

**LAND AND WATER CONSERVATION BOARD  
ADVISORY COMMITTEE ON RESEARCH  
MEETING MINUTES**

**September 5, 2023  
Microsoft Teams Meeting**

**Item #1      Call to Order – Roll call, open meeting notice, approval of agenda, approval of May 2, 2023 Committee meeting minutes.**

---

**Call to Order**

The Advisory Committee on Research (“Committee”) to the Land and Water Conservation Board (“LWCB” or “Board”) met via video conference on September 5, 2023. The meeting was preceded by public notice as required by Wis. Stat. § 19.84. The meeting was called to order by Committee Chair Ron Grasshoff at **9:03 a.m.**

**Committee Members Present**

**Members:** Ron Grasshoff, Bobbie Webster, Monte Osterman, and Tim Anderson. A quorum was present.

**Committee Advisors Present**

**Advisors:** Amber Radatz (UW-Extension).

**Approval of Agenda**

**Motion**

Osterman motioned to approve the agenda as presented, seconded by Webster, and the motion carried unanimously.

**Approval of Minutes**

**Motion**

Webster motioned to approve the draft minutes of the May 2, 2023 meeting minutes as presented, seconded by Osterman, and the motion carried unanimously. The approved minutes shall be posted as the official meeting record for publication on the LWCB website.

**Item #2      Update on UW Participation with LWCB Survey**

---

Katy Smith, DATCP, informed the Committee that the Department has started to receive responses from the Report Distribution. DATCP is still coordinating with Advisor Francisco Arriaga to obtain the list of contacts he recommended for report distribution.

**Item #3      Discuss 2023 LWCB Survey Report and Report Distribution and Potential Follow-up with Stakeholders**

---

Smith informed the Committee that Survey Distribution has completed for all parties previously identified by the Board at its June 6 and August 1, 2023 meetings, barring additional contacts as recommended by Advisor Arriaga.

Webster informed the Committee that the Dean of the College of Science, Engineering, and Technology had forwarded the report after receipt. Radatz informed the Committee that Report was distributed to Patrick Robinson, Associate Dean, College of Agriculture and Natural Resources.

---

**Item #4      Discuss Future LWCB Surveys**

---

The Committee evaluated opportunities for meeting its duty to advise the University of Wisconsin System on needed research and educational programs related to soil and water conservation under [s. 92.04\(2\)\(g\), Wis. Stats.](#) The committee discussed:

- Opportunities to identify UW-System institutions where certain initiatives might be more applicable
- How to use existing survey data to drill down into subjects needing research or educational programming [i.e. a survey may not need to be an annual occurrence]
- How to design next steps to build upon the survey with information that the Committee and Board may already have access to
- Using the survey data as an engagement strategy versus using the survey data to do more

The Committee discussed posing a question to Board members asking “What would you like to see for research and education initiatives in response to the 2023 Survey Report?”

Webster motioned that DATCP should coordinate with Advisor Arriaga to obtain a more detailed list of UW-System contacts to distribute the 2023 Survey Report. Regarding further distribution to UW contacts, DATCP should ask contacts what research topics they are already engaging in that fit within the priorities of the survey and to identify unmet needs or gaps within the survey. Seconded by Osterman, the motion carried unanimously. Radatz advised she would help Smith to craft language if DATCP obtained a more detailed list of UW-System contacts.

---

**Item #5      Member Updates with Possible Discussion**

---

No updates.

---

**Item #6      Planning for the Next Advisory Committee Meeting**

---

Chair Grasshoff, indicated Committee members should plan for a 1 hour meeting on Tuesday, November 7, 2023.

---

**Item #8      Adjourn**

---

**Motion**

Osterman motioned to adjourn, seconded by Webster, and the motion carried unanimously. The meeting was adjourned at 10:01 a.m.

Respectfully submitted by,

Katy Smith, Bureau of Land and Water Resources  
Division of Agricultural Resource Management  
WI Department of Agriculture, Trade and Consumer Protection