



State of Wisconsin
Veterinary Examining Board

Governor Tony Evers
Dr. Hunter Lang, DVM, Chair

Veterinary Examining Board Credentialing Committee
April 1, 2021 1pm-2pm

Join ZoomGov Meeting

<https://www.zoomgov.com/j/1600126364?pwd=bG9Va2JTNFpqUTBTZ0YrcW5mWG1hQT09>

Meeting ID: 160 012 6364

Passcode: 429593

One tap mobile

+16692545252, 1600126364# US (San Jose)

+16468287666, 1600126364# US (New York)

For those wishing to make public comments to the credentialing committee contact Melissa Mace at Melissa.mace@wisconsin.gov or 608-279-3861 by 4pm CST on March 31, 2021.

AGENDA

- I. OPEN SESSION – ROLL CALL – CALL TO ORDER**
- II. PUBLIC COMMENTS** – (5 min./speaker is allocated, committee may further limit speaker time if necessary to allow for all Public comments to be heard)
- III. QUALIFICATIONS:**
 - A. CVT after 10 years lapse
 - B. CVT Educational Equivalency
- IV. CONVENE TO CLOSED SESSION** to consider licensure or certification of individuals (s. 19.85 (1) (b), Wis. Stats.); to consider individual histories or disciplinary data (s. 19.85 (1) (f), Wis. Stats.); and to confer with legal counsel (s. 19.85 (1) (g), Wis. Stats.)
- V. APPLICATION REVIEW:**
 - A. MR Veterinarian - prior discipline
 - B. BM Veterinarian – prior discipline
- VI. RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION**
- VII. Open Session Items Noticed Above not Completed in the Initial Open Session**
- VIII. Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate**
- IX. ADJOURNMENT**

Veterinary Examining Board Agenda Request Form

1) Meeting Date	March 29
2) Requestor Name	Carrie Saynisch
3) Item Title for the Agenda	CVT renewal 10 year lapse
4) Should the Item be in Open or Closed Session?	Closed
5) Are there Attachments? (If yes, include file names)	Yes
6) Is a Public Appearance Anticipated?	No
7) Description of the Agenda Item	<p>Attached is an application for certification of a veterinary technician. The applicant's previous certification in the state of Wisconsin expired on December 2011. To proceed with the renewal of this certification, per Wis. Admin. Code §§ VE 8.04 and 9.035(2), the Board must determine the following:</p> <ul style="list-style-type: none"> • The number of continuing education hours, if any, that is appropriate to be required for certification after greater than 5 years of inactivity • What is needed, if anything, by the board to determine whether the applicant is competent to be certified in this state and are there any reasonable conditions on certification of the license, including reexamination that the board deems appropriate. <p>In a previous meeting of the credentialing committee on February 19, 2020, the credentialing committee elected to utilize the following methodology for CVTs with greater than a 5 year lapse:</p> <p><i>Methodology applied for WI renewals of greater than 5 years for CVTs: Total CE that would have been required to be completed had they continued to be credentialed, divide by 2. 60% of that number of hours of CE must be completed in person.</i></p>

PROVIDE THE FOLLOWING ASSOCIATED INFORMATION:

Four-semester Veterinary Technician or equivalent program.

ACCREDITED SCHOOL

JOLIET JUNIOR COLLEGE

GRADUATION DATE

5/14/2004

CITY

JOLIET

STATE

IL

Applicant's school will need to complete and send the Certificate of Veterinary Technical School (Form# VEB_9) directly to the DATCP VEB.

Two years or more of practical experience with the following licensed veterinarian employer:

NAME AND LICENSE NUMBER: DR. THOMAS GILLIGAN LICENSE # 404475

ADDRESS:

NORTH LAKE VETERINARY CLINIC W300 N7638 CHRISTINE LN HARTLAND, WI 53029

Applicant's licensed veterinarian employer will need to complete and send the Affidavit of Licensed Veterinarian Employer (Form# VEB_10) directly to the DATCP VEB.

