



State of Wisconsin
Governor Scott Walker

Department of Agriculture, Trade and Consumer Protection
Sheila Harsdorf, Secretary

Instructions for Extending

Producer-Led Watershed Protection Grants from 2018 to 2019

It's that time of the year to be thinking about extending unspent grant funds into next year. You must request an extension on or before **December 31, 2018** in order to extend 2018 grant funds into 2019.

REMINDER POINTS:

- ▶ Approved extensions are valid until December 31, 2019.
- ▶ All extension requests must be received electronically on or before December 31, 2018.
- ▶ To request an extension of 2018 funds, please e-mail the following information to rachel.rushmann@wisconsin.gov:
 - Total dollar amount requested for extension
 - Dollar amount of each category requested for carryover
- ▶ DATCP will notify producer-led groups on their extension approval by February 15, 2019. DATCP may contact groups prior to this date to make necessary changes in their requests to comply with contractual and programmatic requirements.
- ▶ Questions? Please contact Rachel Rushmann at 608-224-4622, rachel.rushmann@wi.gov

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