CREP Easement Establishment Process

1. Producer initiates process by contacting FSA and locating land on aerial map.

2. Works with producer to partially complete CRP-2C.

3. Determine eligibility of owner, land, practice and practice size.

4. Continue to fill out CRP-2C using info from aerial map and forward to NRCS or LCD.

5. Visit site & make an eligibility determination. Area is flagged.


8. Producer installs practice with guidance from LCD & NRCS. Producer signs FSA-848B pg#3 & submits bills with documentation to FSA.

9. GPS location of easement marked by flags. Install monumentation. NRCS sends data to LCD if applicable.

10. Fills in additional CRP-2C blocks.


12. Producer installs practice with guidance from LCD & NRCS. Producer signs FSA-848B pg#3 & submits bills with documentation to FSA.

13. Producer installs practice with guidance from LCD & NRCS. Producer signs FSA-848B pg#3 & submits bills with documentation to FSA.


15. Review CREP application & documents, enter into state database, develop legal description.

16. Develop permanent monumentation if not previously installed during step #9.

17. Works with Producer to develop & complete the Conservation Plan.


19. Complete forms AD-1026 & CCC-502 if applicable.

20. Ensures all documents are complete including Producer signatures. (Except final LCD & DATCP signatures)

21. Approve final CRP-1. Complete CRP-2C. Send copies to LCD.

22. Notify Producer of contract approval with form CRP-24. Send copy to LCD.

23. LCD representative signs LWR-281 & 286. Submit to DATCP along with copies of CRP-1, complete CRP-2C, CRP-24 & Env. Benefits form. Also, Producers check to ROD.

24. Identify CREP easement area on official aerial photo.

25. Endorses state lump sum check and sends to Producer.

26. Create form FSA-848A & FSA-848B.

27. Send form FSA-848A to Producer.

28. Complete form FSA-848B.

29. Producer installs practice with guidance from LCD & NRCS. Producer signs FSA-848B pg#3 & submits bills with documentation to FSA.

30. Certifies & signs FSA-848B after practice installation.

31. Up to 50% cost share payment issued to producer. Copy of FSA-848A, FSA-848B & cost sharing documentation sent to LCD.

32. Reviews & approves Conservation Plan.

33. Copy state check & sends original to Producer.

34. Issue 40% PIP upon practice completion if applicable.

35, 36, 37 - Annual status reviews for years 1,2 &3. As needed. Copies to FSA & LCD

Agency Responsible: FSA, NRCS, LCD, DATCP, LCD or NRCS, FSA/NRCS, Stop/Complete