Passing VTNE score from another U.S. state:

DATE Taken and Passed: 6/2004 - PASSED

Access the AAVSB Veterinary Technician Online Score Transfer Application to deliver score report to DATCP VEB

ANSWER THE FOLLOWING QUESTIONS: (Attach additional sheets if necessary)

- | | YES | NO |
|---|-------------------------------------|-------------------------------------|
| 1. Have you passed the VTNE? If yes, have you requested the AAVSB Veterinary Technician Online Score Transfer Application (Category 3) to send scores to the DATCP VEB? <u>(YES, IN 2004)</u> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 2. Have you ever been credentialed in any another state(s) and/or countries? If yes, list each state and have each state Board submit a letter of verification directly to the DATCP VEB verifying the status of each past or present credential. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Have you ever surrendered, resigned, canceled, or been denied a professional license or other credential in Wisconsin or any other jurisdiction? If yes, give details on an attached sheet, including the name of the profession and the agency and license number. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Has any licensing or other credentialing agency ever taken any disciplinary action against you, including but not limited to any warning, reprimand, suspension, probation, limitation, or revocation? If yes, attach a sheet providing details about the action, including the name of the credentialing agency and date of action. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Is disciplinary action pending against you in any jurisdiction? If yes, attach a sheet providing details about pending action, including the name of the agency and status of action. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Have you ever been convicted of a misdemeanor or a felony, or do you have any felony or misdemeanor charges pending against you? If yes, submit Convictions and Pending Charges (Form #VEB_2) along with all required documents and the \$8 fee. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Have any suits or claims ever been filed against you as a result of professional services? If yes, submit a copy of the claim or suit and a copy of the final settlement or disposition and complete Malpractice Suits, Claims and Settlements (Form #VEB_3). | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

CERTIFICATION OF LEGAL STATUS:

I declare under penalty of law that I am (check one):

A citizen or national of the United States, or

A qualified alien or nonimmigrant lawfully present in the United States who is eligible to receive this professional license or credential as defined in the Personal Responsibility and Work Opportunities Reconciliation Act of 1996, as codified in 8 U.S.C. §1601 et. Seq. (PRWORA). For questions concerning PRWORA status, please contact the U.S. Citizenship and Immigration Services in the Department of Homeland Security at 1-800-375-5283 or online at <http://www.uscis.gov>.

Should my legal status change during the application process or after a credential is granted, I understand that I must report this change to the Wisconsin Department of Agriculture, Trade and Consumer Protection immediately.

CONTINUING DUTY OF DISCLOSURE

I understand that I have a continuing duty of disclosure during the application process. If information I have provided in this application becomes invalid, incorrect or outdated, I understand that I am obliged to provide any necessary information to ensure the information on my application remains current, valid, and truthful. I understand that Credentialing authorities may view acts of omission as dishonesty and that my duty of disclosure during the application process exists until licensure is granted or denied.

AFFIDAVIT OF APPLICANT

I declare that I am the person referred to on this application and that all answers set forth are each and all strictly true in every respect. I understand that failure to provide requested information, making any materially false statement and/or giving any materially false information in connection with my application for a credential or for renewal or reinstatement of a credential may result in credential application processing delays; denial, revocation, suspension or limitation of my credential; or any combination thereof; or such other penalties as may be provided by law. I further understand that if I am issued a credential, or renewal, or reinstatement thereof, failure to comply with the statutes and/or administrative code provisions of the licensing authority will be cause of disciplinary action.

By signing below, I am signifying that I have read the above statements (Certification of Legal Status, Continuing Duty of Disclosure and Affidavit of Applicant) and understand the obligation I have as an applicant or credential-holder should information I've provided to the Department of Agriculture, Trade and Consumer Protection change.

[Signature]
Applicant Signature

CORRINA HEILBERT
Print Name

2/3/21
Date

A notarial seal or stamp is required

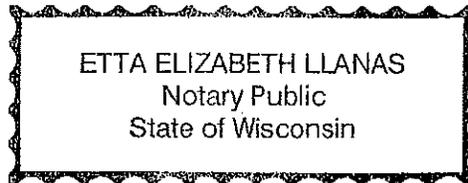
(SEAL)

State of Wisconsin

County of Waukesha

Corrina Heilbert's Certification Application was

subscribed and sworn to before me on 2/3/21



Etta Elizabeth Llanas
Notary Public (print name)

[Signature]
Notary Public (sign name)

My commission:

expires 3/20/22
 is permanent.

