

DEPARTMENT OF AGRICULTURE, TRADE AND CONSUMER PROTECTION (DATCP)
RETAIL FOOD SAFETY ADVISORY COUNCIL

September 12, 2025,
Kalahari Resort 1305 Kalahari Drive, Baraboo and Microsoft Teams Meeting

Attendees: Katie Roberts, Todd Drew, Courtney Kempfert, Brian Hobbs, Jim Kaplanek, Chris Hinz, Krystal Martin, Sarah Scanlan, Jeffery Bord, John Chastan, Amy Costello, Susan Quam, Troy Sprecker, Lindy Wiedmeyer, Amanda Kasperek, Anita J. Martin, Adam Brock, Anthony Reams, Jennifer Comeau, Jessica Hoover, Cheri Schweitzer, Michael Nordos, Danielle Baerwald, Ryan Bennett

A. Call to Order: 9:06am

B. Additions to agenda/change of order: Reminder-Wi public records training (Sarah can resend-John is having issues the training does not launch properly)

C. Consideration of Minutes:

D. Public Comment/Input: None

E. Disclosures and Recusals: None

F. Membership Updates:

1. 2 council vacancies: Julie Hults, Kirsten Holmstead: Request to Secretary for those replacements and awaiting approval
2. Recorded meetings, many companies are moving away from allowing participation in recorded meetings. RFSAC Meetings are not recorded per the virtual meeting policy.

G. Member Issues (Members can bring forth issues to the committee of concern):

1. Avian Influenza
 - a. Nothing new, DATCP is still involved. There are still some numbers out West, but numbers have not been high.
 - b. WI has achieved gold status, which means we can go to reduced testing. 14,000 samples in a short period of time. GovDelivery release has already occurred.
2. Artificial Intelligence
 - a. Operators interested in using AI.

H. DATCP Issues/Updates

1. General Updates
 - a. Scope statement for ATCP 75 still with Secretary Office waiting for approval for the rule making committee. Adam updated that the advisory body for 75 has just been signed and he just received it. There is a new process for board approval and new documentation for code approval. 75 has been signed and can move forward with the committee.

- b. James Kaplanek's last day of state service is 1/2/2026, hoping to have ATP 75 started before the end of the year
- c. Reworking a guidance document that sets out the criteria for what is needed in place to grant a variance.
- d. Guidance coming for mobile food truck parks-cities with a desire to allow food truck park where mobile food truck establishments can come together where 6 or more mobile retail establishments (MRE) in an area.
- e. Updates to Evaluation Program
 - i. Currently onsite once every three years, and in the intervening years, a self-assessment.
 - ii. Streamlining evaluation process to provide the information needed ahead of time. Asking the agent program to submit their budget with respect to the license fees they charge in their jurisdiction. Show the reasonable cost versus revenue collected. Over 60 agents, and each one has a different way the budget is calculated. Creating a fillable budget document that can be provided to agents.
 - iii. Outline a process where the Memorandum of Agreement (MOA) is not being met, and what is that stepped process to help the program get back on track. Hoping to have that in place by the end of the year
 - iv. Hoping to have a State of the State report on agent program and results of our evaluation throughout the year.

2. 2024 NEARS Report

I. Manufactured Food

- 1. Krystal Martin introduced herself as the Manufactured Food Section Manager.
- 2. Manufactured Food Council still in progress. New process in place for councils.
- 3. Traceback activities are occurring on potential retail products.
- 4. WI Remains with USDA status for Meat program.

J. State Committee Updates (Section Manager, Retail Food and Recreational Technical Section or designee)

- 1. No updates. Will send scheduling invites to the folks that will be invited to the code revision committee.
- 2. Retail Policy Workgroup-Evaluating policies for retail and recreational program and making sure they are up to date, removing documents that are no longer current.
- 3. Working through the Voluntary Retail Food Standards and documenting our processes. New Inspection Documentation and Issuing Conditional License Agreement policy are coming forth. Wisconsin Standards Network Meetings started with Mike Nordos to help programs and share tools-all interested programs invited to attend.

4. HealthSpace cloud update. RFSAC would like to invite Brian Jorata for an update on the HealthSpace Cloud update.
5. Handout Committee: Updates to how committee works and a lot of updates to fact sheets
6. Equipment Committee: Working together with manufactured foods for licenses that may be needed: procedures, making sure that equipment is appropriately approved. Guidance documents being put together for both shortly. Discussion on new thawing equipment approvals.
1. Other Outstanding Committee work-Risk Factor Workgroup-Jim Kaplanek
 - a. No updates as of now as HealthSpace is not where it needs to be
 - b. Sarah will be involved in the future Risk Factor Workgroup, the council will be involved.
 - c. The current risk factor project was a test run, stay tuned to the future.

K. National Committee Updates

1. 3 technical specialists are involved in the Conference for Food Protection (CFP) committees Carrie Pohojola (her and Sarah are working closely together for standards), Katie Matulis is on the Mushroom committee, Michael Otzelburger is on the Strategic Planning Committee.
2. Susan is on the Removing Barriers to Food Donations Committee-working for a little over a month already. Process has been moved to allow committees to be formed earlier. Also working on the Certified Food Protection Manager Committee.

L. Legislative Updates

1. No other than ATCP 75 scope statement. Approval to move forward hopefully in the next month or so.
2. There was a bill introduced some months back regarding grading of inspections, but status is unknown. Have not seen that bill brought up further. Long conversation was held with the bill author and now the bill has been put on hold, but working with him on looking at things from a consumer and food safety. Bill author is passionate about food safety. Grading in Milwaukee was supposed to be a two-year pilot and comparison on data with PHMDC was supposed to occur as a control. Data was offered up as a council member was involved, and there is interest in reviewing the data.

M. Action Items

1. Next meeting in person/virtual. Will be using the new webinar process.

N. Future Meeting: October 24, 2025

O. Motion to adjourn Cheri, John second, all in favor except Katie Roberts, who was believed to have stepped away momentarily. 11:20AM

Adjourn