



## GRAIN STORAGE LOCATION INFORMATION

Complete a worksheet (TR-GR-2) on bushel capacity if not done previously or if capacity has changed.

### PRIMARY LOCATION:

Address: Street	City	State	Zip Code	County	Contact Person	Telephone #	Bushel Capacity
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### ADDITIONAL LOCATIONS:

**TOTAL OF BUSHEL CAPACITY:**

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**LICENSE FEE COMPUTATION**

1. Fiscal year end date. (month and day)	
2. Non-refundable basic license fee:	\$ <b>25.00</b>
3. License fee for each location listed on application: _____ x \$25 <div style="text-align: right;">enter the amount</div>	\$
4. Inspection fee – Multiply the total bushel capacity from the bottom of page 2 by \$0.0025 = \$ _____ rounded to the nearest \$1,000, fee may not be less than \$1,000 or more than \$10,000. See examples below. <div style="text-align: right;">enter the amount</div>	\$
5. Supplementary inspection fee for each location (excluding primary location): _____ x \$275 <div style="text-align: right;">enter the amount</div>	\$
6. License surcharge of \$500 for operating without a license, other fees and surcharges may also be applied for activities during unlicensed periods [see Wis. Stats. § 126.26(3)(d)], if applicable. <div style="text-align: right;">enter the amount</div>	\$
7. If you failed to file your annual financial statement by the specified deadline {Wis. Stats. § 126.28(1)(b)} <b>[Renewal only]</b> <div style="text-align: right;">enter the amount</div>	\$
8. License surcharge of \$100 for failure to renew license by license expiration date of August 31 <sup>st</sup> . <b>[Renewal only]</b> <div style="text-align: right;">enter the amount</div>	\$
9. Fee Credit, (department will fill in) <div style="text-align: right;">subtract this amount</div>	\$( )
10. Total License Fees: (add lines 2 through 8 and subtract 9) <div style="text-align: right;">enter the TOTAL</div>	\$

INSPECTION FEE EXAMPLES			
249,999.55	bu. X \$0.0025 =	\$ 625.00,	inspection fee due \$1,000 (minimum)
2,598,373.62	bu. X \$0.0025 =	\$ 6,495.93,	inspection fee due \$6,000
2,755,999.33	bu. X \$0.0025 =	\$ 6,889.99,	inspection fee due \$7,000
6,498,456.11	bu. X \$0.0025 =	\$ 16,246.14,	inspection fee due \$10,000 (maximum)

License holder agrees to indemnify the Wisconsin Agricultural Producer Security Fund (hereafter "Fund") for any and all money paid out of the Fund under Wis. Stats. § 126.71, as a result of a recovery proceeding under Wis. Stats. ch. 126, Subchapter VII conducted against license holder because of license holder's default. License holder also agrees to indemnify any surety for any and all money a surety pays into the Fund as a result of license holder's default and a recovery proceeding under Wis. Stats. ch. 126, Subchapter VII of.

<b>*** If any lines in the following section are left blank, this application is invalid. ***</b>	
The applicant has authorized the undersigned person to execute this application. All statements contained in this application are true, complete and accurate. The undersigned authorized person fully understands that if any statement contained in this certification is not true, complete, or accurate or is false or misleading, the applicant and the authorized person signing this application may be in violation of Wis. Stats. § 126.34, and subject to the provisions of Wis. Stats. ch. 126, Subchapter VIII. The person signing the application must be listed on the front of this application.	
Signature:	
Type or Print – First Name and Last Name:	Position/Title:

**If you have any questions regarding this application, contact Robert Klein at (608) 224-4967.**

# Instructions for completing the Grain Warehouse Keeper License Application

"Grain warehouse" means a facility in this state that is used to receive, store, or condition grain for others or that is used in the shipment of grain for others, except that "grain warehouse" does not include a transport vehicle.

**If you store less than 50,000 bushels of grain for depositors at all locations for the entire license year, you do not need a license. However, if you want to be licensed, complete the entire form, sign and send required fees.**

Page 1. Indicate whether application is an original or a Renewal application by checking the appropriate box.

Legal Name: Please enter full name of applicant (Article of Incorporation, Partnership Agreement, etc.) including punctuation. If a sole proprietor ship, enter the individual's name and provide a social security number by contacting the department or we will contact you.