RECEIVED FEB 08 2021

Letter of Explanation in Credential Lapse:

(Corrina Heilert)

I started my career as a CVT in 2004 as a new graduate in a small animal clinic. While working full time & over a course of six years, I advanced to Lead Tech and had my first two children. When my oldest started 4K (2010) I decided to give up my role as a technician and stay at home.

During that span of time (2010-2021) I focused my caretaking skills on my children and the chaos that comes with raising a four year old & one year old. But as a Technician at heart, of course my exposure to animals was always existent. We live in a rural area and over the years have had goats, a donkey, a mini cow, pigs, chickens, ducks, a turkey, cats, dogs and an assortment of reptiles as well. So my true role as a Tech never really ceased, despite my lapse in licensure. Due to my close friendships formed with colleagues during my days at the clinic, I was always welcomed to assist in any treatment of my own pets. In some cases I was even allowed to "nurse" from home due to the Drs feeling confident in my ability/skill level (ex) The post operative care of an ACL repair on my Mastiff, rather than keeping her hospitalized I was able to bring her home and provide all of her treatment and rehabilitation care.

Within the span of 2012-2014, I did go back to the clinic part time to work weekends as an Assistant & Receptionist, until the birth of my third child. Since 2014 I have been home with my kids and working part time in my Husband's office as the Social Media & Marketing Manager. I am now ready to re-enter the Veterinary world to use my skills once again.

Veterinary Medicine is something that comes natural to me. I cannot claim the best grades or test scores on paper, but in real life with a live animal in my hands – that is where I excel. I love the hands on experiences, my lab practicals in Tech school were always my favorite. I may not always be able to explain my knowledge in words....But I can show you! A little weird but nothing is more satisfying than placing an IV catheter or mastering a venipuncture, cracking calculus off a nasty premolar or finding parasite ova on microscopic exam. These are the things I miss, I can truly say my work as a Technician was something I was good at and problem solving "outside the box" was what fulfilled me.



Wisconsin Department of Agriculture, Trade and Consumer Protection
Veterinary Examining Board
2811 Agriculture Drive, PO Box 8911, Madison, WI 53708-8911
Phone: (608) 224-4353

CERTIFICATE OF TECHNICAL SCHOOL OR COLLEGE

This form must be submitted for applicants who have completed a 4-semester course in veterinary technology from an AVMA or CVMA accredited Veterinary Technology program.

This form must come directly from your school to the Veterinary Examining Board.

Please type or print clearly in ink.

I, Katherine Delgado, ^{Assistant} Registrar of Joliet Junior College,
(Name of Registrar) (Name of Technical School or College)

address: 1215 Houbolt Rd Joliet, IL 60431

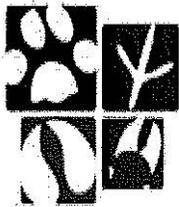
hereby certify that Corrina Heilert completed a 4-semester course of study
(Applicant)
in Veterinary Medical Technology

at Joliet Junior College on the 15 day of May, 2004.
(Name of Technical School or College)

Katherine Delgado Assistant Registrar SCHOOL SEAL
Signature of Registrar

2/9/2021
Date

ATTENTION CERTIFYING SCHOOL:
DO NOT COMPLETE THIS FORM UNTIL THE INDIVIDUAL NAMED ABOVE HAS ACTUALLY GRADUATED.
Anticipated dates of graduation will not be accepted.



AAVSB
 AMERICAN ASSOCIATION OF
 VETERINARY STATE BOARDS

Veterinary Information Verifying Agency (VI)
 380 W 22nd St., Ste.
 Kansas City, MO 64
www.aavsb
 (877) 698-V

VAULT Basic Transfer for Veterinary Technicians

TO: Melissa Mace
 Wisconsin Veterinary Examining Board
 PO Box 8911
 Madison, WI 53708-8911
 Report Issued: 02/11/2021

RE: Corrina Mae Heilert
 Other Names Used: [REDACTED]
 [REDACTED]
 United States
 VIVA Record # 333979

EXAMINATION

Exam	Exam Date	Agency	Candidate ID #	Score	Converted Score	Passing Score for WI	Status
VTNE	06/18/2004	IL	XXXXX4600	158	616	425	Pass

