



Wisconsin Department of Agriculture, Trade and Consumer Protection  
 Bureau of Consumer Protection  
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# LANDLORD/TENANT

Wisconsin Admin. Code ch. ATCP 134 contains administrative rules applicable to residential rental agreements and residential landlord-tenant relations. Those rules were promulgated under authority of Wis. Stat. § 100.20(2). DATCP is responsible for administering and enforcing those laws. See Wis. Stat. §§ 93.01(intro.) and (3), 93.07(1), and 93.07(24).

## 1. HOW DO WE CONTACT YOU?

FIRST NAME		MIDDLE INITIAL	LAST NAME	
HOME PHONE ( ) -	WORK PHONE ( ) -	EXT.	CELL PHONE ( ) -	
Contact me between 8:00 A.M. and 4:00 P.M. at: <input type="checkbox"/> HOME <input type="checkbox"/> WORK <input type="checkbox"/> CELL <input type="checkbox"/> EMAIL				
ADDRESS STREET		APT. #	PO BOX	
CITY	STATE	ZIP	COUNTY	

## RENTAL PROPERTY ADDRESS

RENTAL ADDRESS STREET		APT. #	PO BOX	
CITY	STATE	ZIP	COUNTY	

## 2. WHAT BUSINESS IS YOUR COMPLAINT AGAINST?

NAME OF LANDLORD OR PROPERTY OWNER		NAME OF PROPERTY MANAGER OR MANAGEMENT COMPANY, IF ANY		
ADDRESS STREET		SUITE #	PO BOX	
CITY	STATE	ZIP	COUNTY	
PHONE ( ) -	NAME OF PERSON YOU TALKED TO		TITLE	
BUSINESS EMAIL		BUSINESS WEBSITE		

## INFORMATION ABOUT YOUR COMPLAINT

**3. Which of the following best describes your first contact with the business? (Check one)**

Internet  I responded to a printed advertisement  I telephoned the business  
 Email  Business sent me information in the mail  
 I responded to a radio or TV ad  I went to the business

**4. How old is the person who had contact with the business? Age (Check one)**  0-17  18-61  62 or older

**5. Did you sign a written rental agreement or lease? (Check one)**  No  Yes If yes, date signed: \_\_\_\_\_

**6. Were you given a copy of the agreement or lease? (Check one)**  No  Yes If yes, when? (attach a copy) \_\_\_\_\_

**7. Date lease began: \_\_\_\_\_ Ended: \_\_\_\_\_ Date you moved in: \_\_\_\_\_ Moved out: \_\_\_\_\_**

**8. Did you receive a check-in list? (Check one)**  No  Yes **Check-out list? (Check one)**  No  Yes If yes, please attach copy.

**9. Before you agreed to rent, were you promised repairs? (Check one)**  No  Yes

Were the promises to make repairs put in writing? (Check one)  No  Yes If yes, please attach copy.

Were the repairs completed? (Check one)  No  Yes Were the repairs completed by specified date? (Check one)  No  Yes

**10. Has a building inspector ordered the landlord to make repairs? (Check one)**  No  Yes

If yes, when? \_\_\_\_\_ What repairs? \_\_\_\_\_ Name of inspector: \_\_\_\_\_

**11. Did you notify the landlord you planned to move? (Check one)**  No  Yes If yes, date: \_\_\_\_\_

**12. How did you notify the landlord you planned to move? (Check one)**  Written notice (attach a copy)  By phone  In person

