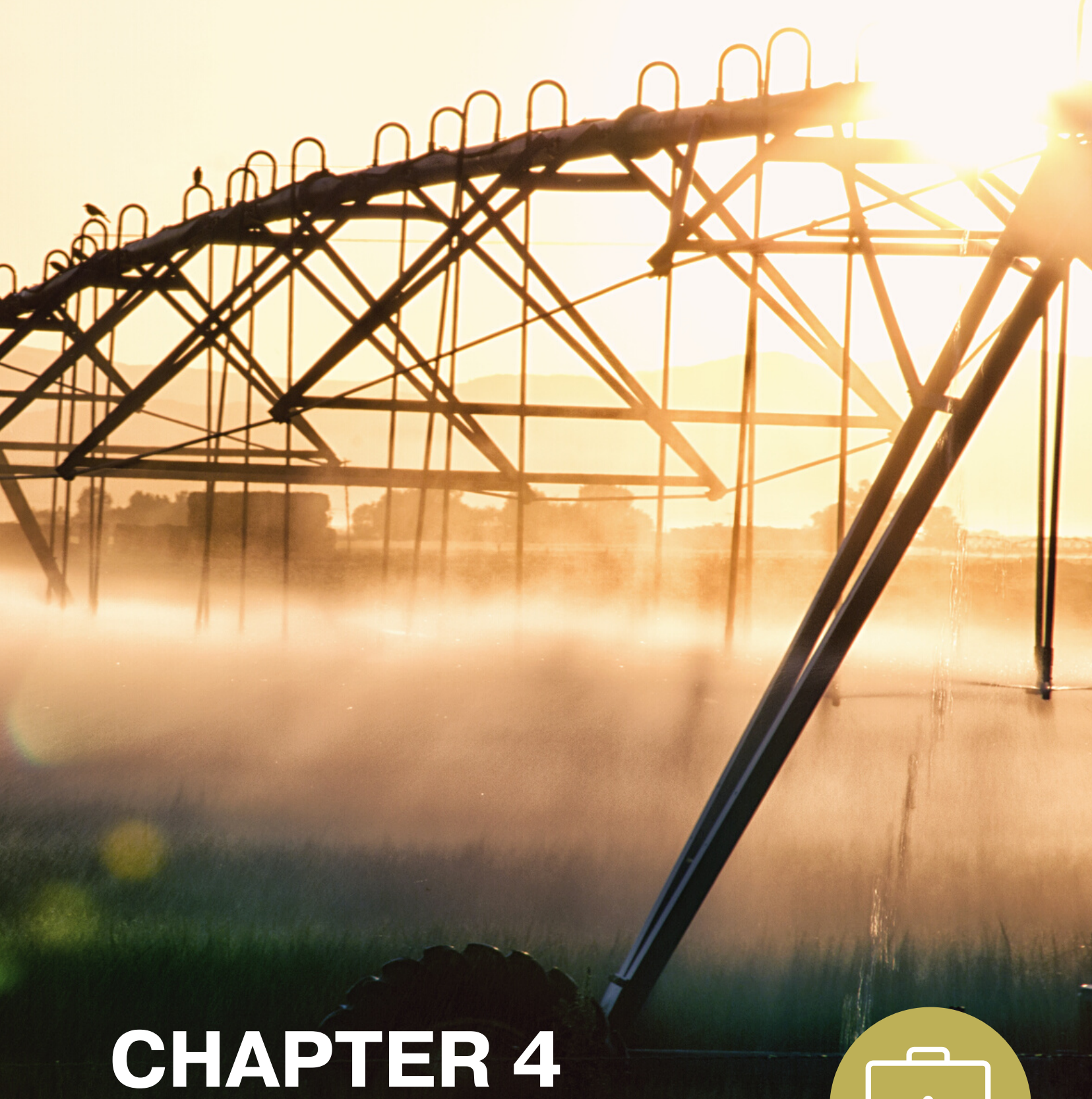


THE FARMER'S JOB HUNTING WORKBOOK

A New Career Beyond The Farm's Fences



WISCONSIN
Farm Center



CHAPTER 4

FINDING A JOB





Job Title	Company Name & Address	Phone & Email	Contact / Interviewer Name	Date Applied	Interview Date	Follow-up Date



WHERE TO FIND JOB POSTINGS

Networking

Numerous studies have shown that networking is the number one way that people find and land jobs. As a farmer, you most likely have a very extensive network already in place. Take a minute to list the people in your network. This can include friends and anyone you have worked with in the past or currently work with, including veterinarians, nutritionists, milk haulers, etc.

