



State of Wisconsin  
Governor Tony Evers

## Department of Agriculture, Trade and Consumer Protection

DATE: August 2022  
TO: Wisconsin Fertilizer Licensees  
SUBJECT: FERTILIZER LICENSE RENEWAL

Enclosed are your Fertilizer License Application and Confidential Commercial Fertilizer Tonnage Report forms. A fertilizer permit listing is included for all active fertilizer permits your company holds.

- Your current license expires **September 30, 2022**.
- Mail a license application form, a completed tonnage report and the required fees by September 30, 2021 if you plan to manufacture or distribute fertilizer in Wisconsin.
- Continued operation without a Fertilizer License is a violation of Wisconsin Law and subjects you to enforcement action.
- If you will not renew your fertilizer license, please return the following:
  - Tonnage report and tonnage fees for July 1, 2021 through June 30, 2022
  - The license renewal form stating the reason why you are not renewing your license (e.g. no longer in operation, change of location, change of ownership).

### If the company's legal entity status or business name changes:

- Contact DATCP to determine if new fertilizer permits are required.
- Products permitted under the former company name or license number are not valid.
- Licenses are non-transferable to other persons (entities) or different locations.

### Confidential Commercial Fertilizer Tonnage Report Form Information

Complete the Wisconsin fertilizer tonnage report for all fertilizer sales from July 1, 2021 through June 30, 2022. The fertilizer tonnage fee is \$0.62 per ton for each product distributed in the state.

- If you did not distribute fertilizer in Wisconsin for this timeframe, you must still sign and return the report showing zero tons and note the reason for zero sales/distribution.
- The surcharge holiday for the Agricultural Chemical Cleanup Program (ACCP) surcharge remains in effect. Please be aware that this surcharge will vary in future years depending on the ACCP Fund balance on May 1 of each year.
- **A minimum tonnage fee of \$29.00 is due for distribution of up to 30 tons of fertilizer.**

Incomplete applications and tonnage reports will delay the issuance of your 2022-2023 Fertilizer License and may subject you to late penalty fees.

Incomplete or erroneous tonnage reporting may subject the licensee to an audit by the department.

*Wisconsin - America's Dairyland*

2811 Agriculture Drive • PO Box 8911 • Madison, WI 53708-8911 • Wisconsin.gov

An equal opportunity employer

- **Schedule A** is used to report Fertilizer Ingredients in the exact category listed on the form.
- **Schedule B** is used to report Agricultural Mixed Fertilizers - those used on farms for agriculture.
- **Schedule C** is used to report Nonagricultural Fertilizers - any fertilizers distributed for nonfarm use, such as for home gardens, lawns, shrubbery, flowers, golf courses, parks, cemeteries, greenhouses or nurseries or for research or experimental purposes.
- When computing the tonnage figure, include all fillers, such as water, lime chips, etc., which were incorporated into the fertilizer at the time of sale.
- **Credits** are reported on the separate insert (Credit Reporting Insert Parts 1 and 2)
  - Credit Reporting Part 1- Supplier Credits. You are allowed to claim tonnage fee credits for fees that were paid by your *licensed* supplier, and **must provide a copy of a sales invoice and Wisconsin license number for each supplier** claimed in Credit Reporting Part 1.
  - Credit Reporting Part 2 - Customer Credits. You are allowed to claim tonnage fee credits for fees that your *licensed* customers/buyers agree to pay to the department, and **must submit copies of the written agreement between you and the customer** in order to claim credit in Credit Reporting Part 2.

Product Permit Listing

A listing of your company’s products with active non-agricultural or special agricultural use fertilizer permits is included. A listing of products that are exempt from needing the permit are also included.

Failure to return the **completed** and **signed** listing will delay your license renewal.

- Circle “Active” for each product that the company will continue to sell or distribute.
- Circle “Discontinued” to indicate that the company wishes to voluntarily surrender the permit for each product that will no longer be sold or distributed in Wisconsin.

