



Advisory Committee on Research Agenda

September 5, 2023

The Advisory Committee on Research (Committee) to the Land and Water Conservation Board (LWCB) will meet on September 5, 2023 at 9:00 am via Microsoft Teams. To attend the meeting, join by telephone at 608-571-2209 with Conference ID 159 544 184# or click the following Teams [hyperlink](#). The agenda for the meeting is shown below.

AGENDA ITEMS AND TENTATIVE SCHEDULE:

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|----------|---|--|
| 9:00 AM | 1 | Meeting Called to Order – Ron Grasshoff, Committee Chair <ul style="list-style-type: none">a. Roll Call and Introductionsb. Open meeting noticec. Approval of meeting agendad. Approval of May 2, 2023 meeting minutes |
| 9:10 AM | 2 | Update on UW Participation with LWCB Survey
Ron Grasshoff, Committee Chair |
| 9:25 AM | 3 | Discuss 2023 LWCB Survey Report and Report Distribution and Potential Follow-up with Stakeholders
Ron Grasshoff, Committee Chair |
| 9:40 AM | 4 | Discuss Future LWCB Survey's
Ron Grasshoff, Committee Chair |
| 9:50 AM | 5 | Member updates with possible discussion |
| 9:55 AM | 6 | Planning for the next Advisory Committee Meeting -
Ron Grasshoff, LWCB |
| 10:00 AM | 7 | Adjourn |

**LAND AND WATER CONSERVATION BOARD
ADVISORY COMMITTEE ON RESEARCH
MEETING MINUTES**

**May 2, 2023
Microsoft Teams Meeting**

Item #1 Call to Order – Roll call, open meeting notice, approval of agenda, approval of March 7, 2023 Committee meeting minutes.

Call to Order

The Advisory Committee on Research (“Committee”) to the Land and Water Conservation Board (“LWCB” or “Board”) met via videoconference on May 2, 2023. The meeting was preceded by public notice as required by Wis. Stat. § 19.84. The meeting was called to order by Committee Chair Ron Grasshoff at **9:01 am**.

Committee Members Present

Members: Ron Grasshoff, Bobbie Webster, Monte Osterman, and Tim Anderson. A quorum was present.

Committee Advisors Present

Advisors: Dr. Francisco Arriaga (UW-CALS). Advisor representation from UW-Extension is pending.

Approval of Agenda

Motion

Webster motioned to approve the agenda as presented, seconded by Osterman, and the motion carried unanimously.

Approval of Minutes

Motion

Webster motioned to approve the draft minutes of the March 7, 2023 meeting minutes as presented, seconded by Anderson, and the motion carried unanimously. The approved minutes shall be posted as the official meeting record for publication on the LWCB website.

Item #2 Presentation of the Draft 2023 LWCB Survey Report

Zach Zopp, DATCP, presented to the Committee a draft copy of the *2023 Soil & Water Conservation Research and Educational Needs Survey Report* (“2023 LWCB Survey Report”). The 2023 LWCB Survey Report is available online at the LWCB website within the May 2, 2023 [meeting packet](#).

Item #3 Discussion and Recommendation for Approval of 2023 LWCB Survey Report

Chair Grasshoff, opened the floor for a general discussion on the 2023 LWCB Survey Report. During discussion, the following amendments were requested to the report: Arriaga requested adding a citation for the Department’s Land Acknowledgment; Webster requested minor revisions to each of the three report recommendations and for the Department to review punctuation used within its Land

Acknowledgment. After discussion concluded, Chair Grasshoff requested a motion reflective of actionable items from discussion.

Motion

Webster motioned to approve the 2023 LWCB Survey Report – as amended during discussion – to the LWCB for consideration as the Board’s final report for the 2023 survey of soil and water conservation research and educational needs (“2023 LWCB Survey”), seconded by Anderson, and the motion carried unanimously.

Item #4 Discussion and Recommendations to Implement, Distribute, and Conclude the 2023 LWCB Survey

Chair Grasshoff, opened the floor for a general discussion on how to implement, distribute, and conclude the 2023 LWCB Survey. The Committee discussed remaining tasks, responsibilities, and logistics required to conclude the 2023 LWCB Survey. Should a media contact be required for the 2023 LWCB Survey, the Committee expressed its desire for the Board Chairperson to serve out this responsibility. During discussion, the Committee directed Department staff to 1) prepare a cover memo to accompany the 2023 LWCB Survey Report when it’s presented to the LWCB on June 6, 2023 and 2) consult with the Department Public Information Officer regarding the Boards ability to publish a media press release through the Department. Chair Grasshoff then requested a motion reflective of actionable items from discussion.

Motion

Webster motioned for the Committee to make a recommendation to the LWCB, that the Board select a person to prepare a single cover letter to accompany the distribution of the final 2023 LWCB Survey Report; and for the LWCB to distribute the final 2023 LWCB Survey Report to the University of Wisconsin System, Governor, DATCP Secretary, DNR Secretary, Chairs and members of Senate/Assembly committees on Natural Resources and on Agriculture, and stakeholders contacted through the 2023 LWCB Survey, seconded by Osterman, and the motion carried unanimously.

Item #5 Discussion and Recommendations for a Potential 2023 LWCB Survey Public Event

Chair Grasshoff, opened the floor for a general discussion on the need for the Board to hold a public event for the 2023 LWCB Survey. Through discussion, the Committee concurred with the need to hold a public event in order to gather public feedback and expand the effectiveness of the survey into the future. The Committee also expressed a desire for the Board, in some capacity, to lead event planning efforts. Chair Grasshoff then requested a motion reflective of actionable items from discussion.

Motion

Osterman motioned for the Committee to make a recommendation to the LWCB, that the Board create a work group, comprised of not more than 3 Board members, to plan a single public event – in a hybrid in-person/virtual format – held at DATCP with event details to be determined by the work group, seconded by Webster, and the motion carried unanimously.

Item #6 Member Updates with Possible Discussion

Chair Grasshoff, postponed agenda item number 6 to the July Committee meeting.

Item #7 Planning for the Next Advisory Committee Meeting

Chair Grasshoff, postponed agenda item number 7 to the July Committee meeting.

Item #8 Adjourn

Motion

Osterman motioned to adjourn, seconded by Webster, and the motion carried unanimously. The meeting was adjourned at 10:17 am.

Respectfully submitted by,

Zach Zopp, Bureau of Land and Water Resources
Division of Agricultural Resource Management
WI Department of Agriculture, Trade and Consumer Protection

DRAFT