CREDENTIAL

Board	License Type	License #	Issue Date	Est.	Expire Date	Est.	Status	Source
WI	Certificate(VT)	410626	01/27/2005		12/14/2011		Unlicensed	Applicant

DISCIPLINE

A search of the VIVA database has been completed for this candidate and no disciplinary indicators have been found

Information in this report is maintained by the AAVSB only as a repository of information provided by member boards, associations, and applicants, and is reported as received. The AAVSB makes no representation concerning its completeness or accuracy. Complete information concerning credential or any disciplinary indicator should be requested from the licensing board named. Questions regarding interpretation or use of scores should be directed to viva@aavsb.org

**Veterinary Examining Board
Agenda Request Form**

1) Meeting Date	March 29
2) Requestor Name	Carrie Saynisch
3) Item Title for the Agenda	CVT Educational Equivalency
4) Should the Item be in Open or Closed Session?	Closed
5) Are there Attachments? (If yes, include file names)	Yes
6) Is a Public Appearance Anticipated?	No
7) Description of the Agenda Item	<p>An application for a Wisconsin Certified Veterinary Technician is seeking approval to use Animal Care Specialist education through the military to apply for a CVT license. Per s. 89.06(3)(a), Wis. Stat., the board must determine that the degree obtained is equivalent to a 4- semester course of study in animal technology from an approved school, and therefore the individual can proceed in the licensing process.</p>



Wisconsin Department of Agriculture, Trade and Consumer Protection
 Veterinary Examining Board
 2811 Agriculture Drive, PO Box 8911, Madison, WI 53708-8911
 Phone: (608) 224-4353

RECEIVED FEB 24 2021

VETERAN REQUEST APPLICATION ADDENDUM

(This form applies to individuals who served in the U.S. armed forces, a reserve unit of the U.S. armed forces or the national guard of any state.)

Under Wisconsin law, the Department must deny your application if you are liable for delinquent state taxes or child support (sec. 93.135 Wis. Stats.).

PLEASE TYPE OR PRINT
 IN INK

Last Name <u>Cybulski</u>	First Name <u>Alexandra</u>	MI <u>C</u>	Former / Maiden Name(s)
Street Address (number, street, city, state, zip) XXXXXXXXXX , <u>Joliet, IL, 60435</u>			
Mailing Address (if different)			
Year of Birth <u>2000</u>	Daytime Telephone Number <u>(815) XXXXXXXX XXXXXX</u>		

ARE YOU REQUESTING A WAIVER OF YOUR INITIAL CREDENTIALING FEE?

- Yes** Provide a copy of your Department of Veterans Affairs (DVA) voucher code. **DVA Voucher Code:**
- No** View appropriate profession's application form for total fees required to obtain your credential.

ARE YOU REQUESTING EQUIVALENCY OF YOUR TRAINING AND EXPERIENCE?

- Yes** View the appropriate profession's application forms for information required to obtain your credential. Provide copies of your military training and experience which may include:
- Service School Academic Reports including course start/end dates, course of study and grade
 - Certificates of Training for specific programs completed such as apprenticeships, specialization courses or hands-on training courses
 - Training Documentation signed by your Unit's Training NCO (non-commissioned officer)
 - A written personal narrative as to why you feel your military education/training/experience has prepared you for this profession

For assistance locating documentation related to your training and experience, please contact DVA at 1-800-WisVets or www.WisVets.com.

- No** View appropriate profession's application form for information required to obtain your credential.

CERTIFICATION OF LEGAL STATUS:

RECEIVED FEB 24 2021

I declare under penalty of law that I am (check one):

A citizen or national of the United States, or

A qualified alien or nonimmigrant lawfully present in the United States who is eligible to receive this professional license or credential as defined in the Personal Responsibility and Work Opportunities Reconciliation Act of 1996, as codified in 8 U.S.C. §1601 et. Seq. (PRWORA). For questions concerning PRWORA status, please contact the U.S. Citizenship and Immigration Services in the Department of Homeland Security at 1-800-375-5283 or online at <http://www.uscis.gov>.

