



Wisconsin Department of Agriculture, Trade and Consumer Protection
 Division of Trade and Consumer Protection Division
 PO Box 8911, Madison, WI 53708-8911
 Phone: (608) 224-4942

Vehicle Scale Completed Installation Report Form

Wisconsin Stat. § 15.04(1)(m) requires the following notice: This form is authorized by Wis. Stat. §§ 93.07(2) and 98.16(4). Under Wis. Admin. Code § ATCP 93.30(5), within 5 days after installing a commercial vehicle scale, a written report must be filed with DATCP that includes all of the information listed in paragraphs (a) through (g) of that rule. You may use this form TR-WM-30a in complying with the written report requirements of ATCP 93.50(5)(a) through (g). Failure to comply with any rule in Wis. Admin. Code ch. ATCP 92 is subject to the penalties listed in Wis. Stat. § 98.26(1). This form is subject to Wisconsin's public records law, Wis. Stat. §§ 19.31 to 19.39. Therefore, personally identifiable information provided in this form might be used for purposes other than for which it was originally collected.

NAME OF VEHICLE SCALE OWNER			NAME OF CONSTRUCTION CONTRACTOR		
STREET ADDRESS			STREET ADDRESS		
CITY	STATE	ZIP	CITY	STATE	ZIP
EMAIL			CONTACT NAME		
PHONE () -			PHONE () -		EMAIL

Under Wis. Admin. Code § ATCP 92.30(5), within 5 days after installing a commercial vehicle scale, the person who installed the scale must file a written report of the completed installation with DATCP. The written report must include all of the information listed in paragraphs (a) through (g) of ATCP 92.30(5). In particular, please note that ATCP 92.30(5)(f) requires providing DATCP with a scale test report showing that a licensed service company inspected the scale in compliance with ATCP 93.50(7).

To comply with the completed installation written report requirements of ATCP 92.30(5), you may complete this form TR-WM-30a and then mail both the completed form and a copy of the required scale test report to:

<p>WDATCP Box 93598 Milwaukee, WI 53293-0598</p> <p>OR email the completed form and a copy of the scale test report to DATCPWeightsAndMeasures@wisconsin.gov <i>No payment is required for this form.</i></p>

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Permit number issued.	
Date of the installation or relocation.	
Location of the installation or relocation. (Please be as specific as possible)	
Name of the scale manufacturer (make).	
Model of the scale.	
Serial number of the scale.	
The capacity of the scale in tons.	
The sectional capacity of the scale if the scale was constructed before January 1, 1989, or the concentrated load capacity of the scale if the scale was manufactured on or after Jan. 1, 1989.	
Scale test report completed within 5 days of installation?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Indicate whether the previous scale was sold or decommissioned/scrapped. If the previous scale was sold identify the name, and address of the buyer and seller.	
If the previous scale was sold identify the name, and address of the buyer and seller.	

If the previous scale was sold, indicate the date of the sale.		
SCALE OWNER (PRINT NAME)	SCALE OWNER (SIGNATURE)	DATE SIGNED
DATE OF SCALE TEST REPORT		
MAILED TO DATCP BY (PRINT NAME)		DATE MAILED TO DATCP
Do not operate your Vehicle Scale until you receive your Vehicle Scale License from DATCP. Wisconsin Stat. § 98.16(2)(am) and Wis. Admin. Code § ATCP 92.31(1) prohibit operating a vehicle scale without a license to operate the scale issued by DATCP.		
If you have any questions, please call us at (608) 224-4942 or e-mail datcpweightsandmeasures@wisconsin.gov		