*New products / revised product labels:*

- Complete a permit application form and provide the product label for each fertilizer product with a combined NPK guarantee below 24% and/or products that are derived from more than one defined ingredient that your business wishes to sell or distribute in Wisconsin.
- If the label has been revised since your last permit application due to any changes in product name, formulation, ingredients, guarantees of plant nutrients or use directions, you must submit a new permit application and fee for an amended permit to be issued.
- Application forms may be downloaded at the department’s web site <http://datcp.wi.gov>

Late Fee Penalties – License renewal applications and tonnage reports postmarked after September 30<sup>th</sup> are subject to late fees. This includes incomplete renewal applications and tonnage reports that have been sent back for revisions, completed and postmarked after September 30<sup>th</sup>.

- License Late Fee – \$6.00
- Tonnage Late Fee – \$10.00 or 10% of the total tonnage fee due, whichever is greater.

CONTACTS	
Phone Number	(608) 224-4537
E-Mail Address	DATCPFert@wisconsin.gov
Web Address	http://datcp.wisconsin.gov



Wisconsin Dept. of Agriculture, Trade and Consumer Protection  
 Division of Agricultural Resource Management  
 Bureau of Agrichemical Management  
 Phone: (608) 224-4537  
 Email: DATCPFert@wisconsin.gov

OFFICE USE ONLY			
Date Issued:			
25900 700SE 1150073000 4600000 70000	\$		
25700 700SE 1150073000 4885000 70000	\$		
25900 700SE 1150073000 5900000 70000	\$		

# Annual Fertilizer License Application

**October 1, 2022 to September 30, 2023** (Section 94.64(3r), Wis. Stats., and section ATCP 40.04, Wis. Admin. Code)

**STOP** COMPLETE A NEW LICENSE APPLICATION FOR CHANGE IN COMPANY NAME OR OWNERSHIP: SEE LETTER FOR INSTRUCTIONS

LEGAL BUSINESS NAME & MAILING ADDRESS	CORRECT ONLY PREPRINTED LABEL ERRORS BELOW		
	LEGAL BUSINESS NAME		
	CONTACT NAME		
	ADDRESS CHANGE IS <input type="checkbox"/> MAILING ONLY <input type="checkbox"/> MAILING AND CORPORATE		
	STREET ADDRESS		PO BOX
CITY		STATE	ZIP

DOING BUSINESS AS NAME

**CHECK ONE:** Partnership  Cooperative  Corporation  Sole Proprietor  LLC

**LICENSE REQUIREMENTS**  
 No person shall manufacture or distribute fertilizer in this state without an annual license from the Department, except no license shall be required of persons distributing only:

- Fertilizer materials to manufacturers for further manufacturing;
- Packaged fertilizer in the original container of a licensed manufacturer or distributor as packaged and labeled by the licensee;
- Bulk fertilizer obtained for resale purposes from a licensee and properly invoiced using label information furnished by the licensee.

**Note: Distributors Only**  
 If you are only distributing in this state and do not meet an exemption listed above (1, 2 or 3), only **one** fee for all Wisconsin sites is required.  
**NOTE:** Licenses are non-transferable and fees are non-refundable. Additional manufacturing plants or mobile units may not begin operating during the license year without obtaining an additional license and payment of an additional fee, as outlined below.

**COMPLETE ONE FORM FOR EACH WISCONSIN SITE.** If all sites are outside Wisconsin, use one form to show headquarters (e.g. Main Office).  
**WISCONSIN SITE INFORMATION:** Physical site location inside Wisconsin for this license, if different from above mailing address:

SITE ADDRESS IN WISCONSIN	CITY	STATE	ZIP
WISCONSIN COUNTY			DATE ESTABLISHED AT THIS SITE

Will there be fertilizers and/or fertilizer materials at this site?  Yes  No **You must answer this question.**

**TYPE OF OPERATION IN WISCONSIN** (If this site is located in Wisconsin, **check all that apply**) (See reverse side for explanation)