"Trade Name" – Optional, please complete this only if you are using a d/b/a different from the legal name.

Please check the one appropriate box indicating the type of business operation (Individual, Corporation, etc.). Also enter State of Formation.

Mailing Location: Please enter a contact person and mailing address where you want all correspondence to be sent. Please provide telephone number (s), fax and email of contact person.

Enter corporation or cooperative officers, partners, trustees, managers or members of an LLC (include titles). Individuals applying as a sole proprietor should enter themselves and the title owner.

Page 2. Please complete a line for each grain storage location where you operate, or propose to operate one or more grain warehouses during the license year. A location includes all grain warehouses at one address. You must also complete a worksheet (form TR-GR-2) for each location, if not previously provided. This worksheet must show the dimensions and bushel capacity for each grain storage bin or building. The capacity of grain storage bin or building is to be determined according to the instructions on form TR-GR-2. Include a diagram of the grain storage bins and buildings at each location, unless previously provided. Form:

<https://datcp.wi.gov/Documents/WisconsinBushelCapacityWorksheetBAGS.xls>

At the bottom of page in Total of Bushel Capacity box, add each grain storage location bushel capacity amount.

Page 3. LICENSE FEE COMPUTATION Section: Question 1) Enter applicant's month and day of their fiscal year end.

Question 2) There is a non-refundable license fee of \$25 which is applied to all grain warehouse keeper licenses.

Question 3) There is a license fee of \$25 for each location listed as a grain storage location.

Question 4) The Inspection fee is based on a calculation obtained by multiplying the combined grain warehouse capacity reported under Wis. Stats. § 126.26(2)(e) by .0025 per bushel, rounding the product to the nearest \$1,000, except that the inspection fee may not be less than \$1,000 or more than \$10,000. See examples on page 3.

Question 5) There is a Supplementary Inspection fee of \$275 for each grain storage location other than your primary location.

Question 6) There is a surcharge fee of \$500 for operating without a license. Other fees and surcharges may also be applied for activities during unlicensed periods (see Wis. Stats. § 126.26(3)(d)) if applicable.

Question 7) FOR RENEWAL ONLY: There is a license surcharge of \$100 for failure to file an annual financial statement, if required, by applicable deadline date. This surcharge applies to a renewal application only.

Question 8) FOR RENEWAL ONLY: There is a license surcharge late fee of \$100 for failure to renew a license by the license expiration date of August 31<sup>st</sup>.

Question 9) FOR RENEWAL ONLY: There is a fee credit when the balance of the Agricultural Producer Security Fund contributed by grain warehouse keepers exceeds \$300,000 on May 31 of any license year. The department will insert the amount if applicable.

Question 10) Enter the total fees (add lines 2 through 8 less any amount on line 9).

The application must be signed by an officer of the applicant or the applicant, who certifies the accuracy of the information. A sole proprietor would sign himself or herself. An "officer" would include a partner in a partnership, a trustee in a trust or a manager-member in an LLC. Also enter the title of the person who has signed the application and enter the date signed. The authorized person fully understands that if any statement contained in this application is not true, complete, or accurate or is false or misleading, the applicant and the authorized person signing this application maybe in violation of Wis. Stats. § 126.34 and subject to the provisions of Subchapter VIII of Wis. Stats. ch. 126.

**ENCLOSE THE APPROPRIATE FEES/SURCHARGES** (check or money order, payable to DATCP).

Send application and fees/surcharges to:

**Wisconsin Dept. of Agriculture, Trade and Consumer Protection  
Division of Trade and Consumer Protection  
PO Box 93598  
Milwaukee, WI 53293-0598**

**To Preserve Confidentiality: DO NOT enclose any financial statement with this application.** A financial statement is required if your licensed storage capacity is greater than 300,000 bushels. Also, if not previously submitted, a current proof of insurance must be submitted on a TR-GR-3 form. Form: <https://datcp.wi.gov/Documents/GLCertificateofInsurance.pdf>.

Send these documents to:

**Wisconsin Dept. of Agriculture, Trade and Consumer Protection  
Producer Security Section – Grain  
PO Box 8911  
Madison, WI 53708-8911**

**IF YOU HAVE ANY QUESTIONS, PLEASE CALL Robert Klein (608) 224-4967**