



State of Wisconsin  
Governor Scott Walker

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**Department of Agriculture, Trade and Consumer Protection**  
Ben Brancel, Secretary

**TO:** Liquid Propane Gas (LPG) Meter Operators  
**FROM:** Kathy Knapp, Regulation and Safety Section  
**SUBJECT:** LPG Meter Weights and Measures Law Changes

Wisconsin Weights and Measures LPG meter laws were changed in 2009. LPG meters are defined as commercial meters used to measure liquefied petroleum gas sold or delivered to a consumer.

Effective December 1, 2011 your company will need an annual license from the Wisconsin Department of Agriculture, Trade and Consumer Protection for all LPG meters. A separate license is required for each meter. The annual license fee is \$40 per meter. **A license is not prorated or transferable between operators or meters.** You can find a copy of the law, Wisconsin Administrative Code s. ATCP 92.40, at:  
[http://www.legis.wisconsin.gov/rsb/code/atcp/atcp\\_vol\\_2.html](http://www.legis.wisconsin.gov/rsb/code/atcp/atcp_vol_2.html)

### **Annual Licensing**

1. The license period for LPG meters is December 1<sup>st</sup> – November 30<sup>st</sup>. A \$40 annual license fee for each meter will be due November 30, 2011. The annual license fee will increase to \$60 for following years.
2. DATCP will send license applications to known meter operators. If you do not receive license application materials by November 1, 2011 you can download the application materials at:  
[http://datcp.wi.gov/Consumer/Weights\\_and\\_Measures/License\\_Applications/index.aspx](http://datcp.wi.gov/Consumer/Weights_and_Measures/License_Applications/index.aspx)
3. Annual licensing replaces the one time permitting requirement for LPG meters. LPG operators no longer need to file one time permit applications with the department.

### **Meter Testing Requirements**

1. Meter operators must have a Wisconsin licensed service company test every LPG meter for accuracy at least annually.
2. A test report for a test conducted after November 30, 2010 must accompany license application materials that are due November 30, 2011.
3. Meter operators should schedule testing as soon as possible for all meters that do not have current annual tests.
4. Operators need to test meters at least annually (within 12 months of the previous test) after November 30, 2011.

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5. The operator, or the Weights and Measures service company on behalf of the operator, must send a test report to the department within 30 days after the test is completed.
6. A test report must be submitted to the department before a license can be issued for a new meter.
7. Companies who are authorized to test meters are listed on the following website:  
[http://datcp.wi.gov/Consumer/Weights and Measures/Service Company Information/index.aspx](http://datcp.wi.gov/Consumer/Weights_and_Measures/Service_Company_Information/index.aspx)

### **Surcharges**

1. An operator must pay a license fee surcharge of \$200 if the operator is found operating a LPG meter without a license. Additional civil forfeiture penalties may also apply.
2. Operators must comply with testing and reporting requirements. An operator who fails to do so must pay a \$200 surcharge. Additional civil forfeiture penalties may also apply.

### **Reinspections**

A \$150 reinspection fee will be charged for Weights and Measures inspectors re-testing inaccurate meters. Reinspection fees must be paid in full before the department will issue a license.

If you have questions, please contact Weights and Measures at (608) 224-4942, or email:  
[DATCPWeightsAndMeasures@wisconsin.gov](mailto:DATCPWeightsAndMeasures@wisconsin.gov)