MD <input type="checkbox"/> Manufacturer: Dry Fertilizer	AA <input type="checkbox"/> Anhydrous Ammonia	LC <input type="checkbox"/> Lawn Care	OF <input type="checkbox"/> Main Office
ML <input type="checkbox"/> Manufacturer: Liquid Fertilizer	DB <input type="checkbox"/> Dry Blend	NA <input type="checkbox"/> Nonagricultural	SB <input type="checkbox"/> Branch
D <input type="checkbox"/> Distributor/Sales	LB <input type="checkbox"/> Liquid Blend	PI <input type="checkbox"/> Pesticide Impregnation	WA <input type="checkbox"/> Warehouse

**FERTILIZER LICENSE FEE**

**A. Manufacturers or Distributors** with fertilizer manufacturing or mixing/blending activity, including mobile unit(s): **\$30.00**

**B. ACCP surcharges based on ACCP fund balance on May 1** **ACCP Fees waived for 2022-2023**

- Each location and each mobile unit that the applicant uses to manufacture fertilizer in Wisconsin, \$20
- Applicant distributes, but does not manufacture, fertilizer in Wisconsin, \$20
- Each business location and each mobile unit that the applicant uses to distribute bulk fertilizer in Wisconsin, \$25

**Note: Distributors Only**  
 If you are only distributing in this state, and do not meet an exemption (see License Requirements above), only **one** fee for all Wisconsin sites is required.

**C. License late-renewal penalty fee:**  
 If postmarked after October 3<sup>rd</sup>, add a \$6.00 late fee.....\$ \_\_\_\_\_

**Total due for this site: (A + B + C)** \$ \_\_\_\_\_

I certify that all information on this application is true and correct and I am authorized to sign this application. **Incomplete applications will delay the issuance of your license.**

SIGNATURE	TITLE
NAME (PRINT)	TELEPHONE ( )
DATE	E-MAIL ADDRESS

Personal information you provide may be used for purposes other than that for which it was originally collected (sec. 15.04(1)(m), Wis. Stats.).

**Make check payable to:** Wisconsin Department of Agriculture, Trade and Consumer Protection (WDATCP)  
**Mail all forms & check to:** State of Wisconsin, DATCP, Box 93193, Milwaukee WI 53293-0193

On the front of this Fertilizer License Application, complete the "Type of Operation" section by checking all activities which apply to your Wisconsin site. Listed below is an explanation of each type of operation:

MD – Manufacturer Dry Fertilizer:	Manufacturer of fertilizer ingredients or producer of fertilizer in which each granule contains the same chemical analysis.
ML – Manufacturer Liquid Fertilizer:	Manufacturing of ammoniated phosphates, including 10-34-0, in Wisconsin. (Includes "Anhydrous Converter".)
D – Distributor/Sales:	Distribute or sell fertilizer with YOUR company label BUT manufactured by another company.
AA – Anhydrous Ammonia:	Storage & distribution of anhydrous ammonia.
DB – Dry Blend:	Blender of dry ingredients as part of business.
LB – Liquid Blend:	Blender of liquid fertilizers, including dilution by lawn care firm.
LC – Lawn Care:	Lawn care firm or lawn care service, along with other fertilizer activities. (Also see: Liquid Blend.)
NA – Nonagricultural:	Labeler of fertilizers for nonagricultural uses such as lawn and garden, indoor plants, nursery, etc.
PI – Pesticide Impregnation:	Pesticide impregnation of fertilizers, either liquid or dry, and either custom or packaged (weed & feed, etc).



Wisconsin Dept. of Agriculture, Trade and Consumer Protection  
 Division of Agricultural Resource Management  
 Bureau of Agrichemical Management  
 Phone: (608) 224-4537  
 Email: DATCPFert@wisconsin.gov

OFFICE USE ONLY			
ACM Fee	25900 700SE	1150073000	4620000 70200 \$
RES Fee	10000 73200	1150073000	4629000 70220 \$
GW Fee	25900 700SE	1150073000	4600000 70210 \$
EXT Fee	10000 700GE	1150073000	4600000 70230 \$
W/M Fee	10000 13400	1150014300	4600000 70200 \$
ACCP Fee	25700 700SE	1150073000	4885000 70200 \$
LATE Fee	25900 700SE	1150073000	5900000 70200 \$