Should my legal status change during the application process or after a credential is granted, I understand that I must report this change to the Wisconsin Department of Agriculture, Trade and Consumer Protection immediately.

CONTINUING DUTY OF DISCLOSURE

I understand that I have a continuing duty of disclosure during the application process. If information I have provided in this application becomes invalid, incorrect or outdated, I understand that I am obliged to provide any necessary information to ensure the information on my application remains current, valid, and truthful. I understand that Credentialing authorities may view acts of omission as dishonesty and that my duty of disclosure during the application process exists until licensure is granted or denied.

AFFIDAVIT OF APPLICANT

I declare that I am the person referred to on this application and that all answers set forth are each and all strictly true in every respect. I understand that failure to provide requested information, making any materially false statement and/or giving any materially false information in connection with my application for a credential or for renewal or reinstatement of a credential may result in credential application processing delays; denial, revocation, suspension or limitation of my credential; or any combination thereof; or such other penalties as may be provided by law. I further understand that if I am issued a credential, or renewal, or reinstatement thereof, failure to comply with the statutes and/or administrative code provisions of the licensing authority will be cause of disciplinary action.

By signing below, I am signifying that I have read the above statements (Certification of Legal Status, Continuing Duty of Disclosure and Affidavit of Applicant) and understand the obligation I have as an applicant or credential-holder should information I've provided to the Department of Agriculture, Trade and Consumer Protection change.

Alexandra Cybulski

Applicant Signature

Alexandra Cybulski

Print Name

2-17-21

Date

A notarial seal or stamp is required

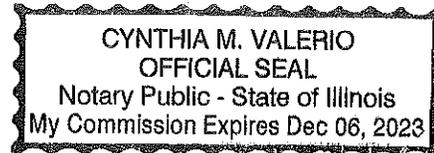
(SEAL)

State of Illinois

County of Will

Alexandra Cybulski was

subscribed and sworn to before me on 2/17/2021



CYNTHIA VALERIO
Notary Public (print name)

Cynthia M. Valerio
Notary Public (sign name)

My commission:

expires 12/06/2023
 is permanent.

CYBULSKI, ALEXANDRA CHRISTIN

Page 2 of 4

• Companion Animal Pharmacology And Therapeutics	3 SH	L
• Companion Animal Radiology	4 SH	L
• Companion Animal Surgical Assistance And Anesthesia	4 SH	L
• Laboratory Animal And Small Animal Exotics	3 SH	L
• Office Procedures In Companion Animal Health Care	3 SH	L

(9/19)(9/19)

Military Experience

Occupation ID	ACE Identifier Title Description-Credit Areas	Dates Held	ACE Credit Recommendation	Level
---------------	---	------------	------------------------------	-------

MOS-68T10
Primary

NONE ASSIGNED

10-JAN-2019

Animal Care Specialist:

Provide routine daily care for animals in veterinary treatment or research and development facilities. Obtain medical history from owners and/or handlers and measures and records animal vital signs. Perform physical examinations to detect obvious abnormalities and reports findings to veterinarian. Positions and restrains animals for examination and treatment. Calculates doses and administers oral and topical medications as directed by the veterinarian. Maintain sanitary conditions for all components of the veterinary treatment facilities to include operating room and equipment. Assists veterinarian in surgical procedures and performs euthanasia when instructed by veterinarian. Cleans, debrides, and sutures superficial wounds. Collects, preserves, and prepares blood, urine, feces, skin scrapings, and post mortem specimens for shipment and evaluation. Perform routine diagnostic laboratory tests such as fecal smears, urinalysis, blood counts, and chemistries. Records laboratory test result. Takes and develops radiographs of designated animal body parts. Initiates and maintains animal health records, immunization records, animal registration files, animal bite case reports, and other administrative office files.

- None

NONE ASSIGNED -- Occupation not evaluated by ACE or not evaluated during the time frame held by service member.

College Level Test Scores

NONE

Exams taken after 31 October 2011 may have recommended college credit via the ACE National Guide.
Go to <http://www2.acenet.edu/credit/?fuseaction=browse.getOrganizationDetail&FICE=190163> and look for your exam.

