



Advisory Committee on Research Agenda

November 7, 2023

The Advisory Committee on Research (Committee) to the Land and Water Conservation Board (LWCB) will meet on November 7, 2023 at 9:00 a.m. via Microsoft Teams. To attend the meeting, join by telephone at (608) 571-2209 with Conference ID 291 193 408 838# or click the following Teams [hyperlink](#). The agenda for the meeting is shown below.

AGENDA ITEMS AND TENTATIVE SCHEDULE:

- 9:00 AM 1 Meeting Called to Order – **Ron Grasshoff, Committee Chair**
- a. Roll Call and Introductions
 - b. Open meeting notice
 - c. Approval of meeting agenda
 - d. Approval of September 5, 2023 meeting minutes
- 9:10 AM 2 Discuss 2023 LWCB Survey Report and Report Distribution
Katy Smith, DATCP
- 9:15 AM 3 Review Section VIII. A. of LWCB Bylaws: Committees- LWCB Advisory Committee on Research
Katy Smith, DATCP
- 9:25 AM 4 Discuss 2024 Committee Actions, Recommendations and or Requests from the Board
Ron Grasshoff, Committee Chair
- a. Strategic Planning- Where do we go from here? Setting goals and practical objectives for committee activities.
- 9:45 AM 5 Member updates with possible discussion
- 9:50 AM 6 Planning for the next Advisory Committee Meeting -
Ron Grasshoff, LWCB
- 9:55 AM 7 Adjourn

**LAND AND WATER CONSERVATION BOARD
ADVISORY COMMITTEE ON RESEARCH
MEETING MINUTES**

**September 5, 2023
Microsoft Teams Meeting**

Item #1 Call to Order – Roll call, open meeting notice, approval of agenda, approval of May 2, 2023 Committee meeting minutes.

Call to Order

The Advisory Committee on Research (“Committee”) to the Land and Water Conservation Board (“LWCB” or “Board”) met via videoconference on September 5, 2023. The meeting was preceded by public notice as required by Wis. Stat. § 19.84. The meeting was called to order by Committee Chair Ron Grasshoff at **9:03 a.m.**

Committee Members Present

Members: Ron Grasshoff, Bobbie Webster, Monte Osterman, and Tim Anderson. A quorum was present.

Committee Advisors Present

Advisors: Amber Radatz (UW-Extension).

Approval of Agenda

Motion

Osterman motioned to approve the agenda as presented, seconded by Webster, and the motion carried unanimously.

Approval of Minutes

Motion

Webster motioned to approve the draft minutes of the May 2, 2023 meeting minutes as presented, seconded by Osterman, and the motion carried unanimously. The approved minutes shall be posted as the official meeting record for publication on the LWCB website.

Item #2 Update on UW Participation with LWCB Survey

Katy Smith, DATCP, informed the Committee that the Department has started to receive responses from the Report Distribution. DATCP is still coordinating with Advisor Francisco Arriaga to obtain the list of contacts he recommended for report distribution.

Item #3 Discuss 2023 LWCB Survey Report and Report Distribution and Potential Follow-up with Stakeholders

Smith informed the Committee that Survey Distribution has completed for all parties previously identified by the Board at its June 6 and August 1, 2023 meetings, barring additional contacts as recommended by Advisor Arriaga.

Webster informed the Committee that the Dean of the College of Science, Engineering, and Technology had forwarded the report after receipt. Radatz informed the Committee that Report was distributed to Patrick Robinson, Associate Dean, College of Agriculture and Natural Resources.

Item #4 Discuss Future LWCB Surveys

The Committee evaluated opportunities for meeting its duty to advise the University of Wisconsin System on needed research and educational programs related to soil and water conservation under [s. 92.04\(2\)\(g\), Wis. Stats.](#) The committee discussed:

- Opportunities to identify UW-System institutions where certain initiatives might be more applicable
- How to use existing survey data to drill down into subjects needing research or educational programming [i.e. a survey may not need to be an annual occurrence]
- How to design next steps to build upon the survey with information that the Committee and Board may already have access to
- Using the survey data as an engagement strategy versus using the survey data to do more

The Committee discussed posing a question to Board members asking “What would you like to see for research and education initiatives in response to the 2023 Survey Report?”

Webster motioned that DATCP should coordinate with Advisor Arriaga to obtain a more detailed list of UW-System contacts to distribute the 2023 Survey Report. Regarding further distribution to UW contacts, DATCP should ask contacts what research topics they are already engaging in that fit within the priorities of the survey and to identify unmet needs or gaps within the survey. Seconded by Osterman, the motion carried unanimously. Radatz advised she would help Smith to craft language if DATCP obtained a more detailed list of UW-System contacts.

Item #5 Member Updates with Possible Discussion

No updates.

Item #6 Planning for the Next Advisory Committee Meeting

Chair Grasshoff, indicated Committee members should plan for a one-hour meeting on Tuesday, November 7, 2023.

Item #8 Adjourn

Motion

Osterman motioned to adjourn, seconded by Webster, and the motion carried unanimously. The meeting was adjourned at 10:01 a.m.

Respectfully submitted by,

Katy Smith, Bureau of Land and Water Resources
Division of Agricultural Resource Management
WI Department of Agriculture, Trade and Consumer Protection

- 3) Area meetings of the Wisconsin Land and Water Conservation Association if the board member has been invited to participate in the meeting in his or her capacity as a member of the Land and Water Conservation Board.

B. Prior Approval Required

Board members will receive per diem and expenses for attending any other meetings, other than those listed in Section VII, A, or activities, only if prior approval has been obtained from the board chair, with the concurrence of the ARM Division administrator.

VIII. COMMITTEES

The board shall set forth the composition of any committees it establishes, the areas or matters concerning which such committees shall advise the board, the specific duties and responsibilities the board expects them to perform and discharge, and such other matters as the board deems relevant to individual committees. Board advisors serving on a committee shall not vote on committee actions. An executive committee of the LWCB Officers may meet as necessary to fulfill responsibilities of the LWCB.

A. LWCB Advisory Committee on Research

The LWCB Advisory Committee on Research purpose shall be to create, implement and oversee the process for the State of Wisconsin Land & Water Conservation Board to advise the University of Wisconsin System on research and outreach needs relating to soil & water conservation. The Committee will provide oversight of a sustainable, lasting process which involves all Board members and advisor organizations as part of the normal agenda of the Board.

Members of the LWCB Advisory Committee on Research shall have terms concurrent with their regular LWCB appointment. New members may be appointed by the Board Chair in the event of a vacancy. No more than five voting members of the Land and Water Conservation Board and two advisors, being the:

- The dean of the College of Agricultural and Life Sciences of the University of Wisconsin-Madison, or their designee,
- and the director of the University of Wisconsin-Extension, or their designee may serve on the committee at any one time.

IX. REVIEW OF AND AMENDMENTS TO THE BYLAWS

Bylaws shall be reviewed at the December meeting of even numbered years. These bylaws may be altered, amended or repealed and new bylaws may be adopted by an affirmative vote of six members present at any regular meeting provided that notice of each proposed change hereof or addition hereto has been delivered personally, or electronically transmitted to each member at such address as the member shall have designated to the board, not less than 10 days prior to the time of meeting at which the proposed change or addition is to be considered.

X. STAFF ASSISTANCE

DATCP and DNR shall provide staff to assist the board in performing its statutory duties. [ss. 92.05(3)(i) and s. 281.65(4)(s), Stats.]