# Confidential Commercial Fertilizer Tonnage Report

for July 1, 2021 to June 30, 2022 (Section 94.64(4) and (5), Wis. Stats., and section ATCP 40.06, Wis. Adm. Code)

	<b>Make Corrections for your Mailing Label Here</b>		
	LEGAL BUSINESS NAME		
	CONTACT NAME		
	ADDRESS CHANGE IS	<input type="checkbox"/> MAILING ONLY	<input type="checkbox"/> MAILING AND CORPORATE
	STREET ADDRESS		PO BOX
	CITY	STATE	ZIP

List all WISCONSIN sites where fertilizer manufacturing or mixing/blending is done. **If additional space is needed, please copy this page and attach to this form**

Name	Address, City, WI, Zip	County in Wisconsin

**INSTRUCTIONS: Complete Pages 2 – 4 of the tonnage report form for the tons of fertilizer sold or distributed that you are responsible for paying tonnage fees. Complete the CREDIT REPORTING insert (pg. 5 & 6) for tons you are not responsible for.**

*DUE DATE OF THIS REPORT IS September 30, 2022.*

- Tons of fertilizer on which tonnage fees are due (Includes Sch A, B & C) .....  
 (1 pound to 2,000 pounds = 1 ton)
- Fee due, \$0.62 times Line 1 .....\$  
 If Line 1 is zero, no fee due, fill out explanation in blank space below  
 Minimum \$29.00 fee due for 1 pound to 47 tons
- ACCP Tonnage Surcharge, \$0.10 times Line 1 .....\$ **FEE HOLIDAY**  
 July 1, 2020-June 30, 2021, the ACCP Tonnage Surcharge (\$0.10) is waived under a fee holiday
- Late penalty fee, if this tonnage report is postmarked after October 3<sup>rd</sup>, add 10% of Line 2 or \$10.00, whichever is greater** .....\$
- Total fees due: Add Lines 2 and 3 and 4 (pay this amount) **TOTAL DUE**.....\$

**IF 0 TONS WERE SOLD OR DISTRIBUTED, PLEASE INDICATE WHY USING THE SPACE BELOW:**

**IF YOU DID NOT DISTRIBUTE FERTILIZER IN WISCONSIN FOR THIS TIMEFRAME, YOU MUST STILL SIGN AND RETURN THE REPORT SHOWING ZERO TONS.**

I hereby certify that this is a true and accurate report of all commercial fertilizers sold or distributed in the state of Wisconsin for the period July 1, 2021 through June 30, 2022. **INCOMPLETE APPLICATIONS WILL DELAY THE ISSUANCE OF YOUR FERTILIZER LICENSE.**

SIGNATURE	TITLE
PRINT OR TYPE NAME	TELEPHONE ( )
DATE	E-MAIL ADDRESS

Tonnage reports are kept confidential to the extent authorized by law (sec. 94.64(6m), Wis. Stats.). Personal information provided may be used for purposes other than that for which it was originally collected (s. 15.04(1)(m), Wis. Stats.).

**Failure to complete this form properly and submit documentation may delay the issuance of your fertilizer license.**

**Make check payable to:** Wisconsin Department of Agriculture, Trade and Consumer Protection (WDATCP)

**Mail all forms and check to:** State of Wisconsin, DATCP, Box 93193, Milwaukee, WI 53293-0193

**Schedule A: Fertilizer Ingredients**

Use this schedule to report ONLY fertilizer components listed below *for which you owe tonnage fees*.

If you distributed a fertilizer with a grade not exactly as it listed here, use either Schedule B or C; do not enter tonnage twice.

