



STRUCTURAL PESTICIDE APPLICATIONS COMPLIANCE CHECKLIST

All of the elements in this checklist must be addressed to legally operate as a commercial pesticide application business in Wisconsin. A pesticide is any substance used to control or repel a pest or to prevent the damage that pests may cause. Pests can be insects, mice and other animals, unwanted plants (weeds), fungi, or microorganisms like bacteria and viruses.

Structural pesticide applications encompass the following purposes: 1) To protect stored, processed or manufactured products. 2) To control pests in or around food handling establishments, human dwellings, schools, institutions, industrial establishments, warehouses, grain elevators or like facilities, and the areas immediately adjacent to those facilities. Perimeter barrier applications and spot applications beyond 10 feet of a structure made to discourage pests from entering a structure are allowed. 3) To control pests other than mosquitoes, that have public or medical importance.

- 1. **Commercial Pesticide Application Business License:** Business shall be licensed annually, includes sole proprietors. Wis. Admin. Code § ATCP 29.20(1).
- 2. **Commercial Pesticide Applicator Certification:** Each individual who uses pesticides or who “directs the use” as a supervisor, shall be certified within the appropriate pesticide applicator certification category. Applicators certify in different categories for different types of applications. Wis. Admin. Code § ATCP 29.26, 29.8 and 29.31(1)-(16).
- 3. **Individual Commercial Applicator Licenses:** Each individual who applies pesticides or is “directing the use” of a pesticide as a supervisor shall be licensed annually. Wis. Admin. Code § ATCP 29.25(1).
- 4. **Storage and Transportation of Pesticide:** Store and transport according to state requirements. Wis. Admin. Code § ATCP 29.40, 29.45, 29.47 and ATCP 33.
- 5. **Use and Disposal of Pesticide:** Properly use and dispose of pesticides. Wis. Admin. Code § ATCP 29.40, 29.45, 29.47, and ATCP 33.
- 6. **Residential Applications**
 - Pre-Application Information:** Before the first pesticide application is made each year, give your residential customer a written offer of pre-application information. Wis. Admin. Code § ATCP 29.55(2).
 - Notice to Residents:** At the time of application, specific application information shall be provided to residents. Wis. Admin. Code § ATCP 29.55(3).
- 7. **Advanced Notice for Bees:** Provide specific application information to individuals requesting advance notification of pesticides highly toxic to bees. Wis. Admin. Code § ATCP 29.51(1).
- 8. **Warning Signs at Application Sites:** Post a warning sign before applying a pesticide to a residential structure, and at locations where pesticides with a restricted entry interval are used. Wis. Admin. Code § ATCP 29.55(3)(c), 29.52(3) and 29.55(4).

- 9. **Post-Application Information:** After making a pesticide application, give the customer specific information, including post application precautions. Wis. Admin. Code § ATCP 29.22.
- 10. **Pesticide Application Records:** Businesses / applicators shall create records for all pesticide applications, and keep them for two years. Wis. Admin. Code § ATCP 29.21(1) and 29.33(1).
- 11. **Applications Beyond 10 Feet of a Structure to Control Structural Pests:** You must follow the Landscape rules including the Landscape Registry, pre and post-application information, information to others and posting warning signs. Wis. Admin. Code § ATCP 29.56.