

# Grant Program Calendar

January 1	Counties may develop landowner cost-share contracts for using current year's funds.
Mid-January	Next year's Joint Grant Application will be e-mailed to counties and other project cooperators.
January 31	Last day for counties to reimburse landowners for cost-share projects completed by December 31 of previous year.
February 15	Last day for counties to submit reimbursements to DATCP for staff and support funds AND cost-share projects that were completed in previous year.
Early April	LWCB recommends and DATCP Secretary signs Addendum to the current year Final Allocation Plan, approving county cost-share extensions. The approved extensions become part of the current year grant contract between DATCP and a county.
April 15	Last day to submit next year's Joint Grant Application.
April 15	Reports Due from counties to DATCP: <ul style="list-style-type: none"> <li>• Previous year's Annual Report of activities and accomplishments</li> <li>• Current year Work Plan is due.</li> </ul>
Mid-April	Email current year's SWRM schedule of awards to the counties.
May – February 15	Counties may submit reimbursement request for eligible cost-share project expenses incurred to DATCP for processing.
August 1 – February 15	Counties may submit reimbursement requests for current year staff and support expenses to DATCP.
August – September	The Joint Preliminary Allocation Plan is presented to LWCB for approval. Emailed to counties for 30-day review period which ends as posted.
Mid-September	The transfer form and instructions will be emailed to the counties for transferring cost-share funds from county to county.
October	The Joint Final Allocation Plan is presented to LWCB for approval and then submitted to DATCP and DNR secretaries for signature.
Late October	The approved Joint Final Allocation Plan is emailed to the counties.
Early November	The cost-share project extension form and instructions is emailed to counties.
December 1	Last day to submit a request to DATCP to transfer current year cost-share funds between counties.
December 31	Last day for counties to have cost-share contracts signed by landowners to be eligible for current year funds. Last day for counties to email in their extension request to DATCP.