



VETERINARY EXAMINING BOARD

MEETING MINUTES

Wednesday, January 25, 2017

PRESENT: Bruce Berth, Robert Forbes, D.V.M., Philip Johnson, D.V.M., Kevin Kreier, D.V.M., Dana Reimer, C.V.T.; Lisa Weisensel Nesson, D.V.M. and Diane Dommer Martin, D.V.M. by teleconference. (Absent: Sheldon Schall)

STAFF: Department of Agriculture, Trade, and Consumer Protection (DATCP): Lauren Van Buren and Cheryl Daniels, DATCP Attorneys; Matt Tompach, Administrative Policy Advisory; Sally Ballweg, License/Permit Program Associate; Kelly Markor, Executive Staff Assistant.

CALL TO ORDER

Philip Johnson, Chair, called the meeting to order at 9:07 am. A quorum of seven (7) members was confirmed.

INTRODUCTIONS

Philip Johnson welcomed new Board member Kevin Kreier, who talked about his work with Badger Veterinary Clinic. The Board thanked outgoing member Neil Wiseley, D.V.M. for his service to the Board.

APPROVAL OF THE AGENDA

MOTION: Robert Forbes moved, seconded by Kevin Kreier, to approve the Agenda. Motion carried unanimously.

APPROVAL OF THE BOARD MEETING MINUTES OF THE OCTOBER 26, 2016 MEETING

MOTION: Dana Reimer moved, seconded by, Kevin Kreier, to approve the minutes from the Wednesday, October 26, 2016, meeting. Motion carried unanimously.

PUBLIC COMMENTS

No comments were received.

ADMINISTRATIVE UPDATES

AMERICAN ASSOCIATION OF VETERINARY STATE BOARDS (AAVSB) MATTERS

Bruce Berth moved, seconded by Kevin Kreier, to nominate Robert Forbes as 2017-2018 AAVSB Representative to the NBVME/ICVA. Motion carried unanimously. (In November 2016, the National Board of Veterinary Medical Examiners [NBVME] changed its name to the International Council of Veterinary Assessment [ICVA]. Currently, the AAVSB Bylaws still refer to this organization as NBVME).

GLOBE UNIVERSITY

Update from David Dies, Executive Director of the Wisconsin Educational Approval Board, on the closure of Globe University's Wisconsin campuses due to the U.S. Department of Education (DOE) ending participation of Globe in federal student aid programs.

ELECTION OF OFFICERS

BOARD CHAIR

NOMINATION: Robert Forbes nominated Philip Johnson for the Office of Board Chair. Seconded by Dr. Dommer Martin.

Matt Tompach, Executive Director, called for nominations three (3) times.

Philip Johnson was elected as Chair by unanimous consent.

VICE CHAIR

NOMINATION: Bruce Berth nominated Robert Forbes for the Office of Vice Chair. Seconded by Dana Reimer.

Matt Tompach, Executive Director, called for nominations three (3) times.

Robert Forbes was elected as Vice Chair by unanimous consent.

SECRETARY

NOMINATION: Philip Johnson nominated Diane Dommer Martin for the Office of Secretary. Seconded by Kevin Kreier.

Matt Tompach, Executive Director, called for nominations three (3) times.

Diane Dommer Martin was elected as Secretary by unanimous consent.

2017 ELECTION RESULTS	
Board Chair	Philip Johnson
Vice Chair	Robert Forbes
Secretary	Diane Dommer Martin

2017 LIAISON APPOINTMENTS	
Education and Exams Liaison	Lisa Weisensel Nesson <i>Alternate:</i> Sheldon Schall

Continuing Education Liaison	Philip Johnson <i>Alternate: Sheldon Schall</i>
Legislative Liaison	Bruce Berth <i>Alternate: Kevin Kreier</i>
Administrative Rules Liaison	Diane Dommer Martin <i>Alternate: Kevin Kreier</i>
Monitoring Liaison	Lisa Weisensel Nesson <i>Alternate: Kevin Kreier</i>
Screening Panel	Sheldon Schall, Robert Forbes, Diane Dommer Martin and Dana Reimer
Credentialing Panel	Lisa Weisensel Nesson, Diane Dommer Martin and Philip Johnson

MOTION: Bruce Berth moved, seconded by Kevin Kreier, to affirm the Chair’s appointment of liaisons for 2017. Motion carried unanimously.

MOTION: Robert Forbes moved, seconded by Bruce Berth, to remove the travel and website liaison positions. Motion carried unanimously.

DELEGATION MOTIONS

Delegated Authority – Urgent Matters

MOTION: Lisa Weisensel Nesson moved, seconded by Bruce Berth: In order to facilitate the completion of assignments between meetings, the Board delegates authority by order of succession to the Chair, highest ranking officer, or longest serving member of the Board, to appoint liaisons to the Department to act in urgent matters, to fill vacant appointment positions, where knowledge or experience in the profession is required to carry out the duties of the Board in accordance with the law. Motion carried unanimously.

Delegated Authority - Screening Panel

MOTION: Dana Reimer moved, seconded by Kevin Kreier, that the Board delegates authority to the Screening Panel to open cases for investigation or close cases inappropriate for further action. Motion carried unanimously.

MOTION: Robert Forbes moved, seconded by Bruce Berth, that the Board delegates authority to the Screening Panel to consider questions related to scope of practice of veterinary medicine and veterinary technicians. The Screening Panel may choose to approve or reject a particular practice, or bring the matter to the full Board.

