

**LAND AND WATER CONSERVATION BOARD  
ADVISORY COMMITTEE ON RESEARCH  
MEETING MINUTES**

**March 5, 2024  
Microsoft Teams Meeting**

**Item #1      Call to Order – Roll call, open meeting notice, approval of agenda, approval of March 5, 2024 Committee meeting minutes.**

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**Call to Order**

The Advisory Committee on Research (“Committee”) to the Land and Water Conservation Board (“LWCB” or “Board”) met via videoconference on March 5, 2024. The meeting was preceded by public notice as required by Wis. Stat. § 19.84. The meeting was started at 9:02am, and a quorum was not present until 9:14am.

**Committee Members Present**

**Members:** Ron Grasshoff, Monte Osterman, and Tim Anderson. A quorum was present at 9:14am.

**Committee Advisors Present**

**Advisors:** Dr. Francisco Arriaga.

**Approval of Agenda**

**Motion**

Grasshoff motioned to approve the agenda as presented, seconded by Osterman, and the motion carried unanimously.

**Approval of Minutes**

**Motion**

Osterman motioned to approve the draft minutes of the January 9, 2024 meeting minutes as presented, seconded by Anderson, and the motion carried unanimously. The approved minutes shall be posted as the official meeting record for publication on the LWCB website.

**Item #2      Discuss 2023 LWCB Survey Report and Report Distribution Update**

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Kirsten Biefeld, DATCP, debriefed that there had been 6 responses so far, one of whom included a representative of the Dairy Innovation Hub who cited a willingness to connect to further researchers within the group.

**Item #3      Review 2024 Work Plan for the Advisory Committee on Research**

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Ron Grasshoff, Committee Chair, opened this discussion to review the work plan approved in the January 9, 2024 meeting, which had originally been approved with the stipulation that it could be revised and updated in each LWCB Advisory Committee on Research meeting. The work plan was further

specified, including adding “Priority” and “Update Date” columns. Kirsten Biefeld is to send a reminder to the UW System stakeholders engaged in the February survey to garner more replies before the March 29 deadline.

**Motion**

Osterman motioned to approve of the current work plan updates that will be subject to further changes at future meetings, seconded by Anderson, and the motion carried unanimously.

**Item #4      Discuss LWCB Committee Vacancy**

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Ron Grasshoff, Committee Chair, opened the floor to discuss filling the committee vacancy and methods of advertising the position to county board conservation departments. It was discussed that the matter of the vacancy and how to advertise for it would be subject in the April LWCB Board meeting.

**Item #5      Member Updates with Possible Discussion**

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This item was not discussed.

**Item #6      Planning for the next Advisory Committee meeting**

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The next Advisory Committee meeting will be pushed off until July 2<sup>nd</sup>, cancelling the May 7 meeting. The Committee should expect the following at the next meeting:

- Update regarding the responses for the UW System Outreach Survey received by the March 30<sup>th</sup> deadline.
- Update regarding the LWCB discussion regarding the Advisory Committee

**Item #7      Adjourn**

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**Motion**

Osterman motioned to adjourn, seconded by Anderson, and the motion carried unanimously. The meeting was adjourned at 10:20am.

Respectfully submitted by,

Kirsten Biefeld, Bureau of Land and Water Resources  
Division of Agricultural Resource Management  
WI Department of Agriculture, Trade and Consumer Protection