Other Learning Experiences

This section provides a record of the service member's learning experiences that do not have credit recommended for one or more of the following reasons:

- (1) Course has not been evaluated by ACE.
- (2) Class attendance dates were not recorded in the service member's record.
- (3) Course was not completed during the ACE evaluation period.
- (4) Course was not evaluated by ACE at this specific location.

Course ID	Date Taken	Title	Location	Reason
081 F31 (CLC) (IET)	11-NOV-1111	Title not listed	US Army Training Center Ft Sill OK	1
RECBN	16-JAN-2019	Reception Battalion Attrition	US Army Training Center Ft Sill OK	1

CYBULSKI, ALEXANDRA CHRISTIN

Page 3 of 4

JS-US007

26-APR-2019

Level I Antiterrorism Awareness
Training

Joint Warfighter Center
(JKDDC) Suffolk, VA

1

END OF TRANSCRIPT

***NOTICE TO ALL TRANSCRIPT REVIEWERS:
FOR FULL EXPLANATIONS OF ALL ITEMS FLAGGED ON THIS TRANSCRIPT, PLEASE REFER TO
LEGEND FOLLOWING LAST PAGE OF TRANSCRIPT.**

JST Official Transcript Explanation

The American Council on Education (ACE) is the nation's unifying voice for higher education. ACE serves as a consensus leader on key higher education issues and seeks to influence public policy through advocacy, research, and program initiatives. ACE's Military Programs evaluates formal service courses and occupations approved by a central authority, employing the services of teams of subject-matter specialists from colleges and universities (professors, deans, and other academicians) that, through the discussion and the application of evaluation procedures and guidelines, reach consensus on content, description, and amount of credit to be recommended for selected courses and occupations. For comprehensive information on the ACE Military Evaluation process, consult the Course and Occupation Evaluation Systems, described in the online Guide to the Evaluation of Educational Experiences in the Armed Services at: <http://www.acenet.edu/higher-education/topics/Pages/College-Credit-for-Military-Service.aspx>).

ACE, the American Association of Collegiate Registrars and Admissions Officers (AACRAO), and the Council for Higher Education Accreditation have developed a set of guidelines contained in the Joint Statement on the Transfer and Award of Credit (<http://www.acenet.edu/news-room/Pages/Joint-Statement-on-the-Transfer-and-Award-of-Credit.aspx>) that are intended to serve as a guide for institutions developing or reviewing policies dealing with transfer, acceptance and award of credit for courses and occupations completed in a variety of institutional and extraintitutional settings, including the military. More information on guidelines for awarding credit for courses and occupations appearing on JST transcripts is contained in The AACRAO 2003 Academic Record and Transcript Guide.

Service members may request copies of JST transcripts directly from the Operation Centers at <https://jst.doded.mil>. ACE does not issue these transcripts or make any adjustments to missing or incorrect information contained in them. Service members must contact the respective service specific Operations Centers for adjustments or corrections to the transcripts. Colleges and universities may also receive web-based official copies of these documents by contacting the JST Operations Center at jst@doded.mil.

Understanding JST Transcripts

The full exhibit and description for courses and occupations listed on JST transcripts can be found in the Guide to the Evaluation of Educational Experiences in the Armed Services which is available only online at: (<http://www.acenet.edu/news-room/pages/military-guide-online.aspx>) and updated on a daily basis as new courses and occupations are evaluated for recommended credit.

Key to transcript terms:

Military Course ID - This is the number the military service has assigned for this particular course.

SH - Semester hours.

ACE Identifier - The number ACE assigns a particular course. Courses are identified by a 2-letter prefix that designates the military service (AF - Air Force, AR - Army, CG - Coast Guard, DD - Department of Defense, MC - Marine Corps, and NV - Navy), followed by a unique eight-digit course identifier.

ACE Credit Recommendation is listed in semester hours, in the following categories:

V = Vocational; L = Lower level (freshman or sophomore level); U = Upper level (Junior or Senior Level); G = Graduate level.

Dates Taken/Dates Held - Courses and occupations will normally have a start and end date that will show the time period the course was completed or the occupation was held.

Location - Valid location(s) where the course was completed.

