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| DFRS-BFRB-082.docx (rev. 04/2024) |
|  | Wisconsin Department of Agriculture, Trade and Consumer ProtectionDivision of Food and Recreational SafetyPO Box 8911, Madison, WI 53708-8911Phone: (608) 224-4683 Fax: (608) 224-4710 |
| Cardiopulmonary Resuscitation Automated External Defibrillator (CPR/AED) Annual Course Checklist |
| Wis. Stat. § 97.67(5m)(a)8. and (6); Wis. Admin. Code §§ ATCP 76.03(44), 76.22(2)(a), 78.27(2)(b), and 78.03(38) |
| **Completion of this form is required for the annual professional CPR/AED course. Failure to submit this form will result in the course not being reviewed. This form is to be used for annual CPR courses when the Lifeguard credential does not provide annual CPR training. A certificate indicating completion of the initial Lifeguard training and the subsequent annual CPR training must be provided to and maintained onsite for each person who completes the training successfully. This form is only for use for the annual CPR course for the year when the full Lifeguard course is not completed.** Personally identifiable information you provide may be used for purposes other than that for which it was collected. Wis. Stat. § 15.04 (1)(m).  |
| ANNUAL CPR COURSE INFORMATION BOX |
| FACILITY NAME      | COURSE NAME (example ‘Annual CPR/AED’)      |
| INSTRUCTOR NAME       | INSTRUCTOR’S ‘INSTRUCTOR’ CREDENTIAL NUMBER      |
| NAME OF APPROVED LIFEGUARD COURSE INSTRUCTOR IS CERTIFIED TO TEACH:  |       |
| CONTACT PERSON NAME      | EMAIL      | PHONE(     )     -      |
| ADDRESS      | CITY      | STATE   | ZIP CODE      |
| COURSE CHECKLIST |
| Indicate the approved Lifeguard course you are teaching the CPR/AED component from (instructor must be certified as an instructor of an approved Lifeguard, including professional level CPR/AED):  |
|       |
| Below, please initial to indicate that you are teaching and practicing as appropriate the following components: |
| 1. TEACHING METHODS
 | INITIALS |
| Is provided only to students holding a current credential in an approved Lifeguard course |       |
| Having trainees develop “hands-on” skills through the use of mannequins and practice. |       |
| Having appropriate CPR/AED supplies and equipment available. |       |
| Exposing trainees to potential CPR/AED settings and appropriate response through the use of visual aids. |       |
| Including a course information resource list for reference both during and after training. |       |
| Allowing enough time for emphasis on commonly occurring situations. |       |
| Emphasizing skills training and confidence-building. |       |
| Emphasizing quick response to CPR/AED situations. |       |
| 1. PREPARING TO RESPOND TO A HEALTH EMERGENCY
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| Prevention as a strategy in reducing fatalities, illnesses, and injuries. |       |
| Interacting with the local EMS system.  |       |
| Maintaining a current list of emergency telephone numbers (police, fire, ambulance, poison control) accessible by all employees |       |
| Understanding the legal aspects of providing CPR/AED, including Good Samaritan legislation, consent, abandonment, negligence, assault and battery, state laws, and regulations. |       |
| Understanding the effects of stress, fear of infection, and panic; how they interfere with performance; and what to do to overcome these barriers to action. |       |
| Learning the importance of universal precautions and body substance isolation to provide protection from blood-borne pathogens and other potentially infectious materials. |       |
| Learning about personal protective equipment – gloves, eye protection, masks, and respiratory barrier devices. Appropriate management and disposal of blood-contaminated sharps and surfaces; and awareness of OSHA’s bloodborne pathogens standard. |       |
| 1. BACKGROUND
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| Describing the importance of high-quality CPR/AED and impact on survival. |       |
| Describing all steps in the chain of survival. |       |
| Describing the importance of teams in multi-rescuer resuscitation. |       |
| 1. RECOGNIZING THE VICTIM
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| Recognizing the signs of someone in need of CPR/AED. |       |
| Prioritizing care when there are several injured. |       |
| Assessing each victim for responsiveness, airway patency (blockage), breathing, circulation, and medical alert tags. |       |
| Taking a victim’s history at the scene, including determining the mechanism of injury. |       |
| Stressing the need to continuously monitor the victim. |       |
| Emphasizing early activation of EMS (Emergency Medical Service). |       |
| 1. RESPONDING
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| Establishing responsiveness – solo. |       |
| Establishing responsiveness – team member. |       |
| Establishing and maintaining an open and clear airway – solo. |       |
| Establishing and maintaining an open and clear airway – team member. |       |
| Performing rescue breathing – solo. Must include using a barrier device. |       |
| Performing rescue breathing – team member. Must include using a barrier device. |       |
| Treating airway obstruction in a conscious victim – solo. |       |
| Treating airway obstruction in a conscious victim – team member. |       |
| Performing CPR – solo. |       |
| Performing CPR – team member. |       |
| Using an AED – solo. |       |
| 1. LEGAL
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| Exposure Control Plan |        |
| Duty to Act |        |
| Standard of care |        |
| Negligence |        |
| Consent |        |
| Refusal of care |        |
| Abandonment |        |
| Confidentiality |        |
| Documentation |        |
| 1. EVALUATION
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| Instructor observation of annual acquired hands-on skills and written exam. |        |
| Written exam with passing score based on approved courses. |        |
| 1. COMPLETION CERTIFICATE
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| Each participant receives a certificate indicating successful completion of the annual CPR course. |        |
| Certificate indicates instructor’s name and instructor certification number, date, and location of training.  |        |