Name _____ Phone _____

Company _____ Email _____

Name _____ Phone _____

Company _____ Email _____

Name _____ Phone _____

Company _____ Email _____

Name _____ Phone _____

Company _____ Email _____

Name _____ Phone _____

Company _____ Email _____

Name _____ Phone _____

Company _____ Email _____

Name _____ Phone _____

Company _____ Email _____

Name _____ Phone _____

Company _____ Email _____



ONLINE RESOURCES

Job Search Engines

Online job search engines are websites dedicated to connecting employers and job applicants. They are free to use and contain an array of different tools that can support you through your job search process. Every job search engine is different, so check several or all of them during your job search.

Examples of job search engines include:

- Indeed.com
- CareerBuilder.com
- Glassdoor.com
- Monster.com
- SimplyHired.com
- USAjobs.com (federal government)

Examples of agriculture-specific job search engines include:

- AgHires
<https://ag hires.com/>
- Hansen Agri-Placement
<https://www.hansenagriplacement.com>
- AgCareers
<https://www.agcareers.com/>

Notes	



Examples of Wisconsin based search engines include:

- State job listings
<https://wisc.jobs>
- County job listings
<https://www.wicounties.org/the-counties/county-job-listings/>

Job Center of Wisconsin

The Job Center of Wisconsin is a Wisconsin-based employment group that helps employers connect with job seekers for free. In addition to having a list of open job positions in Wisconsin, this group hosts job fairs, helps with resumes and has countless tools that can help you find a job. You can find all of these resources online at www.jobcenterofwisconsin.com.

If you would prefer to get help in person, there are dozens of job center locations across the state that are staffed to provide these services. Find the location, hours, and contact information online at <http://wisconsinjobcenter.org/directory/>.

Social Media – Facebook and LinkedIn

Social media has become the new craze over the past decade for both individuals and businesses. Facebook and LinkedIn have added job listing features to their platforms that make it easy for businesses to post, and job hunters to find positions for free. For example, Wisconsin Farm Jobs on Facebook is a place to check for job listings.

Facebook requires that you have an account to view their job posting page. Once logged in to your account, you can easily find the page by searching the word “jobs” in the Facebook search bar on their app or website. If you don’t have a Facebook account, it is easy and free to set one up. Just visit www.facebook.com and follow the setup instructions.

LinkedIn is a social media platform that is centered around making professional connections and finding jobs. This platform does not require you to have an account to view their job listings. All you have to do is visit their website at www.linkedin.com to start searching.

If you have one or multiple social media accounts, or decide to set some up, remember to always keep your profile appropriate and assume that anyone, including potential employers, can see what you post. Avoid posting political or religious views, revealing or inappropriate pictures, and posts that contain explicit material or curse words.



Company Websites

Know of a company that you would like to work for? Look them up online! Most companies that have a website will have a section that lists their open job positions.

Newspaper Websites

While paper newspapers have started to become less and less prevalent, most newspaper groups have transitioned to posting their articles, advertisements and classifieds online. Using their website, search the classifieds section to see if they've posted any job openings.

In addition to looking at the classifieds, pay attention to the companies that advertise on the newspaper website. If you see a company that interests you, look them up to online to learn more about them and see what job positions they have open.

EMPLOYMENT AGENCIES

In some cases, companies will hire employment or staffing agencies to help them find and hire employees. These agencies are free to job seekers and will often have online, over the phone and in-person services available. Prior to reaching out to an employment agency, visit their website to ensure that they are hiring for positions in your area.

There are multiple employment agencies across Wisconsin. A few large agencies include:

- ABR Employment Services – www.abrjobs.com
- QPS Employment Group – www.qpsemployment.com
- Express Employment Professionals – www.expresspros.com
- The QTI Group – www.qtigroup.com
- Robert Half Group – www.roberthalf.com

LOCAL LISTINGS

Some local businesses might not have the funding or resources to post their job openings online so they'll resort to posting hiring signs on or around their business. Keep an eye out for signs as you travel around towns or dedicate a few hours to just going out to look for them. If you notice a hiring sign and would like to explore the opportunities that they have available, stop into the business immediately and ask an employee for more information.