Occupational Codes:

Army MOS:

MOS - Army MOS has 5 digits. The first 3 digits identify the occupational specialty and the last 2 digits identify the skill level (E1-E4 = skill level 10; E5 = skill level 20; E6 = skill level 30; E7 = skill level 40; E8 = skill level 50; E9 = skill level 60).

Navy Rates and Ratings:

NER - Navy enlisted rates are occupation identifications assigned to personnel at paygrades E-1 to E-9. Each general rate involves the performance of entry-level tasks and leads to one or more ratings. Career patterns from recruit to master chief petty officer are identified by 4 to 5-digit codes.

NEC - The NEC Structure supplements the Enlisted Rating Structure by identifying skills requiring more specific identification than that provided by general rates and ratings and that are not rating-wide requirements. Selected NECS have been evaluated by ACE to date.

LDO, NWO - Limited Duty Officer, Navy Warrant Officer - Technical officer specialists who perform duties that are technically oriented, with skills acquired through experience and training that are limited in scope to other officer categories. These specialties are normally identified by 4 digits, each successively providing more precise identification of the individual holder.

Marine Corps:

MCE - an MOS has 4 digits and a descriptive title; the first 2 digits normally describe the occupational field and the last 2 digits identify the promotional level and specialty within the occupation.

MCO - officer MOS.

Coast Guard:

CGA - Coast Guard officer aviation competencies.

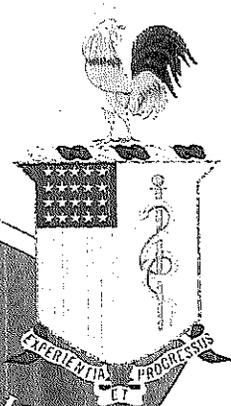
CGR - Enlisted rating structure used for classified enlisted personnel and qualifications, with career levels from recruit to master chief petty officer.

CGW - Coast Guard Warrant Officers are technical officer specialists who perform duties that are technically oriented and acquired through experience and training that is limited in scope and relation to other officer categories.

MATMEP - Maintenance Training Management and Evaluation Program, a standardized, documentable, level-progressive, technical skills management and evaluation program for enlisted aviation technical maintenance training. The Summary sheet submitted by the service member lists the current level of training completed and should be used by the evaluator to verify the attained level in awarding credit.

DANTES - The Defense Activity for Non-Traditional Education Support maintains the educational records of the service members who have completed DANTES subject Standardized Tests (DSSTs), CLEP examinations, and GED tests. For examinations administered at military installations, results of these tests may appear on JST transcripts for consideration in the award of the recommended credit. However, individual colleges and universities may reserve the right to request official scores directly from ETS or DANTES, to confirm completion of these exams and the credits recommended.

COLLEGE LEVEL EXAMINATION PROGRAM (CLEP) - The College-Level Examination Program or CLEP provides students of any age with the opportunity to demonstrate college-level achievement through a program of exams in undergraduate college courses. There are 2,900 colleges that grant credit and/or advanced standing for CLEP exams.



UNITED STATES ARMY MEDICAL DEPARTMENT CENTER & SCHOOL
 UNITED STATES ARMY HEALTH READINESS CENTER OF EXCELLENCE

DIPLOMA

PVT ALEXANDRA C. CYBULSKI

has successfully completed the

**ANIMAL CARE SPECIALIST
 321-68T10**

**Fort Sam Houston, Texas
 13 May 2019 to 30 July 2019**

Tanya A. Peacock
TANYA A. PEACOCK

**Colonel, MS
 Vice Provost of Academic Affairs,
 Directorate of Training and Academic
 Affairs**

RECEIVED FEB 24 2021



DEPARTMENT OF THE ARMY
HEADQUARTERS, U.S. ARMY MEDICAL DEPARTMENT CENTER AND SCHOOL
U.S. ARMY HEALTH READINESS CENTER OF EXCELLENCE
3630 STANLEY ROAD
JBSA FORT SAM HOUSTON, TEXAS 78234-6100