Delegated Authority - Credentialing Committee

MOTION: Kevin Kreier moved, seconded by Lisa Weisensel Nesson, that the Board delegates authority to the Credentialing Committee to address all issues related to credentialing matters, except potential denial decisions should be referred to the full Board for final determination. Motion carried unanimously.

MOTION: Bruce Berth moved, seconded by Lisa Weisensel Nesson, that the Board delegates authority to the Credentialing Committee to employ a “passive review” process for background checks, whereby if no Committee member requests a Committee meeting on the materials within five (5) business days after receiving them, the application would be considered cleared to proceed through the process. Motion carried unanimously.

Delegated Authority - Document Signatures

MOTION: Robert Forbes moved, seconded by Dana Reimer, that the Board delegates authority to the Chair to sign documents on behalf of the Board. In order to carry out duties of the Board, the Chair has the ability to delegate this signature authority to the Board’s Executive Director for purposes of facilitating the completion of assignments during or between meetings. Motion carried unanimously.

Delegated Authority - Monitoring Liaison and Department Monitor

MOTION: Kevin Kreier moved, seconded by Robert Forbes, to adopt the “Roles and Authorities Delegated to the Monitoring Liaison and Department Monitor” document. Motion carried unanimously.

LICENSING/ EXAM INQUIRIES

MOTION: Lisa Weisensel Nesson moved, seconded by Dana Reimer, to approve VTNE Eligibility for the application of Nicolette Sra, once all requirements are met. Motion carried unanimously.

MOTION: Dana Reimer moved, seconded by Kevin Kreier, to approve VTNE Eligibility for the application of Marcia Motta, once all requirements are met. Motion carried unanimously.

The Board determined that when Brittany Kirschbaum finishes her educational program in New Zealand, members will consider whether to approve it for VTNE eligibility, after receiving all available information on the program.

LEGISLATIVE/ADMINISTRATIVE RULE MATTERS

The Board discussed VE 1 - Final Draft to amend Wis. Admin. Code § VE 1.02 (9), relating to the definition of veterinary medical surgery, and requested an updated draft at April Meeting.

The Board affirmed that procedures to ear tag or microchipping to identify an animal do not constitute the practice of veterinary medicine. The Board also affirmed that cystocentesis and the placement of IV catheters do constitute the practice of veterinary medicine.

The Board discussed retaining sutures to prevent uterine prolapse reoccurrence, placement of sutures as part of non-surgical treatment of a displaced abomasum and implantation of embryos as part of a bovine embryo transfer procedure. The Board determined that these procedures should not be included as exemptions in VE 1. The Board affirmed that the diagnosis and treatment of uterine prolapse and displaced abomasums, along with the bovine embryo transfer procedure, are the practice of veterinary medicine and should be performed by licensed veterinarians.

SCOPE OF PRACTICE

Neil Wiseley, D.V.M., commented on the rendering of veterinary services by non-veterinarian employees on their own animals. Robert Forbes requested further discussion on this matter at a later meeting.

The Board discussed bovine embryo transfer and reaffirmed that it is considered the practice of veterinary medicine.

FUTURE MEETING DATES AND TIMES

The dates of February 22 and March 22 were set for the VEB Screening Committee.

The next date meeting for the VEB is April 26, 2017, at 9:00 am at POSOB/DATCP in Boardroom.

FUTURE AGENDA ITEMS

Philip Johnson requested clarification on the Board members' terms, the process for continuing on the Board and requirements for leaving the Board. Cheryl Daniels advised that it is a gubernatorial appointment.

The Board adjourned for lunch at 11:35 a.m.

The Board reconvened at 12:05 pm.

CLOSED SESSION MOTION

MOTION: Robert Forbes moved, seconded by Kevin Kreier, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.). Philip Johnson read the language of the

motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Lisa Weisensel Nesson -yes; Diane Dommer Martin -yes; Dana Reimer -yes; Philip Johnson -yes; Kevin Kreier -yes; Bruce Berth -yes; Motion carried unanimously.

RECONVENE TO OPEN SESSION

MOTION: Robert Forbes moved, seconded by Dana Reimer, to reconvene to open session. Motion carried unanimously. The Board reconvened at 12:57 pm.

MOTION: Robert Forbes moved, seconded by Kevin Kreier, to confirm the Rules Advisory Committee Membership as Pedro Rivera, Ann Margret Morgan, Ruthanne Chun, John Swingle, Carrie Stefaniak, Teresa Raffel, Kris Eggleston, Maya Meinhold, Thereasa Wirkus, Jordan Lamb and Lance Paulson. Motion carried unanimously.

MOTION: Dana Reimer moved, seconded by Lisa Weisensel Nesson, to close 16 TECH 002, 16 VET 017, 16 VET 025, and 16 VET 033. Motion carried unanimously.

MOTION: Kevin Kreier moved, seconded by Robert Forbes, to accept stipulations and accept the final decision and order for 16 VET 031, 16 VET 031, 16 VET 029, 16 VET 013, 16 VET 003, and 16 VET 032. Motion carried unanimously.

MOTION: Bruce Berth moved, seconded by Lisa Weisensel Nesson, to delegate ratification of examination results to DATCP staff and to ratify all licenses and certificates as issued. Motion carried unanimously.

ADJOURNMENT

MOTION: Robert Forbes moved, seconded by Kevin Kreier, to adjourn. Motion carried unanimously.

The meeting adjourned at 1:03 pm.