



**Wisconsin Department of Agriculture,  
Trade and Consumer Protection  
(WDATCP)**  
(608) 224-4574

**License Number: xxxxxx  
Currently Expires: 02/20/2019  
Statute: 94.10**

## **Expiration Notice: Nursery (Type) License**

Legal Applicant  
Mailing address  
city, state, zip

**To apply for the licensing cycle that begins on February 21, 2019, please follow the instructions below. If your application is received after February 20, 2019, you will be charged a late fee equal to 20% of the license fee.**

Legal Name:                      Legal Name  
  
Doing Business As:              DBA  
  
   Physical Address

### **IMPORTANT:**

If you would like to apply for the next license cycle beginning 2/21/2019, please do one of the following:

- 1) Renew and pay online. To speed the application process by accessing your stored license information, please register on the site using the PIN below.

**WEBSITE: <https://MyDATCP.wi.gov> REGISTRATION PIN: xxxxxxxxxxxxxxxxxxxx PIN EXPIRATION: 2/20/2019**

- 2) Or, from the DATCP.wi.gov website, an application with instructions can be downloaded and printed. Mail the completed application with your payment.
- 3) Or, if you would like an application with instructions mailed to you, please call (608) 224-4574 or email DATCPnursery@wisconsin.gov. Mail the completed application with your payment.

Application materials and required fee(s) must be received by the Department before your license will be issued. Failure to fully complete your application will prohibit license issuance. Your license application and fee(s) must be received by the Department on or before February 20, 2019. Applications received after that date will be charged a 20% late fee. If your completed application is not received by the Department by February 20, 2019, your license will expire and you may no longer continue to sell nursery stock or Christmas trees for harvest.

Since licenses are not transferable, if you are changing your legal applicant, contact us so this license can be closed. You can then go online and apply for a new license.

If you no longer need this license, return this notice indicating the reason why (out of business, no longer operating as a nursery grower, sales less than \$250, sold business, etc.) by mail or email to DATCPnursery@wisconsin.gov so that the Department records can be updated.

**Thank You,  
Wisconsin Department of Agriculture, Trade and Consumer Protection  
Sheila E. Harsdorf, Secretary**