**REPORT CREDITS ON THE SEPARATE INSERT PAGE ONLY**

**INCLUDE TONNAGE ON THIS SCHEDULE, DO NOT ATTACH SEPARATE COMPUTER PRINTOUTS.**

<b>AMMONIATED PHOSPHATES</b>	<b>UFTR CODE</b>	<b>Total Tons Distributed</b>	<b>PHOSPHATES</b>	<b>UFTR CODE</b>	<b>Total Tons Distributed</b>
10-34-0	249		Superphosphate 18-22% (Normal)	263	
11-52-0 / 11-55-0	209		Superphosphate 23-39% (Enriched)	265	
15-62-0	204		Superphosphate 40-54% (Triple)	267	
18-46-0	203		Phosphate Rock 0-1-0 / 0-3-0	243	
10-50-0	000		Colloidal Phosphate (Soft) 0-2-0	228	
11-37-0	000		<b>POTASH</b>		
<b>NITROGEN</b>			Muriate of Potash 0-0-60 (Coarse)	428	
Anhydrous Ammonia 82-0-0	002		Muriate of Potash 0-0-62 (Granular)	430	
Aqua Ammonia 10-30%	006		Sulfate of Potash 0-0-50	463	
Nitrogen Solutions 28-0-0	058		Sul Po Mag 0-0-22	443	
Nitrogen Solutions 32-0-0	060		Other Potash (list grade) _____	498	
Ammonium Nitrate 33-0-0 / 34-0-0	010		<b>SECONDARY NUTRIENTS (Single nutrient, only; no mixes.)</b>		
Ammonium Sulfate 21-0-0	024		Calcium (Other Than Calcium Nitrate)	733	
Ammonium Sulfate Nitrate 26-0-0	027		Gypsum (Cal Sul)	732	
Ammonium Thiosulfate 12-0-0	031		Sulfur (All Types)	770	
Calcium Ammonium Nitrate 17-20.5%	035		Magnesium (All Types)	742	
Calcium Nitrate 8-0-0 / 11-0-0 / 15-0-0	043		<b>MICRONUTRIENTS (Single nutrient, only; no mixes.)</b>		
Sulfur-Coated Urea 36-0-0	064		Boron (All Types)	706	
Urea Formaldehyde 38-0-0	068		Manganese (All Types)	758	
Urea 46-0-0	066		Zinc (All Types)	778	
Zinc Manganese Amm. Sulfate	077		Copper (All Types)	716	
<b>NATURAL &amp; ORGANIC</b>			Molybdenum (All Types)	762	
Bonemeal (list grade)	216		Iron (All Types)	730	
Dried/Composted Manure	649		<b>Micronutrient pre-mixes should be reported on Schedule B or Schedule C.</b>		
Bio Solids / Activated Sludges	665		<b>FILLERS</b>		
Compost / Peat	613		Water	915	
Dried Blood	601		Calcitic / Dolomitic Limestone / Chips	907	
Fish Scrap / Emulsion	617		Sand	915	
Other Natural and Organic (list product: _____)	698		Grits	915	
			Other Fillers (list product: _____)	915	
			Subtotal: Schedule A Ingredients		Tons Distributed









Wisconsin Dept. of Agriculture, Trade and Consumer Protection  
 Division of Agricultural Resource Management  
 Bureau of Agrichemical Management  
 Phone: (608) 224-4537  
 Email: DATCPFert@wisconsin.gov

YOUR COMPANY NAME

LICENSE NUMBER  
**30-**

**CREDIT REPORTING**  
 (for July 1, 2021 to June 30, 2022)

**Part 1 – SUPPLIER CREDIT**

Do **NOT** list the credit tons listed on this schedule, on Schedules A, B or C.

Did you already pay the Wisconsin tonnage fees on fertilizer purchased from suppliers *licensed* in Wisconsin?

Credit is allowed on fertilizers you purchased if your supplier has a current Wisconsin fertilizer license, and charged you for the Wisconsin tonnage fees.

Attach documentation showing that you paid tonnage fees to your supplier(s).

- **Include one invoice from each supplier showing the tonnage fee as a separate charge.**
- **License numbers MUST be entered; contact your suppliers to obtain their license numbers.**

**DO NOT ATTACH SEPARATE PRINTOUTS.** You may copy this page if you need more space to report supplier credit.

● Round to the nearest whole ton ●

License # (Required)	Complete name of licensed supplier who collected fees	City, State	UFTRS Code or N P K Grade	Tons you have paid for
Subtotal: Supplier Credit Tons				

