



Wisconsin Department of Agriculture, Trade and Consumer Protection
 Division of Animal Health
 Bureau of Animal Disease Control
 Veterinary Examining Board
 Phone: (608) 224-4353 Email: DATCPVEB@wisconsin.gov

APPLICATION FOR CREDENTIAL RENEWAL

Under Wisconsin law, the Department of Agriculture, Trade and Consumer Protection (DATCP) must deny your application for renewal if you are liable for delinquent state taxes, unemployment insurance contributions, or family or child support. Wis. Stat. § 93.135. Personally identifiable information you provide may be used for purposes other than that for which it was originally collected. Wis. Stat. § 15.04(1)(m). Completion of this form is required for renewal per Wis. Stat. § 89.062 and Wis. Admin. Code § VE 1.28 and 2.12.

PLEASE TYPE OR CLEARLY PRINT IN INK

Wis. Stat. § 89.062 and Wis. Admin. Code § VE 1.28 and 2.12

LEGAL NAME / LAST:	FIRST:	MIDDLE:	FORMER / MAIDEN NAME(S):	
ADDRESS:		CITY:	STATE:	ZIP CODE:
MAILING ADDRESS (if different):		CITY:	STATE:	ZIP CODE:
E-MAIL:			PHONE: () -	DATE OF BIRTH:
CREDENTIAL NUMBER:				

CONTINUING EDUCATION

For auditing purposes, every veterinarian and veterinary technician shall maintain records of continuing education hours for at least five years from the date the certification statement signed. The Veterinary Examining Board (VEB/the Board) may audit for compliance by requiring a veterinarian or veterinary technician to submit evidence of compliance to the Board for the biennium immediately preceding the biennium in which the audit is performed. Continuing education requirements are found in Wis. Admin. Code § VE 1.30 & 1.32 (veterinarians) and Wis. Admin. Code § VE 2.14 & 2.16 (CVTs).

Veterinarians

- I completed 30 hours of continuing education during the biennium immediately preceding this application for renewal, as required under Wis. Admin. Code. § VE 1.30(1).
- I am exempt from this requirement because I am an applicant who is applying to renew a license that expires on the first expiration date after initial issuance of the license or certificate as listed under Wis. Admin. Code. § VE 1.30(2).

Veterinary Technicians

- I completed 15 hours of continuing education during the biennium immediately preceding this application for renewal, as required under Wis. Admin. Code. § VE 2.14(1).
- I am exempt from this requirement because I am an applicant who is applying to renew a certificate that expires on the first expiration date after initial issuance of the license or certificate as listed under Wis. Admin. Code. § VE 2.14(2).

FEES

Renewal Fee	\$160.00
Late Fee (if paying after December 31, add \$25.00 late fee)	\$
TOTAL DUE:	\$

CHECK ONE: Veterinarian Veterinary Technician

Mail your application and payment to:

DATCP
 ATTN: Veterinary Examining Board
 PO BOX 93598
 Milwaukee, WI 53293-3598

LEGAL STATUS

If you do not have a Social Security Number on file with us or are exempt from having a Social Security Number, and/or your legal status as a qualified alien or nonimmigrant lawfully present in the United States has changed since your last renewal (or the issuance of your credential/license if you have not renewed before), please contact DATCP VEB at (608) 224-4353 or datcpVEB@wi.gov.

AFFIDAVIT OF CHARGES OR CONVICTIONS

A holder of any credentials/licenses who is convicted of a felony or misdemeanor, since the issuance of the credential/license or since the last renewal, in the state or elsewhere shall notify the department in writing of the date, place and nature of the conviction or finding within 48 hours after the entry of the judgment of conviction. Notice shall be made by mail and shall be proven by showing proof of the date of mailing the notice. Notice shall include a copy of the judgment of conviction and a copy of the complaint or other information which describes the nature of the crime and the judgment of conviction in order that the department may determine whether the circumstances of the crime of which the credential/license holder was convicted are substantially related to the practice of the credential/license holder. Form DAH-VEB-014 and/or DAH-VEB-015 should be completed and submitted to the department along with the associated fees and all requested documents.

CONTINUING DUTY OF DISCLOSURE

I understand that I have a continuing duty of disclosure during the application process. If information I have provided in this application becomes invalid, incorrect or outdated, I understand that I am obliged to provide any necessary information to ensure the information on my application remains current, valid, and truthful. I understand that Credentialing authorities may view acts of omission as dishonesty and that my duty of disclosure during the application process exists until licensure is granted or denied.

AFFIDAVIT OF APPLICANT

I declare that I am the person referred to on this application and that all answers set forth are each and all strictly true in every respect. I understand that failure to provide requested information, making any materially false statement and/or giving any materially false information in connection with my application for a credential or for renewal or reinstatement of a credential may result in credential application processing delays; denial, revocation, suspension or limitation of my credential; or any combination thereof; or such other penalties as may be provided by law. I further understand that if I am issued a credential, or renewal, or reinstatement thereof, failure to comply with the statutes and/or administrative code provisions of the licensing authority will be cause of disciplinary action.

By signing below, I am signifying that I have read the above statements (Certification of Legal Status, Continuing Duty of Disclosure and Affidavit of Applicant) and understand the obligation I have as an applicant or credential-holder should information I've provided to the Department of Agriculture, Trade and Consumer Protection change.

SIGNATURE_____
PRINT NAME_____
DATE