



## Wisconsin Department of Agriculture, Trade and Consumer Protection

Livestock Premises Registration (c/o WLIC)

135 Enterprise Dr., Ste. ID

Verona, WI 53593-0202

Fax: (608) 848-4702

# Livestock Premises Registration Instructions (Original)

(S. 95.51, Wis. Stats. and ch. ATCP 17, Wis. Adm. Code)

⇒ Complete this registration on-line at: <http://datcp.wisconsin.gov/uploads/Animals/pdf/ApplicationInstructions.pdf>

## INSTRUCTIONS

The livestock premises registration program is intended to protect animal health. Premises registration will help state animal health officials respond quickly to an animal health emergency. If you keep livestock in Wisconsin, please complete the enclosed livestock premises registration renewal form and return it in the envelope provided.

**Which animals are considered “livestock”?** See Section E for additional livestock types

- **Bovine** (bison, beef cattle, and dairy cattle).
- **Horses or other equine.**
- **Poultry** (includes ratites and captive game birds, see section E).
- **Swine.**
- **Sheep.**
- **Farm-raised deer or other cervids.**
- **Fish** (kept at a fish farm).
- **Goats.**
- **Llamas, alpacas, or other camelids.**

## Who needs to register?

**Any person**<sup>†</sup> who keeps one or more livestock animals at a location in Wisconsin is required to register that location. To “keep livestock” means to own, feed, house, confine or care for livestock, or to exercise legal or physical control over livestock. However, if two or more persons have a role in keeping livestock at the same location, then any one of those persons may register that location – one registration will suffice for all.

**Certain DATCP licensees** that keep livestock must register, including **slaughter establishments** required to be licensed under s. ATCP 55.03(3), **equine quarantine stations** for which a permit is required under s. ATCP 10.37(3), **deer farms** required to be registered under s. ATCP 10.46, **fish farms** required to be registered under s. ATCP 10.61, **animal markets** required to be registered under s. ATCP 12.02, **animal dealer premises** operated by animal dealers required to be licensed under s. ATCP 12.03 (unless the premises is registered as an animal market), **animal trucker premises** operated by animal truckers required to be licensed under s. ATCP 12.04 (unless the premises is registered as an animal market or as a premises operated by an animal dealer), **approved import feed lots** receiving a permit under s. ATCP 10.22(9), **rendering establishments, animal food processing establishments, and grease processing establishments** required to be licensed under Wis. Stat. s. 95.72. Transfer stations or other locations at which an operator collects livestock carcasses must be included. Dairy farms on which dairy cattle are kept must be registered. Livestock premises registration expires on the third December 31 after it is issued.

## Which locations need to be registered?

Every location at which livestock is kept in Wisconsin must be registered. Certain licensed livestock facility operations that keep or receive livestock **or livestock carcasses** at their sites must also be registered (See “Who needs to register?” above). Even if there are only one or two livestock animals at a location, that location must be registered. Locations where livestock are kept as pets or for family use only must also be registered.

## Section A – Registrant information

The ‘registrant’ is the name of the individual registering (first name, middle initial, last name) OR the legal name of the business (or other legal entity) that is registering. If the registrant is required to hold one of the licenses listed above, this registration should be in the name of the individual or legal entity that holds that license.

<sup>†</sup> “Person” means an individual, corporation, partnership, cooperative, limited liability company, trust or other legal entity.

Continued on next page.

## Section B – Contact information

'Primary contact' is the individual who best knows about livestock movement on and off or between the premises locations being registered and can be contacted if there is an animal disease emergency. If the primary contact individual does not have a phone number, provide the phone number of someone who would be able to reach the contact in case of an emergency, like a neighbor.

## Section C – Address of primary premises location

If the primary premises location does not have an address, enter a description of the location from a designated point (Example: "1/4 mile east of the intersection of Main Road and Jefferson Lane on Main Road") and provide geographic coordinates. Call toll-free (888) 808-1910 for assistance.

## Section D – Livestock premises type and non-producer participants

"Non-producer participants" are only those persons engaged in the USDA Disease Traceability Framework, such as the United States Animal Identification Number (USAIN) manager, USAIN tag distributor, designated animal health officials, and designated diagnostic laboratories.

If there is more than one business operation on a premises, call toll-free (888) 808-1910 for further instructions.

## Section E – Types of livestock or livestock carcasses on premises

Livestock types include:

▪ **Bovine** (bison, beef cattle, and dairy cattle) ▪ **Camelids** (includes llamas and alpacas) ▪ **Captive cervids** (includes deer, elk, moose, caribou, reindeer and the subfamily musk deer) ▪ **Equine** (includes horses, mules and donkeys) ▪ **Fish** (includes all fish kept at a fish farm that requires registration under s. ATCP 10.61) ▪ **Goats** ▪ **Poultry** (includes **domesticated fowl** like chickens, turkeys, geese, ducks, guinea fowl, squab, **ratites** like rheas, ostriches, emus, cassowaries, kiwi, and **captive game birds** like pheasants, quail, wild turkeys, migratory wildfowl, pigeons, and exotic birds raised for hunting, which are raised in captivity) ▪ **Sheep** ▪ **Swine**

## Section F – Secondary locations

In addition to your primary premises location (see Section C), you can also register one or more secondary (additional) locations at which you keep your livestock from time to time.

- For example, a dairy farm "premises" may include a *primary* location (that includes the milking barn or parlor) and one or more *secondary* locations (such as a non-contiguous pasture or heifer facility).
- If a person keeps livestock at multiple locations but never moves or commingles livestock between those locations, the person is advised to register those locations as separate premises (separate primary locations, each with its own livestock premises code).

If a secondary location has no street address, provide general directions from the primary premises to the secondary location and any other information that would help determine where that location is.

No more than 3 secondary locations can be added under a single livestock premises code without department approval. (To seek approval, contact the department at the address listed at the top left corner of the form or call 608-224-4884.)

The department will determine whether the secondary locations are part of the same premises for registration purposes, or whether they should be registered as separate premises under separate livestock premises codes.

**Additional premises** must be registered separately. Additional premises registration forms may be obtained by calling (888) 808-1910.

Information provided for livestock premises registration is CONFIDENTIAL as provided under Wis. Stat. s. 95.51 and s. ATCP 17.03, Wis. Adm. Code. However, personally identifiable information as defined under Wis. Stat. s. 19.62(5), which has been provided to the department for licensure or other purposes, may be subject to inspection under Wisconsin's Open Records Law, Wis. Stat. ss. 19.31-19.39. See also Wis. Stat. s. 15.04(1)(m).

Failure to provide the required information may result in penalties, which include withholding any license, registration, certificate or permit issued by the department under Wis. Stat. chs. 93, 95, and 97 and chs. ATCP 10, 12, 17, 55, 57, or 60 Wis. Adm. Code, and penalties including those under Wis. Stat. ss. 95.99 and 97.22.

DATCP is an equal opportunity employer.

Upon request, this application can be made accessible to persons with disabilities.

**If you have any questions, please call toll-free (888) 808-1910.**