MCCS-H

30 July 2019

MEMORANDUM FOR RECORD

SUBJECT: Academic Excellence

1. In accordance with U.S. Army Medical Department Center and School (AMEDDC&S) Regulation 351-10, Student Achievement Recognition, the following students are recognized for academic achievement. These students attained a qualifying academic average which places them in the top 20% of the 321-68T10, Animal Care Specialist Course, Class 195-2019, conducted from 13 May 2019 to 30 July 2019.
 - a. Cherie A. Van Slyke Distinguished Honor Graduate
 - b. PFC Morgan P. Ouellette Honor Graduate
 - c. PV2 Alexandra C. Cybulski Academic Excellence
 - d. SPC Ashley P. Lovell Academic Excellence

2. The point of contact for this action is the AMEDDC&S, U.S. Army Health Readiness Center of Excellence Registrar's Office at (210) 221-6207 or e-mail at usarmy.jbsa.medcom-ameddcs.mbx.registrar@mail.mil.

A handwritten signature in cursive script that reads "Tanya A. Peacock".

TANYA A. PEACOCK

Colonel, MS

Vice Provost of Academic Affairs,
Directorate of Training and Academic
Affairs

February 12, 2021

To whom it may concern,

My name is Alexandra Cybulski and I graduated from the United States Army Medical Department Center and School Health Readiness Center of Excellence as an Animal Care Specialist (68 Tango) on July 30th, 2019. I was recognized at my graduation for Academic Excellence.

This Program Consists of the same curriculum as most 2-year Veterinary Technician programs around the country. According to my course description the "Animal Care Specialists provide routine daily care for animals in veterinary treatment or research and development facilities. Obtain medical history from owners and/or handlers, measures and records animal vital signs. Perform physical examinations to detect obvious abnormalities and report findings to veterinarians. Position and restrains animals for examination and treatment. Calculates doses and administers oral and topical medications as directed by the Veterinarian. Maintain sanitary conditions for all components of the veterinary treatment facilities including operating room and equipment. Assists Veterinarians in surgical procedures and performs euthanasia when instructed by Veterinarian. Clean, debrides, and sutures superficial wounds. Collects, preserves and prepares blood, urine, feces, skin scrapings, and postmortem specimens for shipment and evaluation. Perform routine diagnostic laboratory tests such as fecal smears, urinalysis, blood counts, and chemistries. Records laboratory test result. Takes and develops radiographs of designated animal body parts. Initiates and maintains animal records, immunization records, animal registration files, animal bite case reports, and other administrative office files".

Since completing the Veterinary program I have worked full time as a non-certified Veterinary Technician which has helped me gain confidence in my skills. A typical day for me is going into work 7:30am-7:30pm starting my day intaking 1-2 surgical patients based on the day, which consists of speaking to the owners getting the medical history based on the procedure, running pre surgical blood work using Idexx and asking the doctors for the pre-medication order. After, we give the animal whether it be a canine or feline, the pre-medication intramuscular or intravenous we then insert the appropriate intravenous catheter and use the correct sized endotracheal tube and intubate the patient and shave what is needed then move to the surgical suite. Once in the surgical suite I then connect the patient to the monitor and gas anesthetic then use surgical scrub to clean the site the doctors will be working on and then open the sterile pack and drop what is needed when asked by the doctors. If the procedure is a dental, we scale and polish the teeth then note any missing teeth or abnormalities for the doctors to check and do extractions when needed. We radiograph to check if needed. After the procedure I then recover the patient using laser therapy on the site and doing the nail trim then clean up the patient. After, surgeries are finished, we then go on to see the appointments for the rest of the day which are civilian animals along with Police K9 and service animals. I am familiar with using Antech Diagnostics and understand how to collect and send out the correct samples using their test guides. As technicians a big part of our job is educating clients, running tech appointments (nail trims, anal glands, blood draws, bandage changes, sedated radiographs). I must be familiar with the vaccines and confident in educating clients as to why and what vaccines are needed based on their animal and lifestyle.

Working in the Veterinary Industry I fell in love with being able to work with animals and make them comfortable when they are scared, confused and alone. One of the many things

RECEIVED FEB 24 2021

that I have learned in this profession is that no matter what position you work, whether it be a kennel technician or a doctor, you are never too good to get your hands dirty. Also, everyone has to start somewhere, and I understand that you will always be continuing to learn from colleagues in the workplace. I feel that my training in the military and my on-the-job experience has made me feel prepared to excel in this profession and I look forward to completing the next steps to get my certification!